



2020-2021

**Title I, Part A Parent & Family Engagement Plan (PFEP)**

I, Albert Chandler, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP);
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned to or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

A handwritten signature in black ink, appearing to read "A. Chandler", written over a horizontal line.

Signature of Principal or Designee

A handwritten date "8/4/20" in black ink, written over a horizontal line.

Date Signed

## Mission Statement (optional)

### Parent & Family Engagement Mission Statement

**Response:** Through the collaboration between Volusia County Schools and the Florida United Methodist Children's Home, our students will improve their functioning in relation to the family, community, educational environments, and residential environments.

---

## Engagement of Parents & Families

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

**Response:** Upon admission to FUMCH, students are assigned house parents who serve as the parental unit while living here. Educational progress reports are sent home biweekly to the house parents and daily notes in student planners as well. House parents also attend IEP or other educational meetings that may need to be held for a student. At this time, student success in all academic areas are discussed. At the Annual Title I meeting, parents are surveyed as to how to allocate funds for parental involvement.

---

## Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Legacy	Counseling: student/parent/therapist
2	Legacy	House parent/Therapist meetings
3	Title I; Part A	Supplemental Tutoring afterschool, Supplemental materials and supplies to support closing the achievement gap
4	Title IX	Supplemental Tutoring afterschool, Supplemental materials and supplies to support closing the achievement gap Support from VCS Homeless Social Worker
5	FUMCH	Treatment plans developed with therapists, counselors, behavior specialist cottage parents, teachers, and VCS staff

---

## Annual Title I Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of

participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules.**

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Meetings	Chandler, A	August 29, 2020  January 11, 2021	Parent sign-in, Title I handouts, Survey, Agenda, Minutes
2	Invitation	Chandler, A	8/15/20 12/15/20	Letter of invitation, sign-in sheets, agenda
3				
4				

---

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

**Response:** Meetings are scheduled in advance. House parents can request meeting times that work with their schedule during teacher planning or after school. In addition, teachers and house parents can communicate through email or use the student planners.

---

### Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Curriculum Nights (Math, Science, ELA and/or Social Studies)	Chandler, Curriculum Area Lead Teacher	Increase parent knowledge of subject and procedures so they may support their students with homework	November 2020  February 2021	Increase in grades, test scores and homework completion

2	Quarterly House Meetings	Lead Teacher	Increase parent involvement in monitoring their students' progress with social/emotional learning and academics to positively impact student success.	2020/2021 School year	Increase in grades, test scores and positive social interactions
3					
4					

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Virtual Instruction	Lead Teacher	Increased teacher knowledge to support student engagement using the online platforms	20/21 school year	Virtual instructional activities
2	Faculty meetings to plan Parent engagement activities	Chandler, A Lead Curriculum teacher	Increased positive parent involvement	20/21 school year	Home notes, parent sign-in sheets at activities
3	Professional Learning Activity: Social Emotional Learning (SEL)	Lead Teacher School Administrator	Increase staff's SEL knowledge and effective use across multiple setting	20/21 School Year	Reduction in Referrals and student time in ISS
4					

## Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency.

**Response:** Title I pamphlets are sent to each cottage. Student planners are used daily to communicate with house parents. Parent conferences or meetings with administration can be requested or the house parents can communicate any concerns via email.

---

### **Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

**Response:** Our facility is handicapped accessible. An interpreter for LEP parents is on site. The Education Director for FUMCH shares school information with house parents and FUMCH staff.

---

### **Upload Evidence of Input from Parents**

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan (PFEP).

**Please upload into SharePoint and keep copies for your records.**

---

### **Upload School-Parent Compact**

Note: As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

**Please upload into SharePoint and keep copies for your records.**

---

### **Upload Evidence of parent and family input in the development of the School-Parent Compact**

Note: Submit copies of actual parent/family input supporting the development and revision of the School-Parent Compact (i.e. minutes, surveys etc.).

**Please upload into SharePoint and keep copies for your records**

---

### **Previous year's Parent & Family Engagement Plan (PFEP) Evaluation**

## Parent & Family Engagement summary (Building Capacity Summary)

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Meeting	2	24	Increase parental involvement in school activities and communication
2	Curriculum Night	1	48	Increase parental involvement to support students academics
3	Quarterly House Meetings	8	17	Increased parental involvement and communication with staff
4				

---

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Book Study Permission to Feel	3	17	Increase staff awareness relating to Social Emotional Learning and the impact on students
2				
3				
4				

---

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	House Parent turnover	Quarterly parent/teacher meetings by cottage; Home notes; Curriculum nights
2	Student Mobility	Quarterly parent/teacher meetings by cottage Curriculum nights Professional Development on SEL
3		
4		

---

**Best Practices (Optional)**

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1		
2		
3		
4		

**Please submit completed Parent & Family Engagement Plan (PFEP)  
to your Title I Office Representative.**

***PFEP must be signed by the Principal and approved prior to being uploaded into CIMS***

---

Approval check by PFE

SR