School Name	Michael McCoy Elementary School
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The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA)

Assurances

The above named school agrees to the following assurances:
☐ Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
☐ Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
☐ Jointly develop/revise plan with parent and make available to the local community;
 Involve parents and families in planning, reviewing, and improving schoolwide program plan;
☐ Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan;
☐ Provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
☐ Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
☐ Provide each family with an individualized student report about the performance of their child(ren) on the State assessments [ESEA Section 1116]
Minaion Ctatomant

Mission Statement

1. Does the mission	The mission of McCoy Elementary School is to lead our students to
statement include: How the parent and	success with the support and engagement of families and the
family engagement	community. Apopka Elementary feels strongly that parent and family
plan is a shared	engagement is a driving force in a child's education and is a shared
responsibility?	responsibility.
How the parent and	We are committed to working jointly with parents and family to
family engagement	develop a plan for activities and workshops that support high quality

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plan will assist in	instruction needed for all learners to be successful. We will			
providing high quality	host multiple curriculum nights aligned to grade level standards to model			
instruction for all learners?	instructional strategies for home and school.			

Involvement of Parents

Include: How the school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I

will be used [ESEA Section 1116]?

2. Does the plan

Parents will be encouraged, invited and recruited to engage in several opportunities impacting student social-emotional growth and ultimately student achievement. McCoy Elementary will use the annual parent meeting and subsequent meetings as well as monthly PTA and SAC meetings to engage parents with the planning, review and improvement of title 1 programs. Parents will have the ability to participate in parent academies throughout the school year. During meetings like SAC, parents will be given the opportunity to review academic data and the School Improvement Plan. McCoy Elementary will ensure parents are engaged and involved through the following methods:

- Home-to-school and school-to-home communication in English and/or other languages
- Student planners
- Flyers
- Class Dojo
- Newsletters
- Facebook
- Twitter
- Connect Orange messages
- School Website
- Email

And other known best practices as needed

Coordination and Integration with Other Federal Programs

3. Does the plan Include: How the school will coordinate and integrate parent and family engagement programs and activities?

How the school will coordinate and integrate parent and family activities that teach parents how to

McCoy Elementary will coordinate and integrate parent and family engagement programs and activities through a host of planned events throughout the school year. These activities will teach parents how to help their child(ren) at home through the implementation of various best known practices that are linked to learning. Below you will find the delineated program and coordination for each school-based program.

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help their child(ren) at home [ESEA Section 1116]?	
Program	Coordination
Pre-K	The school will work with the pre-k teachers and paraprofessionals to provide parents with suggestions and materials to help their students at home. Parents will be invited to attend the yearly transition meeting with Kindergarten which is included in our kindergarten orientation. This will occur in spring and/or summer. Pre-K families will be invited to all Family Night events.
Title I	The Principal and Title I Contact will coordinate with the Title I office to provide opportunities for parent and family engagement at home, at school and in the community. Title 1 helps to provide ATS (Academic Tutoring Services) to student, staffing, technology equipment and other resources.
Title III	Provides funding for our ELL students' Imagine Learning to support their oral development. School communication is provided in English and Spanish and we provide interpreters if necessary to ensure that we are including the parents of our ELL students.
Title X	McKinney Vento Program provides support to our homeless students.

Annual Parent Meeting

4. Does the plan include: A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program?	Michael McCoy Elementary will host an annual Title I meeting to inform parents and families of children participating in Title I program at the beginning of the school year. We will host a single meeting to educate parents via the following methods: • Annual Yearly Progress (AYP) via PowerPoint Presentation and handouts • School Choice via district handouts and policies • The rights of parents via brochure and other resources			
A description of the nature of the Title I Program that is shared with parents (schoolwide or targeted assistance)? A description of how the meeting will cover adequate yearly progress (AYP), school choice, and the rights of parents are covered at the annual meeting?	Parents and families are informed of the nature of the Title I program by the following statement: Title I schools receive services from the largest federal aid to education program in existence. Title I has been in existence since 1965 and continues to level the academic playing field for children victimized by poverty. Title I funds provide services and educational programs to help students achieve. Title I/Migrant			
Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness	

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Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness	
Notices sent home to parents in English and/or other languages	Title I Coordinator	October 7, 2020	Copy of notice with date of dissemination	
Annual meeting date posted in the front office	School Administrators	October 8, 2020	Picture and date posted	
Agenda and presentation materials developed	School Administrators	October 10, 2020	Copies of Agenda	
Develop sign-in sheets	Title I Coordinator	October 10,2020	Sign-in sheets	
Conduct Title I Annual Meeting	School Administrators	October 16, 2020 (Tentative)	Copies of Agenda and handouts	
Maintain documents	Title I Coordinator	October 16, 2020	Copies of all documents	

Flexible Parent Meetings

5. Does the plan include: How will the school offer a flexible number of meetings, such as meeting in the morning or evening?

How will the school provide, with Title I funds transportation, child care or home visits, as such services relate to parent and family engagement [ESEA Section 1116]?

McCoy Elementary will offer a number of flexible parent meetings by implementing the following:

- Morning, afternoon and evening opportunities for activities and teacher conferences
- Developing and distributing a yearlong calendar in the first weeks of school and update as needed
- · Distributing a Monthly School Event Calendar
- Conduct parent surveys and use results to accommodate most requested times for school-wide activities
- Parent Teacher Association meetings will be monthly
- School Advisory Council meetings will be monthly
- · Translators will be available per parent request.

As it pertains to services related to parent and family engagement, the school will provide the following:

- Transportation to a minimum of 1 Parent Academy
- Cover the cost of staffing a childcare room with an OCPS staff member(s) for parents to utilize during parent activities and meetings

Building Capacity

	MCCOV		
6. Does the plan include: How the school will implement activities that will build the capacity for			

School Name	Michael McCoy Elementary School
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meaningful parent/family involvement?

How will the school implement activities that will build relationships with the community to improve student achievement?

How the school will provide material and training to assist parents/families to work with their child(ren)?

How the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116]? McCoy Elementary takes pride in building the capacity of all key stakeholders who play a vital role in the academic success of our students. We provide both internal and external workshops and activities that strengthen these relationships throughout the school year. Our doors are open to the community through the implementation of activities during and after school that community members and organizations can volunteer to support through our Partners In Education (PIE) coordinators as well as our ADDitions coordinators.

Our Parent Engagement Liaison (PEL) will be a main point of contact for parents to receive resources, support, and information about activities that engage parents and family.

Below are the specific steps that McCoy Elementary will take to build capacity for meaningful parent and family engagement.

		·		
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Meet The Teacher	Instructional staff	Teachers will introduce classroom expectations, routines, and establish rapport.	August 8, 2019	Connect Orange
Family Night Series (ELA/Math/Science	Instructional staff	Parents will interact with their students while learning a targeted skill	September 2019, November 2019, February 2020, May 2020	Flyers, sign-in sheets, Make and Take activities
Connect Orange Messages	Principal, Assistant Principal	Increased parental awareness of school events and participation	Ongoing	Copies of message on file
Website, daily planners, email communication	Principal, Assistant Principal, Instructional Staff, Parent Engagement Liaison	Parents and students will have access to information about school events/ activities	Ongoing	Website resources, survey feedback, copies of newsletter/emails
SAC/PTA/PLC Meetings	Principal, Parent Representatives	Parents will actively participate in decision-making process for school	Ongoing	Meeting minutes

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Progress Reports/Report Cards/Conference Nights	Administration and school leadership team	Allows parents the opportunity to communicate with the classroom teacher about the student's academic performance.	Once per semester	Sign-In Sheets, Flyers, School Messenger log, Marquee
•				

Staff Development

7. Does the plan include: A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff: with the assistance of parents/families, in the value and utility of contributions of parents/families? - in how to reach out to; communicate with. and work with parents/families as equal partners? in implementing and coordinating parent/family programs, and in building ties between parents/families and

the school [ESEA: Section 1116]? McCoy Elementary strives to build the capacity of all school staff. Throughout the year, various professional development activities are provided to educate the teachers, specialized instructional support personnel, administrators, other school leaders and other staff to build capacity in parent and family engagement.

Below are the specific activities and tasks that McCoy Elementary will implement to build capacity for meaningful parent and family engagement.

Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Title I Annual Meeting	School administration, Title I coordinator	Information given about the assistance programs provided to the school to help support students academically.	October 16, 2019(TBD)	Agenda, PowerPoint, and sign-in sheets

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Parent and Family Engagement Professional Development Module 2: Building Ties Between Home and School	School administration, Title I coordinator	Improved ability of staff to work with parents and families	January 2020	Sign-in sheets, exit slips
Parent and Family Engagement Professional Development Module 3: Implementation and Coordination of Parent and Family Engagement Programs	School administration, Title I coordinator	Increased parent and family participation in school activities which support student achievement	March 2020	Sign-in sheets, exit slips
Parent and Family Engagement Professional Development Module 4: Communicating and Working with Parents as Equal Partners	School administration, Title I coordinator	Improved relationship, communication and collaboration between parents and school	May 2020	Sign-in sheets, exit slips

Other Activities

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McCoy Elementary will use various school resources to assist parents and families with their needs. The following are some of the school resources available to parents and families:

- The ESE and Guidance office have a resource centerthat includes information about but not limited to the following
 - Homeless Education
 - Retention,

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engagement in the education of their child(ren) [ESEA Section 1116]?	 Exception Behavion And oth District Parent Acade throughout the year. In that McCoy Elementa and families in more their child(ren) 	ling Services onal Education Services oral Support Services er resources outside of my and Virtual Academy Below are the specific ac rry will use to encourage meaningful engagement	the school vevents offered ctivities and tasks and support parents in the education of
Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Virtual Academy	Parent Engagement Liaison	October 4,2020 December 6, 2020 February 7,2020 April 4, 2020	Parent registration, Media Center Sign-in sheet
Parent Academy	Parent Engagement Liaison	Saturday, September 15, 2019 Saturday, November 3, 2019 Saturday, January 12, 2020 Saturday, March 9, 2020 Saturday, May 4, 2020	Pictures, Parent Registration, Flyers
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Communication

9. Does the plan include: How the school will provide timely information about the Title I programs?

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

McCoy Elementary will maintain timely communication about Title I programs through the following:

- · Hosting the Title I Annual Meeting
- Providing New Parent Orientation for parents new to the school to cover Title I programs
- School wide informational flyer distribution to all students
- · Connect Orange notifications in English and Spanish

Teachers and other staff members will support parents' understanding of curriculum, forms and assessments used to measure progress and expected achievement through the following:

School Compact

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How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)/

How the school will submit parents/ families comments if the schoolwide plan is not satisfactory to them [ESEA Section 1116]?

- · Report Card Nights
- · Progress Book
- Planners
- Parent Conferences
- · Academic Family Nights
- Connect Orange Messages
- And other school communication methods

Parents will be included in the formulation of suggestions and decision making through the following:

- One-on-one meetings with teachers, administrators, and/or support personnel
- Parent Surveys
- Participation in SAC to review Family Engagement Plan (PFEP), and School Compact

If the school-wide plan is not satisfactory to parents, feedback will be presented at the SAC meeting for discussion, review, and modify plans as needed.

Accessibility

10. Does the plan

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

A description of how the school will share information related to school an parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

McCoy Elementary will establish a host of opportunities for parents and families to participate in school activities through ensuring multiple levels of access for parents and families. The following methods will be used:

- Family Nights will be presented in multiple languages to services our ELL families.
- Offer activities at multiple times throughout the day for parents and families to participate during the morning, evening and afternoon.

We will share information through various best known practices in multiple languages in order to reach the highest number of parents and families. The following outlines some of those methods:

- Home-to-school and school-to-home communication in English and/or other languages
- · Student planners
- Flyers
- Newsletters
- Distributing a Monthly School Event Calendar
- Connect Ed messages
- School Website
- Email

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And other known best practices as needed	

Discretionary Activities

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McCoy Elementary will utilize Title I, Part A funding for additional activities to support student achievement. Although not required, these activities support student achievement.

Below are additional activities and tasks that McCoy Elementary will implement that are funded by Title I, Part A.

-Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Provide multiple opportunities to parents to engage them with the school in both academic and social capacities.	Principal; PEL Instructional staff	Increase the engagement of parents and help them learn strategies to use with their students at home	Ongoing	Sign-in sheets, Parent program survey
Maximizing parent engagement and participation in their children's education by arranging school meetings at a variety of times, or conducting inhome conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.	Principal; Assistant principal; CRT	Increase the engagement of parents and their knowledge of student's level of performance and needs in the classroom.	Ongoing	Sign-in sheets, Parent program survey

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12. Does the plan include:

A description of the barriers that hindered participation by parents during the previous school year?

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children [ESEA Section 1116]?

McCoy Elementary, after reviewing the previous years' Parent and Family Engagement Plan and accompanying feedback, acknowledges the existence of the following barriers to parent and family engagement:

- Transportation
- Language
- Education
- · Economically disadvantaged

Below are the specific steps that McCoy Elementary will take to address barriers that existed in the previous year.

在1984年的基本的的支持,但由于1984年的				
Barriers (Including the Specific Subgroup)	Steps the School will Take to Overcome			
Transportation for parents (FRL)	Look into transportation options for parents as needed. Change location of activity to a community center or alternate site.			
Language barrier (ELL)	Provide Spanish and sign language translation as needed			
Education barrier (FRL, SWD, ELL)	Open House - preview of the grade level expectations for the year. Explain education terminology in a way that all are able to understand (i.e. Instead of just using the words fluency, fact family, etc.) we will accompany these terms with a definition and model strategies accordingly.			
Economically disadvantaged (FRL) Provide	Provide food during some evening events, free lunch for all students, Food Pantry, clothing, Thanksgiving food baskets, Christmas gifts and food. PTA purchases a book for every child.			

School-Parent Compact

13. Does the plan	Provide a scanned copy with this document of the School-	
include: As a component of the	Parent Compact and evidence of parent input in the	
school-level parental	development of the compact.	
involvement	abvolopment of the compact.	
policy/plan, each		
school shall jointly		
develop, with parents	•	
for all children served		
under this part, a		
school-parent compact		

School Name	Michael McCoy Elementary School
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that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement?	
	Adoption
	olvement policy/plan has been developed jointly with, and parents of children participating in Title I, Part A programs,
This policy/plan of effect for the per	was adopted by the school on June 2020 and will be in iod of 2020-2021
The School will of A children on or	distribute this policy to all parents of participating Title I, Part before October 2020
Signature of Aut	norized Personnel Must Mathematical
Date	7/27/2020
from parents bas	e that this policy/plan has been developed with the input sed on the review of the previous school years Parent and nent Plan if applicable.
The following do	ocuments can be submitted as evidence:
☐ Any SAC a agenda ☐ Parent Fe	vey of previous year's events and activities and PTA artifacts where Title I/PFE topics were on the edback Summary of PFEP Evaluation definition and Family Engagement Activities Tracking Form



Michael McCoy Elementary School "Soaring to Success"



Al comienzo de un nuevo año, deseamos establecer nuestro compromiso con el progreso de nuestros estudiantes de Michael McCoy. Abajo se encuentra el acuerdo entre la escuela y la casa. Favor tome de su tiempo para leerlo con su hijo/a y discutir la importancia de hacer todo lo posible para cumplir con este compromiso.

Fecha:

Christina Howell, Principal

Metos de Kinder



- Lectura
- cuente. las 100 palabras de uso fre-Reconocer y leer todas
- sonidos. Leer todas las letras y sus

Matemáticas:

- Leer, escribir y representar los números del 0 al 10.
- Con fluidez sumar y restar números dentro del 0-10
- Contar los números hasta el 100 y de diez en diez.
- Reconocer e identificar figuras de 2 y 3

dimensiones

Maestras/os



- Creer que cada estudiante puede apren-
- padres/guardianes. Demostrar respeto a cada niño y a sus
- motivadora y segura para cada estudiante Proveer una experiencia de aprendizaje
- Ayudar a cada niño/a crecer hasta su máximo potencial.
- tentemente. Hacer cumplir las regias de la escuela y del salón de clases justamente y consis-
- Estimular a los padres a envolverse, asistir y ayudar con nuestros programas y actividades escolares.
- y las necesidades del salón. Mantener una comunicación abierta con los padres en referencia al estudiante
- su aprendizaje en la casa Proyeer una variedad de oportunidades donde el estudiante pueda expandir

Estudiantes



- hacer la mejor por aprender. Reconocer que puedo aprender y
- respeto y cortesia. Tratar a todos en todo momento con
- aprendizaje en la casa y en la escuela. Mantener un ambiente positivo de
- Participar en clase y completar todas las asignaciones.

80100E

Matemáticas

calificarán a nivel dei grado o superior. **75%** de los estudiantes en los grados de 3 a 5,

Metas de la Escuela

- Seguir todas las reglas del salón y de la escuela.
- Hablar con mi maestra o mis padres, cuando necesite ayuda.

5, calificarán a nivel del grado o superior:

75% de los estudiantes en los grados de 3 a

Maestro

Disfrutar de la escuela y la enseñanza. Ser positivo.

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actividades escolares. Participar en eventos y

Padves

- mente y a tiempo: Elemental McCoy regularasista a la Escuela. Asegurarse que su niño
- ayuda al maestro de su hijo/a Demostrar respeto y

y a la escuela.

- Estimular a su niño a aprender en la casa.
- Establecer un lugar y tiempo para hacer asignacio-
- Hablar con su hijo/a de las actividades en la escueia, leer y discutir diariamente con él /ella lo leído.
- Apoyar las reglas de la escuela y del salón de clases.
- Servir de voluntario en la escuela de mi hijo/a, si es posible.
- Firmar la agenda cada noche



sión del Compromiso de Declaración de la Milos Padres

hogar tendrá un impacto positivo en el logro del estucreencia que una relación fuerte entre la rescuela y el compromiso sostenido de la comunidad. Es nuestra participación de los padres y el McCoy creará la capacidad para la

Fecha:	Fecha:		
Fecha	Fecha:	Padre/Guardian	
Fecha:	Fecha	Estudiante	

Estudiante Fecha Fecha:



Michael McCoy Elementary School "Soaring to Success"



agreement) between school and home. Please take the time to read it over with your child and discuss the importance of making every effort to fulfill this pleage. As we settle in to a new school year, we would like to establish our commitment to the successful progress of our Michael McCoy students. Below is a compact (an Christina Howell, Principal: Date:

Kindergarten Goals



Reading:

- sounds. Learn all letters and their
- 100 High-Frequency words. Recognize and read all

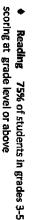
- Read, write and represent numbers 0 10
- Fluently add and subtract numbers within 0 -
- Count to 100 by ones and tens
- Recognize and identify 2D and 3D shapes.

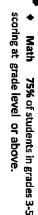
Teachers

- Believe that each student can learn.
- parent/guardian. Show respect for each child and his/her
- ence for all students Provide a motivating learning experi-
- Help each child grow to his/her full potential.
- Enforce school and classroom rules fairly and consistently
- Encourage parents to get involved, attend and help with our school pro-
- Maintain open communication with parents regarding student and classroom needs.
- Provide a variety of opportunities for students to expand their learning at

Students









- best to learn. Know that I can learn and will do my
- Maintain a positive learning environrespect at all times. Treat everyone with courtesy and
- assignments. Participate in class and complete all
- Follow all school and class rules.
- Talk to my teacher and parent(s) when I need help.
- Enjoy school and learning. Be positive

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Parents

- events and activities. Participate in school
- School regularly and on time. attends McCoy Elementary Ensure that my child
- port for my child's teacher and the school Show respect and sup-
- Encourage my child to learn at home
- Establish a regular place and time for homework and assignments.
- read to or with my child daily and discuss what we Talk with my child about his/her school activities,
- Support school and classroom rules
- Volunteer my time, if possible, at my child's school
- Sign Agenda nightly



Parent Engagement Mission Statement

student achievement. home school relationship will have a positive impact on community engagement. It is our belief that a strong rental involvement and sustained McCoy will build capacity for pa-

	Teacher	
Date:Date:Date:	Parent/Guardian	
Date:Date:	Student	