

Bellview Middle School Title I, Part A Parental and Family Engagement Plan

Involvement of Parents

Bellview Middle School will involve parents and families in an organized, ongoing, and timely manner of planning, reviewing and improvement of Title I programs as well as involvement in the decision-making of how funds for title I will be used by hosting parental and family engagement meetings each semester to gather input and feedback that would benefit our population of families. Our volunteer coordinator will be available to work with parents who would like to volunteer during school hours, on field trips, during family events, etc. (ESEA SEctions 1116)

Focus Area	Evidence	X	Tentative dates/timelines
Parent and family engagement in the planning, reviewing, and improvement of Title I programs (including the decision-making process of how funds are used).	Title I Annual Parent Meeting	X	09/03/2019
	School Advisory Council Meeting (SAC)	X	10/03/19 1/16/2020 April 2020 (TBD)
	Other (specify)		

Coordination and Integration with Other Federal Programs

Bellview Middle School will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home by hosting various family events after school to promote literacy strategies, help with history and science research and resources that can be utilized at home. {ESEA Section 1116}.

Program	Coordination	X
Head Start	LEA cofunds Head Start for 185 children. These services are provided in schools with our highest poverty. Family events provide guidance and modeling of emergent literacy development activities.	
Voluntary Pre-Kindergarten	Title I Part A co-funds VPK services, by extending full day services in schools with our highest poverty. Family events provide guidance and modeling of emergent literacy development activities.	
Title I, Part C	Migrant families participate in an LEA Advisory Council for English Language Learners. Translators are available for teacher conferences as well as to assist with translation of documents to be provided for families. Family events provide guidance and modeling of emergent literacy development activities.	X
Title I, Part D	Resources are provided for parents whose children are enrolled in Neglected & Delinquent programs.	X
ESOL-Title III	Provides supplemental resources for English Language Learners (ELL) such as services and paraprofessionals.	X
Title IV, Part A	Provides students with a well-rounded education, supports safe and healthy students, and supports the effective use of technology. Schools benefit through	

	Capturing Kids' Hearts training and the services of the secondary schools guidance TSA.	
Carl Perkins Career and Technical Education Act	Provides funds to increase the quality of career and technical education.	X
Title IX, Part A	Provides hygiene items, school supplies, and tutors at area homeless shelters to support families. Assistance for housing, food, and other emergency support are available for families referred under Title IV. Counseling services and shelter based tutoring/parent training is available.	X
IDEA	Provides students with disabilities a Free Appropriate Public Education (FAPE) that is tailored to their individual needs including an Individualized Education Plan (IEP), placement in the Least Restrictive Environment (LRE), appropriate evaluation, parent and teacher participation, and procedural safeguards.	

Annual Parent Meeting

Bellview Middle School will conduct an annual meeting designed to inform parents and families of participating children about our Title I program, the nature of the Title I program, AYP, School Choice and the rights of parents.

Activity/Tasks	Evidence of Effectiveness	X
Develop meeting materials	Announcement	X
	Agenda	X
	Sign in sheet	X
	Handouts	X
	Customized Title I powerpoint	X
	Other (specify)	
Advertise/publicize event	School Messenger	X
	School Calendar	
	School Newsletter	
	School Marquee	X
	Social Media	X
	Flyer	X
	Website	X
	Other (specify)	
Title I Parent Meeting/ Documentation	Sign In Sheet	X
	Agenda	X
	Powerpoint	X
	Minutes and Worksheet	X
	Photos	X
	School Family Compact	X
	Evidence of Social Media	
	Survey (for parent input)	X
	PFEP Template	X
	Other (specify)	

Flexible Parent Meetings

Bellview Middle School will offer a flexible number of meetings, such as meetings in the evening. Bellview Middle School provides funds designated for transportation related to parental engagement and other academic needs. {ESEA Section 1116}.

Flexible Meetings	Description of Meetings/Activity	X
Morning meetings	Meetings will be offered before school	X
Afternoon meetings	Meetings will be offered during/after school	X
Evening meetings	Meetings will be offered before, during and after school	X
Transportation	Title I funds budgeted for transportation	X
Child care	Title I funds budgeted for child care	
Home Visits	Title I funds budgeted for home visits	
Other		

Other Activities

Bellview Middle School provides various activities and opportunities for parents to be involved in the academic and emotional needs of their child(ren).

Bellview has a parent resource center located within our Media Center. We schedule parent engagement opportunities during our home basketball games that will allow parents to review academic and attendance information as well as gather resources that will help families at home. We have hosted family game nights, family information nights, literacy events and history and science fair research events to date. Future events will include information that will help prepare students for the 2020 FSA and other state assessments.

Building Capacity of Parents

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement, and building relationships with the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents assist parents/families to work with their child. Include information on how the school will provide other reasonable support for parent/family engagement activities under {ESEA Section 1116}.

#	Topic - Title of Activity	Person Responsible	Materials/Training Provided to Parents/Families	Tentative Date/Time (is it flexible?)	Documentation Evidence (announcement, agenda, sign in sheet, evaluation, etc.)
1	Game Day Check In	Tara Palasciano Leigh South Twana Spear	Attendance, grades and free books.	September 2019 at home basketball games	Sign in sheets, evaluation forms, photos during the check in with parents
2	Science/History Fair Research Family Night	Melia Adams Twana Spear Vicki Davis Leslie Schottgen	Science and History fair boards, research tips, steps and links for on how to complete a successful project. Writing tips and resources, how to collect data, how to set up your project for history fair, lab materials, free books .	October 17, 2019 7:00 pm	Sign in sheets, evaluation forms, pictures, materials for distribution to families in attendance
3	Family Game Night	Melia Adams Tara Palasciano Twana Spear Leigh South	Reading strategies and resources, questions to ask your child after reading, Warrior game board with tips and strategies to help with reading at home, free books,	November 7, 2019 5:30 - 7:00 pm	Sign in sheets, evaluation sheets, pictures, materials for distribution
4	Family Literacy Night	Tara Palasciano Twana Spear Katie Gibson Paulette Brown Vicki Davis	Book your Adventure Literacy theme and reading resources for literacy week, free books, tips and strategies to help locate main idea, author's purpose, etc. and writing strategies.	January 2020	Sign in sheets, evaluation sheets, pictures will be taken, materials for distribution to families in attendance
5	Don't Stress the Test	Melia Adams Tara Palasciano Twana Spear Rachel Farmer	FSA timeline, tutoring support to help prep for FSA, math, writing and reading comprehension strategies, science overview prep for science FCAT 2.0 handouts to help at home.	March 2020	Sign in sheets, evaluation sheets, photos will be taken, materials for distribution

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff leaders and other staff with the assistance of parents/families and the school. How to value and utilize the contributions of parent/families. How to reach out to, communicate with and work with parents/families as equal partners. How to implement and coordinate parent/family programs, and build ties between parents/families and the school. {ESEA Section 1116}.

Focus Areas for Staff Development

A	Value and utility of contributions of parents and families.
B	How to reach out to, communicate with and work with parents/families as equal partners.
C	Implementing and coordinating parent/family programs.
D	Building ties between parents/families and the school.

#	Topic - Title of Activity	Person Responsible	Anticipated Parent Engagement Focus Area (list the focus area/s)	Tentative Date	Documentation Evidence (agenda, sign in sheet, etc.)
1	Data Chats	Melia Adams Tara Palasciano Twana Spear Rachel Farmer	D	After each assessment and during report card days with parents - 3 days scheduled for 2019-2020	Data chat forms

Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to obtain;
- If requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and
- If the school wide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency {ESEA Section 1116}.

Communication Focus Areas	Type of Activity	X	Evidence of activity
How does the school communicate timely information about the Title I program?	Title I Annual Parent Meeting	X	Sign in sheets
	SAC	X	Sign in sheets
	Electronic Communication		
	Mail Out to Parents		
	Family Nights	X	
	School Website	X	website
	School Messenger		
	Flyers	X	flyers distributed and made available at the front counter and at guidance counter where parents attend.
How does the school communicate timely information about curriculum, assessment, and achievement?	Other		
	Title I Annual Parent Meeting	X	Messenger, flyer, school marquee, website
	Family Nights	X	Messenger, flyers, school marquee, social media website
	Newsletters		
	Open House	X	Messenger, flyers, school marquee, social media website
	SAC	X	Messenger, school marquee
	Website		
	FOCUS		
	RTI Parent Meetings	X	
	Conferences	X	
How does the school offer opportunities for regular meetings for parents to participate in making decisions and give feedback?	Other		
	SAC Meetings	X	sign in sheets, agenda
	PTA Meetings	X	sign in sheets, agenda
	Conferences	X	Raptor sign in

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents. Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable, uniform format and in a language that parents/families can understand.

Describe the opportunities that families have to fully participate in their child's education.	Bellview Middle School families have opportunities to schedule parent/teacher conference, set up class observations when needed; attend PTSA and SAC meetings; and other scheduled Title I Family activities and events. Parents may also sign up to be a volunteer within the school for various opportunities.
Describe how the school will share information to families in an understandable, uniform format, and in different languages as needed.	Bellview Middle School will share information to families using social media, school webpage, school messenger and via and ESOL translator available as necessary.

Barriers

Describe the barriers that hinder participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are disabled, have limited English proficiency, and parents/families of migratory children) {ESEA Section 1116}.

Barrier(s): Including the Specific Subgroup	X	Plan of Action (Steps to overcome)
Language	X	An ESOL translator is available as necessary to meet with families enrolled, during events and conferences.
Disabilities		
Transportation	X	Taxi services is utilized for parents who do not have transportation to and from Bellview Middle School
Child Care		
Schedule	X	Family activities are scheduled before and after school to accommodate needs. Report card pick up day is scheduled from 7:00 am - 6:00 pm so that parents are able to meet with teachers to discuss academic needs and schedule parent/teacher conferences.
Homelessness	X	Information is submitted to our district Homeless Coordinator to provide the necessary needs to area shelters that support families.
Communication		
No WiFi Availability	X	Cox Cable provides a program to offer WiFi at a low cost. Bellview Middle School also has a parent resource room that can be utilized for parents who need access to the internet.
Other		

Assurances about the Parent and Family Engagement Plan

I, Melia Adams , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate district, state and federal staff for a minimum of five (5) years. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in ESEA Section 8101;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent {Section 1116 (a)(3)(b);
- Plan was jointly developed/revised with parents and distributed to our families and the local community {Section 1116 (b)(1);
- Engage parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan under Section 1116 (c)(3);
- Use the findings of the Parent and Family Engagement Plan review to design strategies for more effective parent and family engagement, and to review, if necessary, the school's Parent and Family Engagement Plan {Section 1116 (a)(E);
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment {Section 1112 (e)(1)(B)(i);
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned {Section 1112 (e)(1)(B)(ii)}; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals {Section 1112 (e)(1)(A).

Signature of Principal or Designee
Melia Adams

Date Signed (2019-2020)
December 2019

(typed signature denotes approval of PFEP)