

**St. Lucie Public Schools**

**2018-2019 School Level Parent and Family Engagement Plan (PFEP)**

I, Ana Rodriguez-Oronoz, do hereby certify that all facts, figures, and representations made in this plan are true, correct, and consistent with the statement of assurances. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on the PFEP Program. All records necessary to substantiate these requirements will be available for review by appropriate District, State and Federal staff for a minimum of five (5) years. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the plan. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parent and family engagement ,and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
* Involve the parents and family of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent [Section 1116(a)(3)(b )];
* Jointly develop/revise with parents the School-Level PFEP, distribute it to parents of participating children, and make it available to the local community [Section 1116 (b)( )];
* Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the PFEP and the joint development of the school-wide program plan under Section 1116(c)(3;
* Use the findings of PFEP review to design strategies for more effective parent and family engagement , and to revise, if necessary, the school's PFEP [Section 116(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments when the school submits the plan to the Local Educational Agency (LEA) [Section 1116(b)(4)];
* Provide each family an individualized student report about the performance of their child on the State assessment [Section 1112(e)(l)(B)(i));
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or

more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [Section

1112(e)(1)(B)(i)]; and

* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112 (e)(1)(A)].

Ana Rodriguez-Oronoz 8/17/20

Principal Signature Date

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| **Parent and Family Engagement Mission Statement (optional)** |
| Allapattah Flats is a learning organization that values parental and community involvement. Our mission is to work together with families and community partnerships to increase successful outcomes in student growth. We understand the relationship between our work and the opportunities that will be afforded to students in career and education once they earn a high school diploma. We must educate parents and community members so the learning path continues beyond our school doors.  |

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| **Involvement of Parents/Families** |
| **Describe how the school involves the parents/families in an organized, ongoing and timely manner, in the planning, reviewing and improvement of Title I programs including involvement in decision making of how funds for Title I will be used [ESEA Section 1116].**Our School Advisory council meets monthly. We seek input from all stakeholders through surveys and school wide activities. Due to Covid 19, we will not be able to assemble families as we have done traditionally. Instead, we plan to involve parents by holding virtual meetings in Teams and Skype.  |

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| **Coordination and Integration with Other Federal Programs** |
| **Describe how the school will coordinate and integrate parent and family engagement programs and activities with other programs. Explain how these activities will teach parents how to help their child/children at home [ESEA Section 1116)** |
| **Program** | **Coordination** |
| Scholastic Reading Counts2nd – 5th Grade | Janie Tausch, Media Specialist, will send a letter to parents explaining Reading Counts program and school wide goals for the year. |
| Math and Reading IReady K – 8th Grade | Teams in K – 8th will use data from diagnostic to implement iReady lessons, differentiate instruction, and assign standards based practice for math and reading. |
| Coaching and Modeling | APF Coach will design interventions for students, model instruction, and coach teachers and teams through Getting Better Faster.  |
| Collaborative Planning K – 8th  | Teams in K – 8th will plan collaboratively.  |

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| **Annual Parent Meeting** |
| **Provide a brief description of the following:*** **Specific steps your school will take to conduct the Title I Annual Meeting to inform parents and families of participating children about the school’s Title I program.**
* **The nature of the Title I program that is shared with parents (school-wide or targeted assistance).**
* **How the school, at the annual meeting, will inform parents of school performance data and the right of parents.**

This year, we will do a virtual Curriculum Night to explain programs and Title I resource. We will email Rights of Parents and school wide data to all families. Since we will not be hosting an Open House for all, we will give new families the opportunity to visit the school in small groups to learn more about our programs.  |

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| **Flexible Parent Meetings** |
| **Describe how the school will:*** **Offer a flexible number of meetings, such as meetings in the morning or evening.**
* **Provide, with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement [ESEA Section 1116].**

We will plan assemblies per District and CDC guidelines. If allowed, we will host our traditional STEAM Night and Literacy Night. |

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| **Building Capacity** |
| **Describe how the school will:*** **Implement activities that will build the capacity for meaningful parent/family engagement.**
* **Implement activities that build relationships with the community to improve student achievement.**
* **Provide materials and trainings to assist parents/families to work with their child/children.**
* **Provide other reasonable support for parent/family engagement activities [ESEA Section 1116].**
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| **Activity** | **Materials Provided** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| **Parent****Workshop** | **How to guides to virtual instruction** | **Jud Allen and Margie Lewis** | **8/20 – 5/21** | **Smooth transition to virtual instruction. Increase in virtual instruction engagement.** |

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| **Staff Development** |
| **Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, and other school leaders, as well as other staff with the assistance of parents/families in:*** **The value of their contributions;**
* **How to reach out to, communicate with, and work with parents and families as equal partners; and**
* **How to implement and coordinate parent/family programs and build ties between parents/families and the school [ESEA Section 1116].**
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| **Activity** | **Person****Responsible** | **Area of Focus** | **Timeline** | **Evidence of Effectiveness** |
| Canvas and Teams PD | Ana Rodriguez-Oronoz | Implementation of virtual tools and resources | 8/20-5/21 | Effective online instruction |

**Other Activities**

**Describe other activities, (such as a parent resource center) the school will conduct in order to encourage and support parents/families in more meaningful engagement in the education of their child/children [ESEA Section 1116].**

We will create a bank of resources and ideas on our school website for parents to assist their children in learning. We will direct parents to digital district resources and community agencies.

**Communication**

# Describe how the school will provide to parents of participating children the following:

* **Timely information about the Title I program and activities;**
* **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;**
* **If requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decision relating to the education of their child/children [ESEA Section 1116].**

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| **Accessibility** |

 The administrative staff at Allapattah Flats is always available to meet with families, communicate as needed or per request, and find solutions to students’ needs.

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| **Discretionary Activities (Optional)** |
| **Describe any activities that are not required, but will be paid through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)** |

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| **Barriers** |
| **Provide a description of the:*** **Barriers that hindered participation by parents during the previous school year**
* **Steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].**
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| **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome Barrier** |
| ESE and ELL students may need additional support in virtual learning. | We will assign staff to contact students and families weekly to offer assistance. |