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| School: |
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| I, Victoria Hayden, do hereby certify that all facts, figures, and representation made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited., I, Victoria Hayden, do hereby certify that all facts, figures, and representation made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statues, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited. |
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| ASSURANCES |
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| The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101(39), ESEA; Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)]; Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (b) (1)]; Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school-wide program plan under section 1114 (b0 (2) [Section 1116 (c)(3)]; Conduct an evaluation of previous year's parent and family engagement and use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1116(a)(2)(D) and (a)(2)(E)]; If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)]; Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1112(e)(1)(A)]: and Provide each parent timely notice when their child has been assigned or has taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1112 (e)(1)(B)(ii)]; Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals {Section 1112(e)(1)(A)]: and Provide each parent, at the beginning of the school year, the right to request information regarding any State, or District policy, procedure, or parental right to opt the child out of such assessment.  **Signature of Principal or Designee Date Signed** |
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| Mission Statement |
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| We prepare all students to achieve excellence by providing the highest quality education while empowering each individual to positively impact their families, communities, and the world. |
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| INVOLVEMENT OF PARENTS |
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| The School Advisory Council (SAC) is the committee that makes decisions on parental involvement at Bob Sikes Elementary School. These decisions include the Parental Involvement Plan through the SAC Meetings. The person responsible will be SAC Chairperson, Staff Members on the SAC and the School Administrator. These meetings will be four times a year: two in the fall and two in the spring. This will be measured by the adequate progress of the School Improvement Goals and objectives, and the SAC Committee's approval of the next year's Parental Involvement Plan. Bob Sikes Elementary School follows the requirements of State Statute 1001.452 in the selection of members to serve on the SAC. Additional items the SAC will discuss, review, and revise with the input and/or feedback from parents: Review of the student/schools achievement on ELA (First meeting and also done in Title I Annual Meeting, students through reports and parent conferences); Review of student/school achievement on other benchmark assessments, i.e. I-Ready and district assessments (First Meeting and Title I Annual Meeting, each time the assessment is given); Dissemination of the School-wide Program Plan; School/District Accountability Report card; inclusion of parents in the decisions on how to spend the schools' parental involvement allocation; School Parent Involvement Policy/Plan; Notification of resources available through the State Parent Information and Resource Centers; Parents Right to Know; Notification of students receiving instruction from a non-qualified teacher after 20 consecutive days. The SAC Meeting minutes will reflect the input from parents on the above topics. The minutes from the prior meeting are approved at each meeting to ensure accuracy of meetings. Requests from parents through the SAC Meetings and other correspondence on additional topics identified in Section 1118 or strictly based on a parent's need is addressed in the SAC Meeting, when appropriate, and/or staff meetings to determine the feasibility of implementation and return on investment. |
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| ACCESSIBILITY |
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| Parents of students with disabilities may participate in IEP meetings, parent meetings and parental involvement activities with an ESE teacher present. The school is equipped for both parents and students with disabilities to have full access of the school, which is in compliance with ADA. Parents of ELL students are provided with an interpreter from PAEC or District ELL Paraprofessionals for parent meetings. Information is translated to Spanish. All language is simplified to ensure parent understanding. Summaries and brochures are developed on many topics. |
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| Based on SAC input and review of parent surveys, the following will be addressed through processes and activities:  Parent survey results showed these as the top items requested for additional information: A.1. Standards taught 2. Technology help 3. Assessments Given 4. Education Options B. Largest Barrier: Work Schedule C. Reduce Barrier: Offer same meeting multiple times of the day, Tuesday Afternoon and Evening being best. 5. Parent Input 6. Homework being used to help reinforce classroom instruction. |
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| INVOLVEMENT OF PARENTS  Building Capacity to Support Parents’ Involvement in School |
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| Shall provide assistance to parents of children served to understand State academic standards. 2. Shall provide assistance to parents of children served to understand State and local assessments 4. Shall provide assistance to parents of children served to understand how to monitor child's progress 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.   |  |  |  |  | | --- | --- | --- | --- | | BUILDING CAPACITY ACTIVITY | IMPACT OF ACTIVITY | PERSON(S) DELIVERING/RECEIVING CONTENT | TIMELINE | |  |  |  |  | | Volunteer Orientation | Stakeholders are provided an opportunity to collaborate with teachers and the school | Title I Teachers  Mr. Chatman | Beginning of School year and as needed throughout the year | | Volunteer Appreciation | Stakeholders are honored and recognized for their contributions within the school environment that benefit teachers, students, and the school as a whole; encourages future involvement | Mrs. Hayden  Mr. Chatman | Spring 2019 | | School Advisory Council (SAC) | Stakeholders are provided an opportunity to shape and make decisions for the school community, influencing student success and achievement | Lead by chair, Mrs. Powlak and Ms. Foley/ members of the community, parents, staff and principal | Monthly September through June | | Parent Teacher Organization (PTO) | Stakeholders are provided an opportunity to plan and also learn about upcoming family activities, increasing communication between school and home | Parents of Bob Sikes Students/ Teachers, students and families | Ongoing throughout the year | | Open House | Increase parental involvement and awareness of grade level expectations. | Principal and All Teachers | August 8, 2019 | | Bob Sikes Website | School and County Information and forms, academic websites, links to state standard and assessment information for parents. | Vickie Precht | Throughout the year | | Assessment and Academic progress discussed during individual conferences | Teachers conduct individual conferences to discuss each child’s academic strengths and needs, assessment results, academic expectations, and early academic goals. Two conferences are scheduled each year with parents. Strategies are discussed and planned during conference with parental input and based on student data. Teachers allow for conferences at varying times throughout the day to ensure they are able to meet with all parents and are flexible around their schedules. | Classroom Teachers | August through May | | Florida State Standards Information | Link is provided on Bob Sikes website and the Okaloosa County School website for parents to access information on the Florida State Standards and grade level expectations. | Principals / County Administration | Throughout the year | | Title I Annual Meeting to inform parents about Title I and address requires components | Increase awareness about Title I and parental rights. A presentation will include the use of a power point, brochures in English and Spanish, and a question and answer session at the conclusion of the meeting. | Principal and Title I Teachers | August 23, 2019 | | Family Parent Nights | Teachers will increase awareness on classroom expectations, grade level standards, assessment requirements, promotion criteria, and have a question and answer session for their current families. | All Classroom Teachers | August and September 2019 | | Family Curriculum night | Present strategies that parents can use at home to increase their child’s understanding of math, ela, and science. This will help with involvement at home as well at increases on MAP, FSA, and teacher created assessments.  Hands-on activities will be an intricate part of the evening giving parents an opportunity to learn strategies before they implement them at home. Students will have access to resources that will be sent home with them as well. | All Staff | October 22, 2019 | | Scholastic Book Fair | To enhance student performance on FSA and MAP assessments by providing a wide range of rich literature that is student selected to expand their comprehension. | Media Manager/Monthly Newsletter | Throughout the year | | One Way Club | Developing opportunities for community-based organizations and businesses, including faith based organizations to work with students. This will provide students the opportunity to be part group activities | Youth Education Coordinator of local church | Twice a year | | Student Council | Providing leadership opportunities for all students in developing personal and community responsibility skills. | Liz Irby | Throughout the year | | Patriotic Pups | Provide students and parents the opportunity to be involved in patriotic activities and discussions designed to increase understanding about military families. | Teacher Sponsors and students | Throughout the year | | Field Days | Field Day activities increase family involvement and a feeling of community at our school. | Coach | May 2020 | | Spring Carnival | Increasing family involvement and a feeling of community at school | PTO | May 2020 | | Math Lab/Homework help | Open before school 5 days a week to help students improve math skills and support students with their homework. | Mrs. Tatman  Mrs. Southard | Throughout the year | | Abrakadoodle | The purpose of Abrakadoodle is to increase student art appreciation and knowledge. | Club Representatives | Throughout the year | | Art Club | The purpose of Art club is to increase student knowledge and appreciation of the arts. | Mrs. Qualls  Mrs. McCarty | Throughout the year | | Recorder Club | The purpose of recorder club is to allow students extra time to fine tune their recorder craft. Recorder club performs at numerous times of the year. | Ms. Fleck | Throughout the year | | Bob Sikes Singers | The purpose of the Bob Sikes Singer club to increase student involvement and knowledge of music. | Ms. Fleck | Throughout the year | | Math Club | The purpose of Math Club is to allow students to have a fun way to learn and be immersed within Math Skill and activities. | 3rd, 4th, 5th, grade math teachers | Throughout the year | | Grade Level Committees | Evaluating data and developing lessons that will meet student Academic needs | Teachers Attending | August-May | | Professional Development | Stay current with state standards, collaborate with colleagues, plan lessons based on data | All Teachers | September-January | | MAP review and training | Increase teacher’s ability to evaluate MAP information and implement strategies that impact student learning using best practices. | Mrs. Cox | As Needed | | ELA Professional Development | Increasing knowledge on the balanced literacy model and Florida standard based lessons | ELA Coach  Principal  ELA Teachers | September-January | | Math Professional Development | Increasing knowledge on the balanced math model and Florida standard based lessons and utilizing the M3 document created by the district math coaches with a focus on ALDs | Math Coach  Principal  Math Teachers | September-January | | New Teacher Induction | Once-a-month meetings with the principal to help beginning teachers adjust to the new school and county guidelines and to reinforce Florida State Standards. Peer support and Instructional coach support is provided. | District  Principal  Teachers with less than 3 years in Okaloosa County | Once a month | | Develop Volunteer Handbook | To develop best practices to help teacher communicate effectively with volunteers. | Principal | Beginning of the year | |
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| EVALUATION OF PREVIOUS YEAR’S IMPLEMENTATION |
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Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Count | Content and type of Activity | Number Of Activities | # of Participants | Anticipated impact on Student Achievement | Evaluation on how event went | | 1 | Open House | 1 | P 688 | Meet teachers and locate classroom | Open House was very successful, the event is held during the day and we had 75% of the student population attended. This event allows students and parents to meet the teacher(s) for the new school year, ask questions and establish the first lines of communication for the parent and teacher. | | S-706 |  | | 2 | Volunteer Orientation | 1 | 30 | Welcome volunteers and give them county and school guidelines | We had great participation at the volunteer training. We were up in numbers and parent response. The numbers were up from last year and parents were ready to help where they were needed. | | 3 | Title 1 Annual Meeting | 1 | 31 | Present purpose of Title 1 program | We had great participation at the annual parent meeting. We were up in numbers and parent response. The numbers were up from last year and parents were interested in learning more about Title 1. | | 4 | Parent Involving Parent Meeting | 1 | 9 | Help develop PFEP | A selected group of parents met and discussed the PFEP. | | 5 | Grade Level Meetings | 162 | K- 7 3rd-9 SP-8 | Evaluating data and developing lessons that meet student academic needs. |  | | Meeting Monthly | 1st-7 4th-7 |  | |  | 2nd-7 5th-7 |  | | 6 | OCSD Professional Development | 6 Monthly | K- 7 3rd-9 SP-8 | Develop lessons based on FSS, Student Talk, Evaluate Data |  | | 1st-7 4th-7 |  | | 2nd-7 5th-7 |  | | 7 | SAC | 9 | Monthly | Parent Involvement |  | | Total 17 |  | | 8 | Title 1 Math Night | 1 | Students 114 | Provide hands on math and science activities to increase interest and knowledge in these subjects. | Math and Science Night went well, numbers were higher than normal and we had great parent response. | | Parents 86 |  | | 9 | Title 1 ELA Night | 1 | Students 33 | Provide hands on ELA activities to increase interest and knowledge in these subjects. | ELA Night went well, numbers were low but we had great parent response. Parents are interested in getting more info to use at home and we will incorporate that in next years ELA night. | | Parents 20 |  | | 10 | Veterans Breakfast | 1 | Students: 180 Parents: 167 | Patriotic Pups Club honors our veterans. |  | | 11 | Moving On Up Family Night | Activities 2-3 per grade level |  | Provide activities, book, and reading logs for students to use over the summer to reinforce skills taught on each grade level. | Numbers were above expectations this year, it was great seeing families getting involved. New format was accepted well and parents appreciated the materials handout to help at home. | | PreK visited Kindergarten as part of Pre-K visit. |  | |  | Total Students-235 | |  | Parents- 167 | | 12 | Pre-Kindergarten visit | 1 PreK visited Kindergarten as part of Pre-K visit. | Part of Moving On Up Night | Introduce pre-k students to our school. |  | | K student-38 |  | | Parents-40 |  | |  |  | | 13 | Tutoring Reading/Math | 5 days a week | Morning 6:45-7:20 am | Provide reading tutoring for K -5th grade students. |  | | Morning | Number of students varies |  | | 14 | Robotics Club | Weekly and biweekly as needed for competition. | Team- 7 | STEM activities designed to help students learn to problem solve, research and write reports and develop programming skills in conjunction with robots. |  | | Parents-4 |  | | Teachers/ Sponsors-2 |  | | 15 | One Way Club | Weekly for six weeks | Fall – Students-100 | Provides students the opportunity to be part of group activities that encourage decision making skills and leadership roles. |  | | Spring-Students- 100 |  | | Teachers/ Sponsors-3 |  | |  |  | | 16 | Patriotic Pups | Meetings monthly | Bi-weekly | Provide students and parents the opportunity to be involved in patriotic activities and discussions designed to increase understanding bout military families. |  | | K-2 and 3-5 | Students-108 |  | |  |  |  | | 17 | Art Club | Weekly | Throughout the year | The purpose of the Art Club is to increase student knowledge and appreciation of the arts. |  | | Students 200 |  | | Teachers 3 |  | | 18 | Recorder Club | Weekly | Sept.-May | Students had opportunities to develop musical skills. |  | | Students-25 |  | | 19 | Math Club | Weekly (5 weeks) | 4/02-4/30 Students: 28 | Students met 5 times to focus on math skills and work together applying concepts to real life situations |  | | | | | | | | | |  | |
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