

Title I Parent and Family Engagement Plan

I, (Thomas Gerds), do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

The LEA shall ensure that the LEA and each Title I school has a written PFEP that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents of Title I students and made available to the local community. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy shall include the components as described in section 1116. The LEA must ensure that Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3(D)(i - v).

The LEA shall ensure that Title I schools convene an annual parent meeting; offer a flexible number of meetings; involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the programs; and provide parents with timely information about programs, a description of curriculum, forms of the academic assessment used to measure student progress, the expected proficiency students are expected to meet, opportunities to provide input on their child's education and ensure that parents are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

The LEA shall, provide timely notice to parents when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, all LEAs are required to notify parents at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112 (e)(1)(B)(ii).

Signature of Principal or Designee

Date Signed

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Mission Statement - Parent and family engagement Mission Statement (Optional) Response:

Parents and families play an integral role in the success of their child's learning. We believe that effective schools are a direct result of the school, home and community partnership. The Umatilla High School Title 1 Family Engagement Program will strive to build relationships to create real family engagement for every child, every family, and every teacher daily. At Umatilla High we are committed to collaborating with parents to provide a safe and nurturing learning environment, one in which all students can learn and achieve their academic and career goals. As such, we trust that the involvement of parents is necessary for our students to achieve success. By celebrating our motto "Be the Best U", we will strive to ensure that each students, parent, faculty member and staff believes they can and will be their best U.

Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response:

Umatilla High School will do the following:

- Involve parents/families in an organized, ongoing and timely manner in the planning, review and improvement in the decision regarding how funds for the family engagement program will be used by encouraging all parents to attend School Advisory Council meeting as well as other parent meetings through information sent home, communication on the Umatilla High website the School Messenger Call-Out system, emails from School Leadership and literature provided in the schools main office.
- Provide parents/families with a copy of the school Family Engagement Plan and post a copy on the Umatilla High website.
- Provide parents/families with the opportunity to join and or attend our monthly School Advisory Council (SAC) meetings. SAC is made up of parents, educators and community partners that represent the demographics of the school population. Parents are encouraged to make suggestions and give input regarding the planning, review, improvement and expenditures of the Title 1 Family Engagement Program at these meetings. Both the agenda and SAC minutes will demonstrate the decision making process that will take place throughout the 2020-2021 school year as it relates to Title 1 funds and programs.

Coordination and Integration -Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool

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Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Title 1	Title 1 funds and programs enhance Umatilla High School through the Family Engagement Programs and Professional Development for faculty and staff. Teachers will be provided the Title 1 parent prescription pads that specify the different teaching resources that can be checked out from our Family Resource Center that support student and parent learning.
2	Title 1, Part C-Migrant	Migrant services are provided for students and parents. Guidance counselors, the ESE School Specialist, support staff and the Family Support Liaison will work together to assure that services are provided for those in need. These services include clothing, hygiene needs daily and weekly food packs.
3	Title IX-Homeless students	The LCS District Homeless Liaison will work collaboratively with the administrator who is designated as the Homeless contact and the Family School Liaison to ensure that parents and students receive the necessary services and resources.
4	Title III	Support services and activities to assist students with limited English proficiency are available in the Resource Room. Support will be provided to faculty and staff through professional development activities in ELL strategies, parent strategies, parent involvement and educational services.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Create and distribute flyer for the Annual Title 1 Meeting	Family School Liaison and Administration (Title I Coordinator)	Sept 2019	<ul style="list-style-type: none"> Completed flyer Flyer was distributed to all 1st period teachers and hung in all main areas and hallways
2	Advertise Event	Administration, Faculty, Staff and	Sept 2019	<ul style="list-style-type: none"> Flyers distributed Announcements on signs, website, hallways,

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		Family School Liaison		call-out system, emails, white board in parent drip-off/pick up area
3	Develop Sign-In Sheet	Family School Liaison	Sept 2019	<ul style="list-style-type: none"> • Sign-in sheets at meeting
4	Create an Agenda	Administration (Title 1 Coordinator) and Family Support Liaison	Sept 2019	<ul style="list-style-type: none"> • Agenda • Minutes of the meeting
5	Create a PowerPoint Presentation	Administration (Title 1 Coordinator) and Family Support Liaison	Sept 2019	<ul style="list-style-type: none"> • Power Point Presentation
6	Maintain Documentation	Administration (Title 1 Coordinator) and Family Support Liaison	Sept 2019	<ul style="list-style-type: none"> • Flyer • Agenda • Sign-In Sheets • Minutes • Parent Input/Suggestions (electronically stored)

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds, transportation, childcare, or home visits, as such services relate to parent and family engagement. Response:

- SAC meetings are held after school beginning at 2:45pm.
- Parent, teacher, student conferences are scheduled to accommodate parents. Conferences are held in the mornings, during the school day and often after school. This allows a variety of options for our families to meet with administrative staff, teachers, counselors and support staff to address the needs of students.
- Child care will be provided if necessary.
- The Family School Liaison will work flexible hours to accommodate parent's schedules.
- Family engagement activities will be held in the evening on various days of the week to accommodate working parent's schedules.

Building Capacity

Describe how the school will implement parent and family involvement activities that are designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic

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achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Freshman parent meeting- Information is provided to parents and students on academic expectations, extracurricular activities, and being an incoming grade 9 student	Administration and faculty	Increase student achievement in all academic areas due to the participation of all stakeholders.	May 2020	<ul style="list-style-type: none"> • Sign-in sheets • Power Point Presentation
2	Freshman Orientation- information is provided to students about UHS	Administration and Faculty and transportation	Increase in building relationships between students and teachers to enhance academic success in all content areas. Ensure students know how to get to school using the bus.	Aug 2020	<ul style="list-style-type: none"> • Sign-in Sheets • Schedule of Events
3	UHS Open House (Family Night)	Administration, Faculty and staff	Increase parent awareness of academic expectations through engagement with teachers	Aug/Sept 2020	
4	Annual Title One Meeting	Administration and Family School Liaison	Educate parents/families on what Title One is and the importance of family engagement.	Aug/Sept 2020	<ul style="list-style-type: none"> • Sign-In Sheets • Agenda • Minutes • Power Point Presentation
5	Individual Conferences	Guidance Counselors, Teachers and Administration	Parents can discuss their child's progress and expectations for the school year.	Aug 2020- May 2021	<ul style="list-style-type: none"> • Conference Logs
6	College and Career Night/AVID Night	Administration, AVID Coordinator, AVID Site Team, Guidance Counselors, Family School Liaison	Information to assist parents in planning their students future regarding colleges and military. Information regarding AVID highlighted.	Fall 2020	<ul style="list-style-type: none"> • Sign In Sheets • Handouts • PowerPoint Presentation

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7	Senior Night/FAFSA Night	Guidance Counselors, Graduation Resource Facilitator, Family Support Liaison, Administration	Share with parents and students pertinent information informing them of scholarships and deadlines. Counselors will also discuss graduation requirements per cohort. Assistance with completing FAFSA will also be available.	Fall 2020	<ul style="list-style-type: none"> • Sign In Sheets • Handouts • PowerPoint Presentation
8	Recruitment Night	CTE Department, Administration, AP Teachers, Sports, Clubs, Family Support Liaison	Presentation to parents and students showcasing the CTE, AP courses, Clubs and Sports offered at UHS. College Board representative will discuss advantages of AP classes in regards to increasing student achievement.	Spring 2021	<ul style="list-style-type: none"> • Sign In Sheets • Handouts • PowerPoint Presentation

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Monthly Family School Liaison meetings	Family School Liaison	Continuing education for the Family School Liaison regarding ways to keep parents involved to increase student achievement	Monthly	<ul style="list-style-type: none"> • Agenda • Hand-Outs
2	Communicating and Working with Parents/Families Training	Administration and Family School Liaison	Positive communication reinforcement training between school/faculty and parents, leading to increased family engagement in student academics and student achievement	Fall 2020 and Spring 2021	<ul style="list-style-type: none"> • Sign-In Sheets • Hand-Outs

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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Response:

Umatilla High School will work to develop and expand the Parent Resource Center. The Family Support Liaison will be the designee responsible for monitoring and documenting materials and services provided to assist students, parents and families. Upon returning materials that were checked out from the Parent Resource Center, parents will be asked to complete a questionnaire in order to evaluate the effectiveness of the program.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

The Annual Title One meeting that will be held in August/September 2020 will provide parents/families with the Title One program components. In addition to program components, parents will also learn about the opportunities for participation in decisions related to the education of their child. A PowerPoint presentation will be presented with information that will detail the program. This presentation will be uploaded to the UHS website so that it will be readily available.

Parents/Families will have an opportunity to meet teachers and discuss curriculum expectation that the UHS Open House that will be held in the 2020-2021 school year.

Notification of the Title One events will be done in a reasonable and realistic timeline in accordance with the event. Methods used for notification to parents/families will be the following: flyers, school website, signage, daily school announcements, email, telephone call-out system and social media. We will include notifications in Spanish as needed for our events. A suggestion box will be placed at events and also in the Family Resource Center to encourage parents to share their comments and input regarding Title One Family Engagement.

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Accessibility

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parent/families in the development of training for teachers, principals and other educators to improve the effectiveness of that training. (Section 1118 (e) (6))	SAC Meetings	Principal, Administration and SAC Members	Parents/ Families are influencing decisions based on the needs they identify with their children.	Monthly
2	Providing necessary literacy training for parents/families from Title One, Part A funds Section 1118 (e) (7)	Family Resource Center	Family Support Liaison	Communicating effectively with parents/families will increase their likeness to become involved in the schooling of their children.	Throughout the school year.
3	Maximizing family engagement and participation in their children's education by arranging school meetings at a variety of times or communicating by other means such as conference calls. Section 1118 (e) (10)	Conferences with parents/families at flexible times	Guidance Counselors, Faculty, Administration, Social Worker and Family Support Liaison	Providing information to parents/ families to help with academic achievement through parent involvement	Throughout the school year
4	Developing appropriate roles for community based organizations and businesses, including faith based organizations in family engagement activities.	Partnership with are Chamber of Commerce and Faith based organizations will help spread the work of the importance of family engagement increasing	Administration and Family Support Liaison	Increase family engagement	Throughout the school year

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		student achievement			
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Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

Discretionary Activities - Discretionary School Level Parent and family engagement Policy

Components: Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

Please make sure to upload in Good Image the following documents as evidence:

- Flyer/Invitation for family and parent input
- Meeting Agenda
- Meeting minutes – showing input in the development of your PFEP and compact.
- Meeting sign-in sheet
- Copy of Family-School Compact

Evaluation of the previous year's Parent and Family Engagement Plan **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Freshman Orientation	1	87	Increase student awareness of UHS and student achievement in all academic areas.
2	Individual Conferences	1	287	Allows parents/families to discuss their child's academic progress and expectations with counselors and teachers.
3	AP/AVID Night	1	171	Induction and training to educate parents/families on what AVID is and how it can benefit their child academically.
4	Annual Title One meeting	1	125	Educate parents/families on what Title One is and the importance of family engagement.

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5	FAFSA/Senior Night	1	79	Information provided to parents/families with time frames and advice for college and financial aide assistance.
6	College and Career night	1	77	Information and representatives to speak with parents/families from different colleges and military branches
7	Recruitment Night	1	206	Allow parents/families to explore AP courses, Electives, CTE Programs, Sports and Clubs

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty meetings	8	50	Positive communication regarding student achievement with a focus on reading, writing, thinking and talking
2	Faculty Professional Development on Parent and Family Engagement	8	50	Communicate strategies during our faculty meetings that will assist our faculty and staff with parent and family engagement.
3				

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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1	Umatilla High School's parents/guardians work jobs that may not permit them to take time off to attend functions during the school day or they may have transportation challenges	Umatilla High will offer flexible meeting times in the morning and afternoon for SAC, parent meetings, information sessions and school events. Information will be posted on the school website in the event the activity could not be attended.
2	Umatilla High parents/guardians do not have the financial means to purchase basic necessities for their families	UHS and Title One will reach out to students without parental support by providing them with necessary resources to assist them in having a successful school year. These resources include the following: school supplies, hygiene products, clothes and food. These families will also be encouraged to attend the Title One engagement events to get an opportunity to receive additional resources.
3	Umatilla High parents/guardians lack technology in their homes and are challenged with receiving important information regarding their child's schooling, the availability of resources and school events.	UHS will continue to use multiple means of communicating/advertising to notify parents of events. UHS in connecting with local businesses and faith based organizations to try to increase parent involvement in the school.
4	Language Barrier	UHS will provide materials in Spanish when needed. Translators for Spanish are available on staff and used when necessary.
5	Transportation	UHS will provide varying times for meetings, events and informational sessions. Our faculty and staff ae available to accommodate parents and families as their transportation needs warrant. Information is also posted on the UHS website for those who may be unable to travel.

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
206	Recruitment Night	Allow parents/families to explore AP courses, Electives, CTE Programs, Sports and Clubs
77	College and Career night	Information and representatives to speak with parents/families from different colleges and military branches