

## 2020-2021 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

*Melanie Cleveland*

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**Signature of Principal or Designee**

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**Date Signed**

**School Name: Lakeview Elementary**

**Mission Statement (Optional):**

Lakeview prepares all students to be respectful, responsible, problem solvers striving to achieve their highest potential.

**Parental and Family Engagement Mission Statement (Optional)**

**How the parent and family engagement plan is a shared responsibility? (Optional)**

**How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)**

## Involvement of Parents

**How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]**

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

## Coordination and Integration with Other Federal Programs

**How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]**

Parental involvement is vital to the success of our students and our school. We share information with parents about curriculum in a variety of formats, including SAC meetings, evening events, conference night, marquee, Remind 101, and monthly newsletters.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well- rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

## Annual Parent Meeting

**A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.**

The school will send home flyers in English and Spanish. We will also post announcements on the front bulletin board, marquee, school website, and social media. Our Principal includes information in monthly newsletters inviting all parents to the Annual Parent Meeting. The presentation is translated into Spanish and presented on two separate dates, one in the morning and one after school. Sign in sheets will be collected, scanned, and submitted to the LEA site.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Title I Parent Liaison and Assistant Principal	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Title I Parent Liaison and Assistant Principal, Principal	August	Emails, newsletter
3.	Present information to parents and community members	Assistant Principal	September 30PM and October 2 AM	Present PowerPoint and hold Q and A – Collect note/feedback cards at the end of the presentation
4.	Sign-in sheet for multiple sessions	Title I Parent Liaison and Assistant Principal	August	Collection of sign-in sheets
5.	Compile documents	Title I Parent Liaison and Assistant Principal	September	Scan documents upload to LEA monitoring site

## Flexible Parent Meetings

**How will the school offer a flexible number of meetings, such as meetings in the morning or evening?**

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

All critical information will be disseminated through a variety of media, days, and times including morning, immediately after school, and evening events. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

**How will the school provide, with Title I funds, transportations, childcare or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]**

Lakeview will work with our volunteer and community partners to assist with transportation for SAC meetings and school events. We will continue working with St. Cloud High School to provide childcare during all SAC meetings and evening events. This is a great opportunity for the high school students to earn their community service hours.

#### **Building Capacity**

**How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]**

The school will work with instructional coaches and teacher leaders to offer plan for and offer a series of evening events to engage and inform parents and families as follows:

<b>Count</b>	<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence or Effectiveness</b>
1.	STEAM	Title I Parent Liaison	Students will have access to and experiences with Science, Technology, Engineering, the Arts, and Mathematics	Fall	Increase in participation by parents; increase in student performance

In order to equip staff with the necessary information and tools needed to support parents and families, the school will offer the following professional development:

#### **Staff Training**

<b>Count</b>	<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
1.	Cultural Sensitivity	Administrators in collaboration with school ESOL Specialist	Provide framework for developing cultural awareness to help the culture gap.	First Quarter	Sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Administrators in collaboration with Title I Parent Liaison	Provide information about the 5 levels of parent involvement and parent's rights.	First Quarter	Sign-in sheets, minutes, agenda, PowerPoint Presentation
3.	ELlevation	ESOL Compliance Specialist	Increase in student performance where engagement strategies are being implemented	Quarterly	Implementation of strategies observed during classroom walk-throughs.

## **Other Activities**

**How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]**

Along with the STEAM our instructional coaches and teacher leaders will plan for and provide the following evening events centered around curriculum and instruction. These events will offer hands on activities for students, parents, and families. We will work closely with local community partners and high schools for assistance and participation at each event.

- Math Night
- Literacy Event
- Multicultural Night

## **Communication**

**How the school will provide timely information about the Title I programs?**

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

**How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?**

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, during Open House, and Conference Nights hands on viewing and/or a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

**How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?**

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

**How the school will submit parents/families' comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]**

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

## Accessibility

### **A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?**

Our school utilizes School Messenger and Remind to contact parents regarding events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

### **A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?**

For district wide broadcast messages, our district is using an out-dial system. For school wide broadcast messages, we utilize Remind, our school website, our marquee, and a variety of social media platforms including Facebook and Twitter. These are all used to keep parents updated regarding events happening at the school, as well as emergencies. Messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

## Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

### **(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

## Barriers

**A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey.**

Transportation seems to be the biggest barrier. Childcare and Spanish translation are both provided for every SAC meeting.

Parent motivation is another area we would like to work on. In hopes of increasing parent attendance, LVES will be scheduling student performances/showcases or family events to follow each SAC meeting.

**A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?)**

The school will work with community partners and OASIS volunteers to offer transportation to and from events and childcare during events. As a way to encourage parental involvement, the Principal has offered "Priority Pick Up Passes" for the first fifteen parents to commit to serving on the School Advisory Committee (SAC). We will be working to incorporate Facebook Live or another form of streaming video of all SAC meetings so that business partners, teachers, or parents who are not able to attend an participate.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	Recruit volunteers to provide transportation to and from meetings.
2.	Language Barrier	Priority Pick up Pass to the first 15 members to commit to SAC.
3.	Child Care	Utilize Facebook Live for virtual meetings to include business partners who are not able to attend in person.