

2020-2021 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

Frankie Franceschi

Digitally signed by Frankie Franceschi
Date: 2020.05.12 12:32:23 -04'00'

5/12/20

Signature of Principal or Designee

Date Signed

Kissimee Middle School

School Name

Mission Statement (Optional)

Inspiring learners to reach their highest potential as responsible, productive citizens.

Parental and Family Engagement Mission Statement (Optional)

NA

How the parent and family engagement plan is a shared responsibility? (Optional)

NA

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

NA

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, FaceBook, school website, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

The school will hold a Virtual Literacy Night for ESOL families during Hispanic Heritage Month (October) in coordination with the Multicultural Department.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

Annual meetings will be held periodically throughout the year following scheduled monthly School Advisory Council meetings. These meetings will be advertised and fliers will be created and distributed to all students and parents to encourage attendance. Ms. Escobar will also hold several ESOL parent meetings prior to Title I meetings to allow these parents the convenience/opportunity to attend both.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Frankie Franceschi	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Frankie Franceschi	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Frankie Franceschi	August	Collection of sign-in sheets
4.	Compile documents	Frankie Franceschi	September	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules. While social distancing is required, events will be held digitally via Webex.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

For events held in school, parents are welcome to bring their children with them as our Title I events will be designed so as to accommodate students and younger siblings. Drinks and snacks will be provided. Our school is centrally located and many of students and parents walk to the school. Transportation will not be provided. School administrators make home visits to re-engage disengaged students and provide resources, such as computers and hot-spots.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

A concerted effort will be made to invite all parents to all Title I events. Spanish and English invitations will be sent home with students. Meeting details will be published/posted on all social media accounts, and in weekly Newsletters, in both English and Spanish. Several Spanish speaking teachers will be on hand to translate for parents who need assistance. All materials at all events will be available in English and Spanish. Parents will be instructed on how to use translation apps on their cell phones to aid them. Activities will be planned an organized so that whole families can attend. Younger siblings will be encouraged to participate when appropriate. When ever possible snacks and refreshments will be available.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.					
2.	Hispanic Heritage/ESOL Open House	Lydia Escobar	A celebration of diversity and Hispanic culture should increase parental participation/involvement.	Nov.	Increased participation in future school events.
3.	Compact and Parent and Family Engagement Plan Writing	Frankie Franceschi	A better understanding of the partnership between the school, teachers, parents, and students will lead to an increase in student	Jan. Feb. Mar.	Drafted, revised, and completed Compact and Parent Family
4.	Family Literacy Night	Kari Ordiales	We anticipate an increase use of Achieve 3000 at home. Increase in parental support for reading at home and school wide literacy initiatives.	Jan.	Increase in Achieve 3000 usage at home. Students
5.					

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Multicultural Department	Provide framework for developing cultural awareness to help the culture gap.	Oct.	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	District Office	Provide information about the 5 levels of parent involvement and parent's rights.	Sept.	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.					
4.					
5.					

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

We will invite parents to attend all school activities that encourage their child's positive outlook on their education. We want parents to attend and participate in all athletic, band, theatre, open houses, etc that they are willing and able to attend. Attending these elective/club based activities should encourage parents to be more involved in the overall school community. We will maximize social media networking with parents while social distancing restrictions are in place.

Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas. Remind, Facebook, and the school website are also means currently used to reach families while social distancing restrictions are in place.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

All school and parent/family programs, meetings, school reports, and other activities will be shared with all via monthly newsletter and on the website. This information will be shared in both English and Spanish. Whenever necessary fliers will be sent home to promote attendance at specific events. Incentives will be provided to students to encourage their participation as well.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

(Optional)

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Time of day for scheduled events was stated by many respondents as being a barrier to attendance. Many of our parents work in the evening making it difficult to attend activities after school. Current social distancing restrictions are preventing gatherings from taking place but allows families to join virtual events on their electronic devices.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

We will continue to promote the use of language apps to aid in translation. We always have several teachers in attendance that are able to translate. It is common for either Mr. Franceschi and or Dr. Rolando to provide presentations in both English and Spanish. As we plan future events, we will make every attempt to include activities for the whole family, to include parents, students, and or siblings.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	We do not offer transportation to school events. KMS is centrally located. Events are currently held virtually.
2.	Language Barrier	Many teachers that speak both Spanish and English, will be in attendance all events to assist.
3.	Child Care	Our events are open to parents, students and younger siblings.
4.		
5.		