I, Gary Sparks, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

In many of the following assurances the parent is many times not in the child’s life or is not to be involved in the child’s treatment. We will follow the assurances when possible and when not possible the student’s Therapists and Mental Health Technicians (MHT) will be substituted in as the student’s parent. Throughout this document anywhere that parent is written, a Therapist and or MHT may be used as the student’s parental support.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

|  |  |
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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement:

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| **Response:** We are dedicated and accountable to the children, parents, therapists and community. We work collaboratively to provide successful educational experiences for all students to become productive citizens. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of SAC programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** After careful review of our 2019-2020 School Advisory Council minutes and discussions, we are continuing the emphasis on reinforcing therapist and parent membership. Our meetings will take place following school when parents are more likely available to participate in the Media Center. The Therapists and MHT’s have developed strong relationships with our students. Additionally, meetings provide academic support materials, and Therapists and MHT’s are given opportunities to develop a deeper understanding of how they can help our children while at Riverbend. As a result of school climate surveys (completed by parents) we would like to expand our SAC membership and opportunities for parent involvement, ideas such as hosting parent lunch and learns, attending staffing’s with parents and the publication of the school website. Our SAC parent representatives, alongside our teachers, are planning and organizing the these activities which will be promoted on our 2020-2021 school calendar and on our website. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at school and in the units, to the extent feasible and appropriate Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| Count | Program | Coordination |
| **1** | **Welcome Calls** | **Teachers will call parents at the start of school to introduce themselves and discuss the programs and supports at Riverbend** |
| **2** | **Meet the Teacher** | **Parents are invited to the Meet the Teacher regarding programs, curriculum and assistance to acquaint all incoming students and their parents.** |
| **3** | **Open House** | **Teachers will call parents (curriculum night) of all students regarding learning goals, report cards in Focus and ways parents can support children's learning in the school.** |
| **4** | **Parent Lunch and Learn** | **Parents will be invited to two lunch and learn activities to say thanks for helping Riverbend staff provide Sandy Pines residents a Martin County Public School Education.** |
| **5** | **Parent Teacher Conferences** | **Conferences will be offered twice during the school year so that parents/guardians have an opportunity to meet with teachers and staff. Translators will be offered.** |
| **6** | **Staffings** | **Conferences are offered every month during the school year so that parents/guardians have an opportunity to meet with teachers and staff.** |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s programs, Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| **1** | **Open House Phone Calls to share Program Information and Supports** | **Teachers** | **August 2020** | **Phone Call Log in Focus** |
| **2** | **SIP PBIS & MHT/Therapist Lunch** | **IPS Coach** | **August, 2020 to May, 2021** | **Mtg. Minutes and sign in roster** |
| **3** | **SAC Meeting/review data** | **IPS Coach** | **September, 2020-May, 2021** | **Minutes and sign in roster** |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Riverbend will provide Parent Coffees scheduled for 7:30 AM, two Parent Lunch & Learns scheduled for 12:00 PM. SAC meeting scheduled for 3:00 and Staffing’s all day Fridays to extend opportunities for parents to participate in educational opportunities. Our School Advisory Committee Meetings are held on the third Tuesday of the month at 3:00 pm Parent/Teacher conferences are held two times a year via phone calls and emails conducted over a week to assure best chance of parent involvement. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| **1** | **Welcome Calls** | **Teachers** | **Teachers will call parents at the start of school to introduce themselves and discuss the programs and supports at Riverbend** | **September 2020** | **Parent participation** |
| **2** | **Meet the Teacher** | **Teachers** | **Parents are invited to the Meet the Teacher regarding programs, curriculum and assistance to acquaint all incoming students and their parents.** | **August 2020** | **Attendance at Monthly Meetings, Monthly SAC Mtgs.** |
| **3** | **Open House** | **Teachers** | **Teachers will call parents (curriculum night) of all students regarding learning goals, report cards in Focus and ways parents can support children's learning in the school.** | **September 2020** | **Conference Logs in Focus** |
| **4** | **Parent Lunch and Learn** | **Principal** | **Parents will be invited to two lunch and learn activities to say thanks for helping Riverbend staff provide Sandy Pines residents a Martin County Public School Education.** | **September 2020 and January 2021** | **Parent Participation Logs** |
| **5** | **Parent Teacher Conferences** | **Teachers** | **Conferences will be offered twice during the school year so that parents/guardians have an opportunity to meet with teachers and staff. Translators will be offered.** | **September, 2020-April, 2021** | **Conference Logs in Focus** |
| **6** | **Staffings** | **IPS Coach** | **Conferences are offered every month during the school year so that parents/guardians have an opportunity to meet with teachers and staff.** | **August 2020- June 2021** | **Conference Logs in Focus** |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | **Staff training on how to provide curricular information to parents** | **Principal** | **Increased parent involvement increases student achievement.** | **August 2020 - May 2021** | **Parent access to Focus** |
| 2 | **Training for staff on effective parent/teacher conferences – student led conferences** | **IPS Coach** | **Increased parent skill in supporting student achievement.** | **September 2020** | **Parent/Teacher Conferences Attendance Logs** |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Staff training for all new teachers on the resources available at Riverbend will be completed by the Riverbend New Teacher/Paraprofessional/Mentor Leadership Team (led by a teacher and paraprofessional leader) in August, 2020 and validated by logs. School websites will provide updated information throughout the school year. School Advisory Council Monthly Meetings will be held in the Media Center. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about their student’s progress [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** A summer ‘Welcome Back to School" letter will notify parents of important back to school dates/times, including our Meet the Teacher event during which we will provide information about Open House.. The school website and phone calls are created to provide valuable information to all families. Included is timely information about the support programs, grade level curriculum and academic assessments. We will host parent coffees, Lunch and Learn activities and staffing’s. Parents will be given opportunities to provide feedback in the form of a survey. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** All communication is provided in English and Spanish when requested. Translators are available at Riverbend. A bilingual IPS Coach is available to translate and provide information to parents and families at every meeting, and to answer calls at school, to meet with parents throughout the school day and to actively recruit parents to participate on the School Advisory Council in order to represent the schoolddd. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| --- | --- | --- | --- | --- | --- |
| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | **Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];** | **Meetings are held in the morning, afternoons and evenings with translators available to provide assistance to those in need. Transportation is provided.** | **IPS Coach** | **Reducing barriers preventing parent participation in PI events, increases parent involvement and student achievement.** | **August 2020- June 2021** |
| 2 | **Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and** | **SAC meets monthly and Leadership Team meets daily to utilize various resources and to plan Parent Involvement events.** | **Principal, IPS Coach’s and teachers** | **Involving parents in the planning of Parent Involvement plans will result in greater attendance, thus, greater student achievement.** | **Sept. 2020 -May 2021** |
| 3 | **Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].** | **Leadership Team, SAC and IPS coach will utilize community based organizations to provide student support and to host, Parent University: Math, Science and Literacy Night events.** | **Principal, IPS Coach, and Teachers** | **Increasing community support of parent involvement will increase student achievement.** | **Sept 2020 - April 2021** |

**Attached Evidence of Input from Parents**

Attach evidence of parent input in the development of the plan.

Attach document Title: SAC Agenda/Minutes

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**Attach Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Attach an electronic version of the Parent-School Compact.

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| Attached document Title: |

**Attatch Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Attatch evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| **1** | **Welcome Calls** | **1** | **145** | **Parents' understanding of standards will increase reading, writing and math achievement.** |
| **2** | **Meet the Teacher** | **1** | **145** | **More support on students' reading at home, using journals and increasing performance on iReady.** |
| **3** | **Open House** | **1** | **145** | **Increased knowledge of supporting students in reaching high levels on goal/scales will result in high FSA and iReady scores.** |
| **4** | **Parent Lunch and Learn** | **2** | **120** | **Increases in writing and reading scores on FSA and iReady.** |
| **5** | **Parent Teacher Conferences** | **2** | **300** | **Increased student growth on iReady ELA , science and math assessments.** |
| **6** | **Staffings** | **40** | **450** | **Increases student self-efficacy will increase academic performance.** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| **1** | **Staff training on how to provide curricular information to parents** | **1** | **26** | **Increased parent involvement increases student achievement.** |
| **2** | **Training for staff on effective parent/teacher conferences – student led conferences** | **1** | **26** | **Increased parent skill in supporting student achievement.** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| --- | --- | --- |
| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| **1** | **Lack of awareness of opportunities for students beyond school** | **Increase amount of information sent home about parent events** |
| **2** | **Students are residents in the Hospital and Therapist and MHT’s act as their parents while residents in Sandy Pines** | **Team Building and better communication with Sandy Pines staff** |

**Best Practices**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice.

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| **count** | **Content/Purpose** | **Description of the Activity** |
|  |  |  |