

FY21 Title I Schoolwide Plan - Lantana Elementary (0751) Parent Family Engagement Plan Summary

Mission Statement

Create one statement that communicates the vision for parent and family engagement in a motivating way. The mission statement should:

- reflect the beliefs or values the school holds regarding the importance of family engagement;
- explain the purpose of the school's Parent and Family Engagement Plan;
- be written in parent-friendly language; and
- inspire stakeholders to be engaged and supportive of the program.

Mission Statement	
Teach Empower Achieve Motivate	Lantana Elementary recognizes the importance of forming a strong partnership with parents and community members in order to positively impact the students in our school. Our mission is to promote effective parent and family engagement, the staff at Lantana Elementary by welcoming input from parents and community members in decision making and by encouraging parents and family to join us in the activities that further enhance achievement and the total culture of the school. We believe that parents and family are equal partners in the education process. As a family partnership, we create our future as a TEAM

Involvement of Stakeholders

Describe how the school will engage stakeholders (parents, families, school personnel, District staff and community) in the planning, development, review, implementation and improvement of the Title I Schoolwide Plan. Include decisions regarding how funding will support parent and family engagement. All SAC meetings should have Title I as a standing agenda item and discussion of such is reflected in the minutes to ensure compliance is met. (Note: Evidence of stakeholder input during the CNA process is available in the CNA Launcher.)

1. List the name and title for each member/stakeholder responsible for the development and the implementation of the CNA, SWP, PFEP and School-Parent Compact.

Name	Title
Janyyn Robinson	Principal
Pamela Camel	Assistant Principal
Elaina Campbell	Single School Culture Coordinator
Ranada Rainey-Reese	ESOL Coordinator
Patrick St. Hillaire	ESOL Guidance Counselor
Edward Shropshire	Community
Ken Mason	Community
David Stewart	Community
Jesse Iavelanet	Behavior Health Professional
Michael Robinson	Parent
Lesly Ordonez	Staff
Jennifer Brunner	Parent
Wislene Saint-Louis	Parent

2. What are the procedures for selecting members representing all stakeholders? Describe the process for selecting members.

All parents are welcome. They are solicited via flyer, marquee announcements, callouts and the school web page. Community members are solicited through the Mayor's office and the Rotary Club. Staff members are asked to provide input during Team Meetings and Faculty meetings. To secure representation is diverse CLFs will translate invitations and call parents and prepare translated callouts to parents. Teachers encourage ESOL and ESE parents to participate as well.

3. How will stakeholders be involved in jointly developing the Schoolwide Plan (CNA/SWP/PFEP)? Include details of meeting dates and times.

Administration and Teacher leaders compiled academic and school effectiveness data to present to stakeholders. Stakeholders were asked to identify trends, barriers and offer suggestions for improvement. The first virtual SAC meeting for FY 21 will be held on September 9, 2020 where these documents will be shared and additional input will be sought. The Title One Annual Meeting will take place in October 2020 and will also be designed to garner stakeholder input through evaluations and verbal input.

4. How did stakeholders provide input as to how Title I funding will support parent and family engagement? Include the outcome.

Discussions about how Title 1 funds will be used to support parent and family engagement began at the March 2nd SAC Meeting and will continue throughout the school year.

5. List the name and title for each member/stakeholder responsible for ongoing monitoring of the implementation of SWP and PFEP.

Name	Title
Pamela Camel	Assistant Principal
Janyn Robinson	Principal
Type in the name of member/stakeholder	Type in the title of member/stakeholder

Annual Meeting

All parents and families are invited and encouraged to attend the Title I Annual Meeting, at a convenient time, to learn about the school's Title I programs, requirements and the rights of Title I parents. Describe the steps the school will take to conduct an effective Annual Meeting. The meeting should inform parents about:

- What it means to be a Title I School;
- The school's Title I Schoolwide Plan;
- Parent and Family Engagement Plan, including the School-Parent Compact;
- Special programs such as Migrant Education and McKinney-Vento;
- Parent's Right-to-Know; and
- Other opportunities for parents.

	Brief Narrative
1. What is the actual date, time and location of the Annual Meeting?	The Lantana Elementary Virtual Annual Meeting will take place on Thursday, October 9, 2020.
2. How will you notify parents, teachers and the community of the Annual Meeting? Be specific (school website, marquee, call-out, newsletter, invitations, etc.).	Callouts will be made to parents announcing and reminding parents of the Virtual Title One Annual Meeting. Teachers will post translated reminders in their Google classrooms, and in class dojo. The school marquee will also note the event.
3. What resources will be prepared for the Annual Meeting? List materials or supplies needed to host the meeting.	Recorded segments of translated topics will be included in the Live meeting. Annual requirement content will be made available in Google Classroom and discussed during the meeting. CLFs will translate live components. Electronic sign in sheets and evaluations will also be prepared for this meeting.

Staff Trainings

Describe the professional development trainings you will provide to build the capacity of teachers and other support personnel to understand the value and contribution of parents/families, build ties between parents and school staff, effectively reach out to, communicate with and work with families as equal partners in order to improve student achievement.

Staff Training for Parent and Family Engagement #1 (PFEPStep4)					
Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
Equity	Staff will learn to implement with families strategies to employ with parents with multiple	Families will have a compass for decision making and for addressing the	Teachers will respond to an electronic survey that evaluates	November	Pamela Camel

Staff Training for Parent and Family Engagement #2 (PFEPStep4)					
Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
Cultural Awareness	Staff will learn to implement with families strategies that bring awareness to traumas and best practice	Families engaged in best practice will be aware of resources and wellness	Teachers will respond to an electronic survey that evaluates	February	Pamela Camel

Parent Trainings

Describe the trainings you will offer parents and families that will build their capacity to support learning at home to improve student academic achievement. Trainings must focus on skills that parents and families can use to extend learning at home, support students in meeting challenging state standards and monitor their child's academic progress.

Parent and Family Capacity Building Training #1 (PFEPStep6)							
Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP: ☐ Yes ☒ No Amount: \$0.00
ESOL Parent Meeting	Parents will learn about the academic support provided to students during the school day	Parents will interact with technology programs that students interface with throughout the year. Parents will also access support links beneficial for	Parents will leave with testing strategies, homework strategies and resources that will support student achievement.	11/19/20	Ranada Rainey-Reese	CLFs, electronic sticky notes, powerpoint slides, recordings, links	

Parent and Family Capacity Building Training #2 (PFEPStep6)							
Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP: ☐ Yes ☒ No Amount: \$0.00
ESOL Parent Meeting	Parents will learn about the academic support provided to students during the school day	Parents will interact with technology programs that students interface with throughout the year. Parents will also access support links beneficial for	Parents will leave with testing strategies, homework strategies and resources that will support student achievement.	11/19/20	Ranada Rainey-Reese	CLFs, electronic sticky notes, powerpoint slides, recordings, links	

Parent and Family Capacity Building Training #3 (PFEPSep6)

Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP: ☐ Yes ☒ No Amount: \$0.00
ESOL Parent Meeting	Parents will learn about the academic support provided to students during the school day	Parents will interact with technology programs that students interface with throughout the year. Parents will also access support links beneficial for	Parents will leave with testing strategies, homework strategies and resources that will support student achievement.	11/19/20	Ranada Rainey-Reese	CLFs, electronic sticky notes, powerpoint slides, recordings, links	

Coordination and Integration

Describe how your school collaborates with other federal programs, District departments, the business community, library systems and other governmental and non-governmental organizations to provide integrated parent and family engagement opportunities. Identify the three (3) **most relevant agencies/organizations that support your school's parent and family engagement goal.**

Partnership #1

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
Multicultural Department	The Multicultural Department provides Community Language Facilitators (CLFs) Our CLFs translate all communication that goes	Translated documents, signature on parent conference forms	ongoing

Partnership #2

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
null	null	null	null

Partnership #3

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
After School / 21st Century	These programs hold parent trainings. They also encourage parents to attend our training	Sign in sheets, agendas	quarterly

Communication

After reflecting on the stakeholder input meeting, training evaluations and analysis of events, describe the process that your school will use to provide timely and easy to understand updates to parents and families on Title I programs, curriculum, assessments and student progress/proficiency level information.

1. Describe how school will provide parents and families with timely information about the Title I programs, meetings and other activities in a format and language parents can understand. Consider Title I programs such as tutoring, mentoring, parent/family trainings. Title 1 information will be shared via the Annual Meetings, faculty meetings and SAC meetings. Stakeholders will receive invitations through Newsletters, flyers, callouts, marquee, social media, class dojo and Google Classrooms	List evidence that you will upload based on your description. Agenda, handouts, electronic sign in, electronic evaluations
2. Describe how school will inform parents about the curriculum and proficiency levels students are expected to meet. Students academic and behavior expectations are communicated via newsletters, flyers, letters, parent conferences, phone calls and curriculum night	List evidence that you will upload based on your description. newsletters, flyers, letters parent conferences, phone logs
3. Describe how school will inform parents about forms of academic assessments used to measure student progress and achievement levels of State academic standards. Parents will be informed about academic assessments via newsletters, flyers, letters, parent conferences, phone calls and curriculum night	List evidence that you will upload based on your description. newsletters, flyers, letters parent conferences, phone logs
4. Describe how school will inform parents about opportunities to participate in decision-making related to the education of their children. Lantana Elementary will invite parents to teacher conferences, SAC meetings and Title 1 Annual meetings via Newsletters, flyers call outs, marquee and social media	List evidence that you will upload based on your description. Newsletters, flyers call outs, marquee and social media
5. Describe how the school will offer flexible meeting dates and times or trainings, activities and events to remove barriers for attendance. Lantana Elementary will provide flexible time for meetings, trainings and activities and events by hosting Parent Break activities in the morning, and by hosting virtual sessions. Lantana will also host curriculum night in the evenings at 5:00 p.m. At times when parents can't be reached or are unable to attend conferences, home visits	List evidence that you will upload based on your description. Agenda, sign in sheets, Newsletters, flyers call outs, marquee and social media

Accessibility

It is important to address barriers that hinder families' participation in activities. After considering information gathered at your parent input meetings, describe how you ensure parents and families in the special categories below are able to fully participate in school meetings, trainings, activities and events.

Describe the accommodations the school will provide for each subgroup of parents listed below.

	List evidence that you will upload based on your description.	File Attachments
1. Parents and families with limited English proficiency CLFs are available to facilitate and enhance communication and parent engagement by translating letters, flyers, newsletters, evaluations and interpreting information to Spanish and Creole	Translated documents,	
2. Parents and families with disabilities Lantana Elementary school is ADA compliant (accessible handicapped ramp and parking located at the front of the school. Most meetings are held downstairs, any parent with limited mobility uses the elevator if a meeting or training is upstairs. We request a sign language interpreter for our Def parent. Also 2 people on staff are able to sign.	pictures, Request for services documents	
3. Families engaged in migratory work Once migrant families are identified, school staff will conduct home visits with CLF to survey families to determine their needs and allow the school to provide resources and information needed. We will seek assistance from the Title 1 Migrant Education Program	Request for services documents	
4. Families experiencing homelessness We have strong relationships with MVP-Mckinney Vento Program. MVP has helped several of our families with housing and transportation issues making it easier for them to get to school. We have also done home visits. School staff assist families experiencing homelessness by also making connections with District staff (MVP-	Request for services documents	

