

**Micanopy Area Cooperative School Title I, Part A Parent & Family Engagement Plan**

I, Brenda Maynard, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will conduct outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and family members in all of its Title I, Part A programs consistent with Section 1116 of the Every Students Succeeds Act (ESSA). Such programs activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children. [ESSA Section 1118(a)]
- The school will work to ensure that the required school-level parent and family engagement policy is developed under subsection (b), each school served under this part will develop a Home-School Compact that outlines how parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. [ESSA Section 1116(d)]
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand. [ESSA Section 1116(e)(f)]
- The school will involve parents and family members of children receiving services under this part in the decisions regarding how funds reserved are allotted for parental involvement activities. [ESSA Section 1116(3)]
- The school will be governed by the statutory definition of "parents and family engagement" as defined in ESSA Section 8101, and is expected that to carry out programs, activities, and procedures in accordance with this definition.
- The school will use funds reserved under this part to carry out activities and strategies consistent with the parent and family engagement policy as outlined in ESSA Section 1116(3).



Signature of Principal or Designee



Date Signed

## Parent & Family Engagement Mission Statement

### Response:

Our mission, as stated in our contract with the School Board of Alachua County, is to provide elementary students with a community oriented educational environment that stimulates and motivates them. This environment is to be achieved by:

Providing a small student-staff ratio

Involving parents and their family members in all aspects of their child's education.

## Involvement of Parents

The school will involve parents in the planning, review, and improvement of Title I programs including parental involvement and in the decisions regarding how funds for parental involvement will be used by:

- Board Advisory Committee (BAC)
- Parent Teacher Organization (PTO)
- School Climate Surveys
- Parent Activity Evaluation Forms
- Family Nights
- Community Events

## Coordination and Integration

The school will coordinate and integrate the following Parent & Family Engagement programs and activities with other Federal Programs, to the extent feasible and appropriate, in an effort to teach parents how to help their children at home.

Count	Program	Coordination
1	VPK	The school advertises our VPK program in MACS Matters, our weekly newsletter, and on our school website. The school has a VPK Open House (virtual) in the spring to orient parents to the requirements of VPK and are given activities that will help their child be prepared for the VPK year. The children meet the teacher virtually and are shown classroom activities and curriculum through a presentation. VPK activities are included in all Title I parent involvement programs, and VPK is included in all school activities and programs.

## Annual Parent Meeting

The school will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), and the rights of parents through the following activities.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School will hold the Annual Parent Meeting in September	Director, Title I Lead Teacher Title 1 Team	September 2020	Parent Input Evaluations, sign-in sheets, agendas, PowerPoint handout, and minutes from meetings.

2	Development of agenda for Annual Parent Meeting.	Director, Title I Lead Teacher	August-September 2020	Completed Agenda
3	Develop/plan materials (presentation, school/district handouts) for Annual Parent Meeting.	Director, Title I Lead Teacher	August-September 2020	Copies of presentation and all handouts
4	Post notices on website, send invitations via e-mails, alert parents of meeting, send SkyAlerts	Director, Title I Lead Teacher	August-September 2020	Photograph of marquee, copy of websites and invitations

### Flexible Parent Meetings

The school will offer flexible opportunities for parents and families to participate in organized and ongoing workshops and meetings by:

- Provide on-site childcare
- Multiple sessions of workshops to accommodate families

### Building Capacity – Parent/Family Workshops

The school will implement the following activities as a means to build the capacity for strong parental and family engagement and to support a partnership among the school, families, and the community to improve student academic achievement.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Back to School Info Fair	Director, title I Lead Teacher and classroom teachers	Provide parents and children with knowledge, strategies and materials, including the use of planners, to increase academic success.	August 2020	Sign in sheets, agenda, copies of information provided to parents and students.
2	Conduct Title I Annual Meeting	Title I Lead Teacher	Provide parents with information about Title I and the programs it offers for students and families.	September 2020	Sign in sheets, agenda, parent evaluations, minutes and PowerPoint presentation.
3	Family Literacy Night	Director, Title I Lead Teacher, Classroom Teachers	Provide parents with strategies to help foster improved reading, be able to help with homework, and utilize available resources for student success.	November 2020	Sign in sheets, agenda, parent evaluations and copies of information provided to parents.
4	STEAM Night/Summer Challenge	Director, Title I Lead Teacher, Classroom Teachers	Provide parents with techniques to help foster improved Science or Math and provide activities to prevent loss of skills during the summer.	May 2021	Workshop agenda, sign in sheets, parent evaluations.

### Staff Training

The school will provide the following professional development activities to educate the teachers and school staff in how to reach out to, communicate with, and work with parents and families as equal partners and in how to implement and coordinate family programs, and build relationships between families and the school.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Review of District and School-level Parent & Family Engagement Plans	Title I Lead Teacher	A positive student impact will result from the staff's ability to effectively work with families.	August 2020	Training agendas and sign-in sheets Training evaluations Parent Surveys
2	Review of Home-School Compact and School Improvement Plan	Title I Lead Teacher and Director	A positive student impact will result from the staff's ability to effectively communicate the academic expectation to families	August 2020	Training agendas and sign-in sheets Training evaluations Parent Surveys
3	Working with Families regarding the importance of Health Care	Director	Staff will be able to identify students with health concerns and approach their parents to connect them to support if needed.	August 2020-April 2021	Training agendas, sign-in sheets, training evaluations

## Other Activities

The school will conduct activities, make resources available to parents and families and provide encouragement and support to families so that they can more fully participate in the education of their children by:

- Maintaining a Parent & Family Resource Area consisting of information related to the school and Title I Program as well as academic resources available for home use.
- Making the Parents Make a Difference newsletter available through the school website, The Parent & Family Resource Notebook, and its hard copy upon request.

## Communication

The school will provide parents of participating children with:

Timely information about the Title I program and activities by;

- Conducting the Annual Meeting.
- Open House

Descriptions and explanations of the academic curriculum, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet through;

- Information shared at the Annual Meeting.
- Parent Conferences

Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;

- Monthly BAC Meetings

- School Climate Survey
- Title I Workshop Evaluations
- Parent Liaison Meetings

A means to document parent comments/concerns regarding the school wide program plan when it is not satisfactory to the parents of participating children. The school will include documentation of parent comments/concerns with the plan that will be made available to the local education agency by;

- Evidence to parental input, including evidence of dissatisfaction, will be submitted to the Title I office as part of the regular Parent and Family Engagement Plan review process.

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## Accessibility

The school will provide full opportunities for participation in parent & family engagement activities for all participants (including parents with limited English proficiency, disabilities, migratory, and homeless children) by:

- Utilizing quarterly Skyward reports as a means to identify families who may need accommodations in order to actively participate in school activities.



## Micanopy Area Cooperative School

### Title I Home-School Compact

2020-2021

*MACS and the parents/guardians of students participating in activities, services, and programs funded by Title I, Part A of Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents/guardians, the school staff, and the students will share the responsibility for improved student achievement and the means by which the school and parents/guardians will build and develop a partnership that will help students achieve the state's high standards.*

### MACS promotes The Seven Habits of Happy Kids

#### School Responsibilities

*—MACS staff will support student achievement in the following way:*

- \* Foster an environment where all feel welcome and proud to be part of the community
- \* Maintain high expectations for students and staff
- \* *Seek First to Understand* family concerns and suggestions regarding school improvement
- \* Be fair and consistent with all children and demonstrate a respect for cultural diversity
- \* Provide an environment that is safe, and conducive to learning where *Think Win-Win* is modeled and promoted
- \* *Be Proactive* by encouraging family involvement by providing school-sponsored family activities
- \* Show respect for each staff member, student, family, and the community
- \* *Synergize* by involving parents in their child's learning, and informing families of students' progress

#### Parent Responsibilities

*- We, as parents/guardians, will support our children's learning in the following way:*

- \* See that my child attends school regularly and arrives on time
- \* Make sure my child has had breakfast or is on time for school breakfast.
- \* Encourage my child to *Put First Things First* by reading at home, neatly completing all assignments, and encourage my child to do his/her personal best
- \* Be an active listener and communicate with my child and his/her teacher
- \* Become involved in my school by joining PTO, BAC, becoming a room parent, and/or participating in school sponsored activities, to meet the required 8 hours of volunteer service
- \* *Be Proactive* by supporting *The Seven Habits of Happy Kids*, classroom rules, and school expectations

#### Student Responsibilities

*-We, as students, will share the responsibility to improve our academic achievement in the following way:*

- \* Arrive on time, prepared, with a positive attitude and willingness to learn and participate
- \* Do my best work (both classwork and homework) and show my best behavior
- \* Read at least 10, 20, or 30 minutes a night (depending on grade level) every day outside of school time
- \* *Think Win-Win* by showing respect to my teachers, my family, my friends, and myself
- \* *Find My Voice* by believing that I can and will learn, and that I am a leader
- \* Demonstrate and practice *The Seven Habits of Happy Kids*

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Director

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Parent/Guardians(s)

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Date

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Teacher

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Student

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Grade