


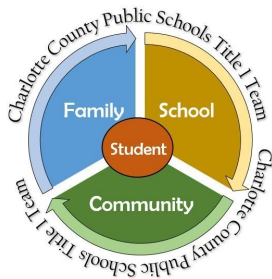
School Improvement and Parent & Family Engagement Plan

2020-2021

Deep Creek Elementary School

APPROVAL DATE: 8-20-2020	MID YEAR REVIEW DATE:	END OF YEAR REVIEW DATE:
		

----- TITLE I TEAM USE ONLY -----



INSTRUCTIONS

Required PFEP Members: Administrator, AFA, instructional staff, and parent/family. Consider adding Lead Teacher, Coach, and other staff. Keep your team size workable.

Many Family Engagement plans will have to be adjusted during this school year due to COVID-19 procedures and social distancing. These changes will most likely rely heavily on virtual presentations. This will not eliminate the need for documentation (flyers, sign-in sheets, presentation evaluations, agenda and minutes). Please remember this when planning and implementing your meetings, presentations, and events.

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc .



DISSEMINATION OF PFEP AND SCHOOL/FAMILY COMPACT TO STAKEHOLDERS

Explain how your school PFEP and Compact will be shared with families, staff, and community. Remember to include electronic sharing and hard copy sharing strategies.

Deep Creek Elementary School will share the Parent & Family Engagement Plan by placing the document on the DCES school website www.yourcharlotteschools.net/DCE under the Title I link. The plan will also be shared using the DCES Facebook page. In addition, the plan will also be shared at with attendees of the September or October SAC/PTO Meetings.

Deep Creek Elementary School will share the School Compact by placing the document on the DCES school website www.yourcharlotteschools.net/DCE under the Title I Link. The document will also be shared using the DCES Facebook page. The document is also included in each student's individual planners and administration, classroom teacher, parents and students all sign the printed copy. The updated School Compact will be reviewed with DCES staff on the August 26th school Professional Development day.

OUR SCHOOL DEFINITION OF FAMILY ENGAGEMENT

How does your school define Family Engagement?

DCES will engage all families in both social and academic ways with activities before, during and after school hours including weekends to increase student achievement and build family relationships.

INVOLVEMENT OF PARENTS

- ❑ The school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

Evidence of involving parents and families in planning, reviewing and improvement of Title I programs, including involvement in *decision making* of how funds for Title I will be used.

A virtual meeting was held in August to discuss and create the PFEP plan. The meeting included administration, DCE AFA, teacher, paraprofessional, and a parent. Previous parent surveys were used, team member suggestions and past successes were used to create the 2020 - 2021 Parent and Family Engagement Plan. This plan will again be presented at either the September or October SAC and PTO meetings. Invites to these meetings is included in the DCES Virtual Open House Video, on the DCES website, on Facebook, on the DCES Newsletter and through School Messenger phone calls before the week the meeting occurs.

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- A. The school will coordinate and integrate parent and family engagement programs and activities.
- B. The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Title I	Family Reading Experience (2nd Semester)
Head Start/VPK	Pre- K Instruction
Title I	Literacy/Science/Math/Diversity Nights

Title I	SAC Meetings and Student Led Conferences
Head Start/VPK	Kindergarten Round Up and Orientation
Title IX	Social Workers working with families through Homeless Coalition
Title I	Teddy Bear Picnic

ANNUAL PARENT MEETING (this is NO LONGER just Open House) and COMMUNICATION

The school will provide timely information about the Title I programs.

- A. Describe the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- B. Description and explanation of
 - a. Curriculum used at the school
 - b. Forms of academic assessment used to measure student progress
 - c. Achievement levels of the Florida State Standards
- C. Description of the nature of the Title I program that is shared with parents.
- D. Description of how the meeting will cover school choice, and the rights of parents at the a
- E. If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- F. The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]
- G. Could be grade level meetings, SIP meetings, SAC meetings

Annual Title I Meeting(s) Activities/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
A: School Messenger Phone Call and email announcing that the Annual Title I Meeting is posted on the DCES website	Administration	August 2020	Logs of the numbers reached through School Messenger
A: School Messenger Phone Call and email announcing that all students whose parents complete the Title I Meeting and Sign- In form will start the year with 25 Live School points	Administration AFA	August 2020	Title I Meeting Sign-In Sheets
A: Open House Video will be available to all students/Families on the DCES website on August 24th	Administration	August 2020	https://www.yourcharlotteschoools.net/dce
A: Open House Video is connected to several links to answer questions and give information about school day procedures and school needs	Administration School Webmaster	August 2020	https://www.yourcharlotteschoools.net/dce
A: Kindergarten Meet & Greet Day	Kindergarten Teachers	August 2020	Parent Appointment Sign-Up Sheets
A: Deep Creek Elementary School's Social Media purpose is to inform, increase family involvement and promote student success	Administration Lead Teacher AFA	2020 2021 School Year	Facebook
B: School Newsletter will include parent communication on curriculum resources, common assessments and FSA Achievement Level Descriptors	Administration Lead Teacher Newsletter Coordinator	2020 2021 School Year	Digital Newsletters
C: Title I Program is share with parents via the Title I PowerPoint, Title I Brochure and at regularly scheduled SAC Meetings	Administration AFA	2020 2021 School Year	Sign - In Sheets
D: Title I Power Point shares information about school choice	Administration	August 2020	Sign - In Sheets

D: Link on school website (School Accountability Report)	Administration Webmaster	2020 2021 School Year	http://doeweb-prd.doe.state.fl.us/eds/nclbpar/year1617/nclb1617.cfm?dist_schl=8_251
D: Link on DCE Website that gives parents their Rights to Know at a Title I school	Administration Webmaster	2020 2021 School Year	https://www.yourcharlotteschools.net/site/handlers/filedownload.ashx?moduleinstanceid=24468&dataid=19825&FileName=Parents%20Right%20to%20Know%202017-18.pdf

FLEXIBLE PARENT MEETINGS

- ☐ How the school offers a flexible number of meetings, such as meetings in the morning or evening.
- ☐ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

- Drive through Family Reading Centers with themes spread out through first semester
- If possible, Family Reading Center will be open to families on Wednesday mornings from 7:00 - 8:15 during the second semester
- FSA Parent information meeting is held annually, one morning and one evening at a SAC Meeting
- Dad Take Your Child to School day (morning)
- Student Led Conferences - one morning event and one evening event
- Home visits to Pre-K families by Pre-K staff at flexible times by appointment
- Student recognition awards program (mornings in 2nd semester if possible)
- Music Programs (evenings)
- Parent/Teacher conferences at flexible times by appointment (virtually)
- Glow Run Family Event (Evening)
- Title I Annual Meeting (Virtual, whenever convenient)
- Open House Video/Information (Virtual, whenever convenient)
- Cubs and Copperfish Events (Saturdays)
- Candy Cane Lane (Evening Event)
- Virtual Sign Up for books and using Google Docs - Books delivered at dismissal
- Virtual Children's authors events
- Book reviews and information posted on website and Facebook
- Virtual book club for students

BUILDING PARENT AND FAMILY CAPACITY for 2020-2021

- ☐ The school will implement activities that will build the capacity for meaningful parent/family engagement.
- ☐ The school will implement activities that will build relationships with the community to improve student achievement.
- ☐ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ☐ The school will provide other reasonable support for parent/family engagement activities.
- ☐ Identify the [Type of Family Engagement](#) your activity is and identify that as part of the 1st column. This will help you be aware of the types of activities you are offering.



1. Parenting
2. Communication
3. Volunteering
4. Learning at Home
5. Decision Making
6. Collaborating with the Community

Family Capacity Building: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness	Number of Attendees
Publix Math Night Parenting & Community	Math Committee	Real world math connected to standards based curriculum	2nd Semester	Parent Surveys Sign in Sheets Parent Evaluations	
Parent & Family Engagement Training PFEP Meeting Communication, Decision Making and Community	Title I Resources	Development of academic goals and strategies	August 2020	Parent Engagement Action Plan	
Student Led Conferences Usually Music & Measurement (this year will be paired when we get clearance for an Open House) Communication	Grade Level Teams	Student goal setting and sharing success with parents to promote student achievement	2020 - 2021	Student Leadership Binders Parent Surveys Sign in Sheets Parent Evaluations	
Student Led Conferences	Grade Level	Student goal setting and sharing	March 2021	Student Leadership	

Teddy Bear Picnic Communication	Teams	success with parents to promote student achievement		Binders Parent Surveys Sign in Sheets Parent Evaluations	
School Newsletter Parenting, Communication and Learning at Home	Principal	Parent engagement/com munication to increase student achievement	SY 2020 - 2021	Parent Survey	
Pre- K Home Visits Parenting, Communication	Pre k Teachers & Assistants	Increase student achievement	August 2020	Teacher Log Conference Forms	
Family Reading and Resource Center Parenting, Learning from Home, Community	Title I AFA	Parent engagement/com munication to increase student achievement	January 2021	Parent Sign in and Parent Survey	
Dads Take Your Child to School Day Parenting	Assistant Principal AFA	Emphasize fathers/male figures roles in importance of schooling	September 2020	Sign In Sheets and Evaluations	
Kindergarten Orientation Parenting, Communication	Kindergarten Team AFA	Parent engagement/com munication to increase student achievement	August 2020	Invitations Phone Calls Sign in Sheets	
Glo Run Family Event Communication, Community	Administrati on PTO	Parent engagement to increase involvement	January 2021	Sign In Sheets Evaluations	
Grand Dance Communication Community	PTO/AFA	Family engagement to increase involvement	February 2021	Sign In sheets Evaluations	
Cubs and Copperfish Events Parenting Community	AFA	Parent engagement to increase involvement	One Per Quarter	Sign In Sheets Evaluations	
Candy Cane Lane Community	Administrati on/PTO	Family engagement to increase involvement	Decembe r 2020	Sign In Sheets Evaluations	
Celebrating Cub Diversity Night	Administrati on Diversity Committee AFA	Family engagement to increase involvement	SY 2020 - 2021	Sign In Sheet Evaluations	

Science/STEM Night	Science Committee	Family engagement to increase involvement	SY 2020 - 2021	Sign In Sheets Evaluations	
New Students Checklist	Administration AFA	Family engagement to increase involvement Make new families feel welcome	SY 2020 - 2021	Checklist Sheet	

BUILDING STAFF CAPACITY for PARENT & FAMILY ENGAGEMENT

- ❑ How is your school nurturing the staff's skills with Family Engagement?
- ❑ Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contributions of parents/families. [ESEA Section 1116]
- ❑ Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in how to reach out to, communicate with, and work with parents/families as equal partners. [ESEA Section 1116]
- ❑ Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

Building Staff Development for Family Engagement: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
PFET Training Day	Principal Title I AFA	Increase parent engagement to increase student achievement	August 2020	Sign In Sheets Parent Survey
Title I AFA Monthly PLC	Renee Wiley Title I	Increase parent engagement to increase student achievement	SY 2020 - 2021	Agenda Sign In Sheets
Faculty Learning Meetings	Administration	Providing information and strategies to increase student achievement	SY 2020 - 2021	Agenda Sign In Sheets
Data Team Meetings	Lead teacher	Exploring data and using results to implement teacher strategies	SY 2020 - 2021	Agenda Assessment Data

		and interventions to increase student achievement		
Thinking Map Memos	LLT Team Hollie Watson	Sustainability of Thinking Map initiative	SY 2020 - 2021	Agenda Sign In Sheets
Child Talk	Core Team Grade Level Teams	Providing information and strategies to increase student achievement	SY 2020 - 2021	Notes in Google Drive MTSS Process
Drive Thru Reading Center	AFA	Providing keeper books for families	Twice a month SY 2020 - 2021	Facebook posts Pictures of events Sign In Sheets
Mobile Book Pick Up	AFA	Providing books for families and supporting local businesses	Once a month SY 2020 - 2021	Facebook Pictures of events Sign In Sheets
Local Park Read In	AFA	Providing information and strategies to increase student achievement	Once per semester SY 2020 - 2021	Facebook Pictures of events Sign in Sheets
Virtual Book Club/Book Review	AFA	Providing information and strategies to increase student achievement	Twice a month SY 2020 - 2021	Facebook Pictures of events Sign in Sheets
Book Boxes	AFA	Providing books for families and supporting local businesses	SY 2020 - 2021	Facebook Picture of Book Boxes
Class Book Sponsors	AFA Classroom Teacher	Providing books for families and supporting local businesses	SY 2020 - 2021	Facebook Picture of classrooms

FAMILY SURVEY

Using your school survey results, choose a minimum of one (1) question from each topic listed below to address this coming school year.

Family Efficacy

TOPIC: Learning Behaviors

QUESTION: How much does the school value the diversity of children's backgrounds, 76% favorable

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Formation of DCES Diversity Committee	Administration Diversity Committee	Form Committee	SY 2020 - 2021	Family Survey
Emphasizing diverse literature to the school library and FRC activities	Media Specialist AFA	Reading lists and purchase of new books	SY 2020 - 2021	Family Survey

Learning Behaviors

TOPIC: Learning Strategies

Question: How often does your child give up on learning activities that he/she finds hard, 55% Favorable.

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Instruction and emphasize on	Administration Classroom	Lessons Videos	SY 2020 - 2021	

school initiatives of We are Cubs and Nothing Less Than Our Success. We have Grit	Teachers			

OTHER TOPICS TO ADDRESS (optional)

TOPIC: Learning Behaviors
Question: How often does your child read for fun, 51% Favorable.

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Reading Initiatives (See	Entire school	Steps in PFEP Plan	SY 2020 - 2021	Sign In Sheets
Book Boxes	AFA	Refill book boxes and have mobile opportunities for students to obtain books	Weekly	Family Feedback
Cubs and Copperfish	AFA	Quarterly dates	1 per Quarter	Surveys

OTHER ACTIVITIES

- ☐ Other activities, such as the Family Resource Center, the school will conduct to encourage

and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

- New families checklist
- We are Cubs video on website
- Open House video on website with links
- Student led conferences
- Curriculum Nights
- School website with links
- Parent Institute Website Link facilitated by CCPS

COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]



Describe how the school will provide regular, **two-way**, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Staff Email
Remind App
DCES Facebook
School Messenger Phone Calls/Email
Newsletters
Take Home Tuesday
School Marquee
Liveschool App for behavior
Phone calls
Parent Meetings

ACCESSIBILITY

- ☐ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ☐ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

“to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.” [ESEA Section 1116]

Title I Annual Video on-line
School Website
School Compact
Grade Level Standards and State Assessment Links on school website
PFET Meetings
Parent Survey Data Utilized to plan meetings
STAR Reports sent home
Link to Florida Standards assessments on the DCES website
School Messenger Phone Calls
Monthly Newsletters
School Advisory Committee
Documentation in Crate

BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous school year.
- ☐ Describe the barriers that the Health and Safety Procedures may hinder families participation in school events, meetings, etc.
- ☐ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Family Engagement during COVID-19 Pandemic	Creative and virtual methods to stay connected	Administration	2020 - 2021

2020-2021

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 20-21 SIP)	How will this goal be communicated to families?	How will the skills necessary to support this goal be provided to Families?
<p>The Deep Creek Elementary School family will build relationships amongst all stakeholders then provide rigorous and relevant instruction to meet the needs of all students</p> <p>Families will understand the meaning of We are Cubs, Nothing Less Than Our Success and the concept of GRIT</p>	<p>At various parent meetings such as Title I night and Open House. Also, we will include it in awards ceremonies, newsletters, DCES Facebook, website, virtual meetings, videos and other literature and messages.</p> <p>SIP will be reviewed and suggestions will be gathered from all participants and voted upon at a SAC Meeting.</p>	<p>By building positive relationships with their child's teacher and other staff members around campus.</p> <p>By attending functions related to their child's interest and needs.</p>

PFEP & Parent/School Compact

MID YEAR REVIEW 2020-2021

TO BE COMPLETED IN DECEMBER or JANUARY [MARK IT ON YOUR CALENDAR ;\)](#)

DATE:

ATTENDEES & ROLES

TAMI TECH: TEACHER

PAPA PAUL: PARENT

ABBY ACTION: ADMIN

AGENDA (remember to take notes and to label P for parent/family, T for teacher, & A for Admin, C for community partner))

2020-2021 PFEP REVIEW

1. UPDATES
 - Successes
 -
 - Challenges
 -
 - Add data to PFEP tables
2. NEW IDEAS
3. THOUGHTS FOR 2021-2022 PFEP
 -

COMPACT NOTES

4. UPDATES

- Successes
 -
- Challenges
 -

5. NEW IDEAS

- .

6. THOUGHTS FOR 2019-2020 PFEP

-

NOTES (remember to take notes and to label P for parent/family, T for teacher & staff, & A for Admin, C for community partner, S for student)

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ACTION ITEMS

- 1.