

Title I Parent and Family Engagement Plan

I, Wesley Locke, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

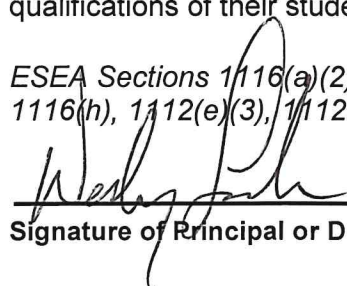
The LEA shall ensure that the LEA and each Title I school has a written PFEP that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents of Title I students and made available to the local community. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy shall include the components as described in section 1116. The LEA must ensure that Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3)(D)(i - v).

The LEA shall ensure that Title I schools convene an annual parent meeting; offer a flexible number of meetings; involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the programs; and provide parents with timely information about programs, a description of curriculum, forms of the academic assessment used to measure student progress, the expected proficiency students are expected to meet, opportunities to provide input on their child's education and ensure that parents are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

The LEA shall, provide timely notice to parents when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, all LEAs are required to notify parents at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112(e)(1)(B)(ii).



Signature of Principal or Designee

July 14, 2020

Date Signed

APPROVED

Title I Parent and Family Engagement Plan

Mission Statement - Parent and family engagement Mission Statement (Optional) Response:

Spring Creek Charter School strives to form a positive relationship between Spring Creek Charter School, its families and the community in order to connect all avenues of assistance to enable each and every student to reach their hopes, dreams and potential.

Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response:

*discussion and input from parents, Charter Board (acting SAC), and stakeholders at least annually at formal and informal meetings to include feedback on prior events as well as input for future events

Coordination and Integration -Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Transitional PreK to K meeting(s)	Title One hosted
2	Managing Stress Parent Workshop	Title One hosted

Title I Parent and Family Engagement Plan

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertising	Assistant Principal	3-4 weeks prior to event	invitation, FB Post, newsletter
2	Program	Principal	Day of Event	Agenda, minutes, presentation slides
3	Virtual Platform	Principal	Day of Event	Meeting invite

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds, transportation, childcare, or home visits, as such services relate to parent and family engagement. Response:

As feasible:
 *offer meetings at various times and/or locations
 *offer virtual method of participation in meetings
 *offer child care during meetings

Title I Parent and Family Engagement Plan

Building Capacity

Describe how the school will implement parent and family involvement activities that are designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Managing Stress Parent Workshop: Mental Health; practice stress coping strategies; provide resources to parents	School Counselors	ability to identify need and appropriate stress relieving strategies to use in specific situations	Feb 2021	participant survey
2	STEAM Challenge	STEAM Teacher and STEAM Committee	increase interest and awareness in STEAM activities and opportunities available in the work force; community building	Dec 2020	sign in sheet; feedback;
3	VPK/5th/8th Transition	Team Leads	increase family awareness of needs during transitions to alleviate stress and increase achievement	May 2021	sign in sheet; feedback;
4	Career Expo	Literacy Coach	exposure to work force opportunities in the local are and how literacy impacts job potential; provide resources to students and families	Jan 2021	sign in sheets; returning exhibitors and businesses; student activity

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Title I Parent and Family Engagement Plan

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School Personnel Meetings	Leadership Team	provide resources to alleviate barriers to student success	ongoing	informal and formal feedback
2	Responsive Classroom	Leadership Team	provide training to all stakeholders in the Responsive Classroom approach	ongoing	informal and formal feedback

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

*Good News Phone Calls from the principal (or Leadership Team) based on recommendation from classroom teacher; promote positive communication and interaction with parents and families

*Book Give Away coordinated by the Literacy Coach at least annually for each student to choose books to take home

*Virtual meetings

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

Title I Parent and Family Engagement Plan

As feasible:

- *Title One meeting
- *OneCall (parent notification system)
- *School Newsletter (digital and local paper)
- *School Website
- *School app (BlueTree)
- *Virtual meetings
- *Standards Based Report Card/Curriculum Night
- *Parent Conferences

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

- *Translator as necessary
- *Information sent home in language understandable for ELL students or parents (translated through a volunteer or digital means)

Discretionary Activities - Discretionary School Level Parent and family engagement Policy

Components: Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

Please make sure to upload in Good Image the following documents as evidence:

Title I Parent and Family Engagement Plan

- Flyer/Invitation for family and parent input
- Meeting Agenda
- Meeting minutes – showing input in the development of your PFEP and compact.
- Meeting sign-in sheet
- Copy of Family-School Compact

Evaluation of the previous year's Parent and Family Engagement Plan **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	school compact collection	3	618	increase the awareness of parent, student and school to the responsibilities of each and to gain acceptance of such
2	annual meeting	1	514	provide information to stakeholders regarding the implementation of the Title One plan; relationship building; open communication
3	needed translation	3	16	provide needed translation to parents for accurate progress monitoring, instruction and support of their student(s)
4	parent teacher conference	1	341	provide parents with data and accurate progress monitoring, instruction and support of their student and achievement
5	phone calls home	1	595	assist with phone calls to parents for COVID-19 shutdown instructions and academic needs
6	parent events	7	1271	Thanksgiving Meal, STEAM night; No Stress Night; etc relationship building within the community and with stakeholders; provide resources
7	Friday Food	31	1680	food sent home each Friday for families in need; meeting a basic need of survival
8	Clothes Closet	80	160	provide clothes, shoes, jackets. lice remedy, hygiene items to students or families; meeting a basic survival need

Title I Parent and Family Engagement Plan

9	other activities	75	10548	transition meetings; food distribution during COVID-19 shutdown; academic packet distribution during COVID-19 shutdown; PTO meetings, Charter Board meetings, etc
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	parent and family involvement training	1	85	parent and school collaboration to foster accountability and resources for students
2	coaching	1	85	Throughout the year, the Leadership Team and mentor teachers formally and informally provide feedback and assistance to teacher and staff with family and school relationships.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	transportation: all groups	Offer when feasible: *transportation *various locations *virtual meetings *record meetings to post
2	parent involvement: all groups	Offer when feasible: *multi purpose events *virtual setting *child care *meals *multiple locations and/or times

Title I Parent and Family Engagement Plan

3	physical disability	Offer assistance as compliant with ADA regulations

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity

Title I Parent and Family Engagement Plan

Mission Statement - Parent and family engagement Mission Statement (Optional) Response:

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Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response:

*discussion and input from parents, Charter Board (acting SAC), and stakeholders at least annually at scheduled meetings to include feedback on prior events as well as input for future events

Coordination and Integration -Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination

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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
	Advertising	Assistant Principal	3 weeks prior to event	invitation, FB post, newsletter
	Program	Principal	Day of Event	Agenda, minutes, slide show if applicable
	Virtual Platform	Principal	Day of Event	Meeting Invite

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds, transportation, childcare, or home visits, as such services relate to parent and family engagement. Response:

- *offer meetings at various times and /or locations as feasible
- *offer virtual method of participation as feasible
- *offer child care during meetings, as feasible

Building Capacity

Describe how the school will implement parent and family involvement activities that that are designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

Title I Parent and Family Engagement Plan

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
	Stress Free Night: Mental Health: identify, practice stress coping strategies; provide resources to parents	School Counselors	Ability to identify need and appropriate stress relieving strategy to use in specific situation.	Feb 2021	Participant survey
	STEAM Challenge: hands on activities for families participate in together	STEAM Teacher	Increase interest and awareness in STEAM activities and opportunities available in the work force; community building	Dec 2020	Sign in sheet; feedback; flyer
	VPK/5 th /8 th Transition	Team Leads	Increase family awareness of needs during transitions to alleviate stress and increase achievement	May 2021	Sign in sheet; feedback; flyer
	Career Expo	Literacy Coach	Exposure to work force opportunities in the area and how literacy impacts job potential; provide resources	Jan 2021	Flyer; Sign in sheet; student activity

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
	School Personnel Meetings	Leadership Team	Provide resources to alleviate the barriers to student success	Ongoing	Informal feedback; agenda

Title I Parent and Family Engagement Plan

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

- *Good News Phone Calls from the principal based on recommendation from classroom teacher; promote positive communication and interaction with parents and families
- *Book Give Away-coordinated by the Literacy Coach at least annually for each student to take self chosen books to take home
- *Virtual meetings

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

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- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

As Feasible:

- *Title One meeting
- *OneCall (parent notification system)
- *School Newsletter (digital and in the local paper)
- *School Website
- *School App
- *Virtual meetings
- *Standards Based Report Card/Curriculum Night
- *Parent Conferences

Title I Parent and Family Engagement Plan

Accessibility

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

*Translator available when feasible
 *Information sent home in language necessary for ELL students or parents

Discretionary Activities - Discretionary School Level Parent and family engagement Policy

Components: Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

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Title I Parent and Family Engagement Plan

- Meeting Agenda
- Meeting minutes – showing input in the development of your PFEP and compact.
- Meeting sign-in sheet
- Copy of Family-School Compact

Evaluation of the previous year's Parent and Family Engagement Plan **Building Capacity Summary**

**Debbie Drake is out of state until August 1.
Will complete at that time.**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
	Annual Title One Meeting	1		
	No Stress Night	1		
	STEAM Night	1		
	Career Expo	1		

Title I Parent and Family Engagement Plan

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
	Parent Involvement Training	1	85	Parent and School collaboration to foster accountability and resources for students
	Informal Coaching			Throughout the year, the Leadership Team and mentor teachers coach teachers and staff

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
	Transportation (all)	Offer When Feasible: *Transportation *Various Location *Virtual Meeting *Record meeting to post
	Parent Involvement (All)	Offer When Feasible: *Multi purpose Events *virtual Setting

Title I Parent and Family Engagement Plan

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity

