**2020-2021 Title I, Part A Parental and Family Engagement Plan**

**Involvement of Parents**

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

# Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116)

Based on parent surveys and feedback from parents at SAC/PTSO meetings, our school has developed a plan to build capacity within our parents so that they are successful in helping their child learn at home. From this feedback, we will coordinated Parent-Teacher Conference Night s, where parents meet with their child's teacher(s) to discuss their academic progress. We also coordinated a STEM night, where parents can engage in hands-on activities and learn with their child about the career opportunities in the STEM field. Lastly, we have

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| **Count** | **Program** | **Coordination** |
| 1. | IDEA (ESE) | Provide information to parents about the resources available upon development of the student's IEP . |
| 2. | Title Ill (ESOL) | The school and district ELL rep will provide literature and resources to parents at various evening events, and parent event s. |
| 3. | Title IX (Families in Transitions) | The Families In Transition (FIT) parents are provided taxisfor registrations and parent conferences. Also, health and social services. |
| 4. | Title II (Staff Development) | The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation toparent involvement. |
| 5. | Title IV | The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well- rounded education, improve safe & healthy school conditions for student learn in g, and improve the use oftechnology. |

**Annual Parent Meeting**

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

In order to inform our parents of our annual meetings, we first create an agenda and a PowerPoint to outline the content that we are sharing. Then we create a flyer that we send home in English and in Spanish to make parents aware of two different meeting times (one in the morning and the other in the evening) so that the opportunity for more participation is given. We also advertise on newsletter, school marquee, social media, REMIND text, and messaging system.

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| **Count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1. | Create flyer, |  | August | Copies of agenda, |
|  | PowerPoint, agenda | Heather Miller |  | minutes, sign-in sheet s, |
|  |  |  |  | flyer, PowerPoint |
|  |  |  |  | presentation |
| 2. | Advertise in school | Heather Miller, Gilberto Perez, | August | Emails, newsletter |
|  | newsletter, on school | Jacqueline Wade, Christie Ray |  |  |
|  | marquee, utilize Iris |  |  |  |
|  | out dial |  |  |  |
| 3. | Sign-in sheet formultiple sessions | Heather Miller | August | Collection of sign-in sheets |
| 4. | Compile documents | Heather Miller | September | Scan documents upload to LEA monitoring site |

**Flexible Parent Meetings**

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

How will the school provide, with Title I funds, transportations, child care or home visit s, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

In order to assist families with various services, we allocate Title I funds for this such as transportation and child care for activities. We provide additional assistance in math and reading afterschool throughout the year and during the summer and utilize Title I funds to provide bus transportation for those families that need it so that their child can participate in extended learning. For every Title I event, we also have child care available so that parents can focus on event, while their child is being cared for by one of our staff.

**Building Capacity**

How the school will provide other reasonable support for parent / family engagement activities. [ Every Student Education Act Section 1116]

We allow parents to check out certain manipulatives so that they can help their child in Mathematics with concepts such as counting, telling time, counting money, etc. We also have a Book Fair at the end of the school year, where every child that attends gets a free book to take home. We host various events to review effect strategies and resources to support our students at home.

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| **Count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence or Effectiveness** |
| l. | STREaM Family Night (Elementary and Middle School) | Kristine Swiderski, Paul Dunn, Kim Azis,Christina Pettis,  | Children and parents will participate in hands on STEM, reading, and math activities that reinforce requiredacademic skills. | Mar 2021 | Sign-in sheet s, flyers, meeting notes, Agenda |
| 2. | Fall Parent-Teacher Conference Night | Heather Miller | Parents meet with their child's teacher(s) to discuss student academic progress | Sept 2020 | Sign-in sheets. flyers, meeting notes, Agenda |
| 3. | Spring Parent-Teacher Conference Night | Heather Miller | Parents meet with their child's teacher(s) to discuss student academic progress | Feb 2021 | Sign-in sheets, flyers, meeting notes, Agenda |
| 4. | First Grade Parent Night | Joyce Graham | Parents learn about literacy resources and strategies to best support their children at home. | Jan 2020 | Sign-in sheets, flyers, meeting notes, Agenda |
| 5. | Third Grade Parent Night | Joyce Graham | Parents learn about Math resources and strategies to best support their children at home. | Jan 2020 | Sign-in sheets, flyers, meeting notes, Agenda |

**Staff Training**

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| **Count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact****on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1. | Cultural Sensitivity | Lissie Sanabria | Provide framework for developing cultural awareness to help the culture gap. | Oct 2020 | sign-in sheets, minutes, agenda, PowerPointPresentation |
| 2. | 5 Levels of Parent Involvement | Heather Miller | Provide information about the 5 levels of parent involvement and parent's rights. | Oct 2020 | sign-in sheet s, minut es,agenda, PowerPointPresentation |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |

**Other Activities**

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

There are various activities that our school conducts to encourage and support parents including our Dr. Seuss like our ELL Parent Breakfast, where parents have English Language Learners, learn about the Florida Standards and the strategies and curriculum we use to ensure learning of content knowledge and language acquisition.

**Communication**

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expect ed to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How the school will submit parents/families’ comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116)

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

**Accessibility**

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

All parents are notified about parent involvement events by email, REMIND text messages, flyers sent home and on the Westside K-8 website and social media. All communication written and oral is provided in English and Spanish. Translation is offered at all meetings and events. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meeting s, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Each message that goes home is made available in both English and Spanish. Communication to parents will be clear, concise and provided with contact information should they have questions. We also have staff that can translate in Arabic and Portuguese.

**Discretionary (Optional}**

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc..) **(Optional}**

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| **Count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| **1.** |  |  |  |  |  |
| **2.** |  |  |  |  |  |
| **3.** |  |  |  |  |  |
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**Barriers**

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Transportation to family nights has been a barrier. Parents not feeling completely comfortable due to language barrier has been challenge for us. Lack of child care has also been brought up as a concern for certain events.

**A** description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

Provide more than one meeting date for more events so that more parents can participate. Provide at least 10 days’ notice of events so that parents can plan to attend family nights and meetings. Ensure that all communication is in both English and Spanish so that more parents feel welcome to come as that will be an indicator that there will be translators available for communication.

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| **Count** | **Barrier (Including the Specific Subgroup)** | **Steps the school will take to overcome** |
| 1. | Transportation | Identify those that need transportation and provide bus passes so that they can attend |
| 2. | Language Barrier | Provide all communication in both English andSpanish. Utilize translating de-vices and staff on our |
| 3. | Child Care | Advertise on flyers and all outward parent communication that child care will be provided and... . -- - |
| 4. |  |  |
| 5. |  |  |