

## 2020-2021 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.



Signature of Principal or Designee

May 19, 2020

Date Signed

**School Name: Horizon Middle School**

### Mission Statement (Optional)

Horizon Middle strives to develop self-confident and creative students willing to take risks within a challenging and innovative environment.

### Parental and Family Engagement Mission Statement (Optional)

How the parent and family engagement plan is a shared responsibility? (Optional)

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

## Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

## Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Horizon Middle School will hold two different Title I parent meetings to educate parents on Title I and how they can help children at school and how Title I can support them. Mr. Torres, our ESOL Compliance Specialist will conduct a meeting in the FALL of 2020 meeting with ESOL parents called the ESOL leadership Council Meeting and reviewed strategies that will help parents help their children at home. Throughout the year, staff will be trained either through Moodle (family engagement) or in person at faculty meetings.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well- rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

## Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

A flyer will be created in both Spanish and English and sent home 4 days before the Annual Meeting will take place. Information about the Annual meeting will be sent out using social media (Twitter and Facebook) and Remind to inform parents of the meeting. Information will also be placed on the school's marquee with title of event, time, and date.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Catherine Hiltunen	August 24, 2020 thru September 10, 2020	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, and on school marquee	Catherine Hiltunen	August 24 thru 30 <sup>th</sup> on marquee and flyers to be sent home the week of September 1 as well as on Twitter, Facebook, and Remind	Remind and Twitter information posted on Social Media. Copy of the flyer.
3.	Sign-in sheet for multiple sessions	Catherine Hiltunen	September 2020	Collection of sign-in sheets
4.	Compile documents	Catherine Hiltunen	September 2020	Scan documents upload to LEA monitoring site

## Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules. The first meeting will be held in September 2020 in the media center at 5:00pm and the second meeting will be held in September 2020 in the media center at 10:00am

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Childcare and transportation will not be provided for families. Activities and family interactive events have been planned so all family members can and will be able to participate.

### **Building Capacity**

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

Horizon Middle School will host several events after school. For example, AVID interactive night, and, Parent conference night, and Science Center STEM night. These events will give both students and parents the opportunity for everyone to work together and learn ways to help their children at home.

<b>Count</b>	<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence or Effectiveness</b>
1.	Empowered Parents Workshop	Catherine Hiltunen	The event will bring parents and students to the school. It connects parents and students with their teachers and gives parents the support they need to help their child.	Fall 2020	Flyer, Remind and Social Media posts.
2.	STEM Parent Night with Orlando Science Center	District and Catherine Hiltunen	The event will bring parents and students to the school giving everyone the opportunity to participate on STEM related activities.	April 2021	Flyer, Remind and Social Media posts.
3.	Parent Conference Night	Catherine Hiltunen	The event will give parents the opportunity to meet their child's teachers to discuss progress. It will give parents the opportunity to connect with the school and provide support.	October 2020	Flyer, Remind, and Social Media posts.
4.	Title I Interactive Night	Jean Smith, Vincent Herbst, and Catherine Hiltunen	Students will sign their AVID contracts with parent involvement. It is also an informational night furthering educating all stockholders on AVID and how we want to make it school wide. All students and parents will be invited. Administrators	October 2020	Flyer, Social Media posts and AVID contracts.

			and guidance counselors will be available to discuss class align with parents and which courses will best meet the needs of their child.		
5.	Math/Literacy Family Night	Catherine Hiltunen and Jacqueline Hinds	Math/Literacy Family night will be held to allow both parents and students an opportunity to engage in fun math and literacy activities. Activities will be relevant to the standards students are learning and will need in order to be successful on the FSA.	April 2021	Flyer, Remind and Social Media posts. Examples of the math activities and pictures of the event.
6.	College and Career Night	Jean Smith, Vincent Herbst, and Catherine Hiltunen	College and Career night gives both parents and students the opportunity to learn about a variety of college and career and allows parents to connect with AVID teachers and outside community members. Students present via PP about colleges they are interested in attending as well as learning about the different degrees or careers they can be.	March 2021	Flyer, Remind and Social Media posts. Pictures of the event.

## Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Jonathon Torres	Provide framework for developing cultural awareness to help the culture gap.	September 2020	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Catherine Hiltunen Will check and make sure teachers complete this on My PGS.	Provide information about the 5 levels of parent involvement and parent's rights.	October 2020	sign-in sheets, minutes, agenda, PowerPoint Presentation

## Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Horizon Middle School will host several activities after school that will encourage and support parents at home. All stakeholders will be available to participate in school wide activities. Horizon Middle School will offer a meet the teacher at the beginning of the school year and offer a parent-teacher conference night. Both will give parents and students the opportunity to talk with teachers. Information will be given to parents by sending flyers home, sending information on social media such as remind, Twitter, and Facebook. Students will also participate in intervention with coaches during lunch. Students are also put into either an enrichment or intervention group during WINGS (time built into schedule to all students to participate). Wings groups will rotate on Blue days (Monday and Tuesday) and Gold days (Wednesday and Thursday).

## Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent can request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

## Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has a dial out system called School Messenger, Remind, and Social Media that is used to contact parents regarding events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Parents and stakeholders will be notified of upcoming event by social media (Remind, Twitter, Facebook), using the school's marquee, sending home flyers with students, and updating the school's website as needed. Information will be sent home on flyers in both English and Spanish. A dial out in both English and Spanish will also be used.

## Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.) **(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.	Mathematical Mindset (online course)	5 Math Teachers	Math Coach, Catherine Hiltunen	The course will impact teachers and inspire and boost math achievement. The online course will provide methods and approaches that teachers can use to successfully help student develop a growth mindset.	



## Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Horizon Middle School will offer multiple parent involvement meetings and family nights on a variety of a days with the times of event varying as well. For example, the first annual parent night will be offered at 5pm and on a different day at 10am and AVID interactive night will be held in the evenings which will be open to all students attending Horizon Middle School. We will also provide translation for those parents who will need translation. When we hold an event at school, all families will be able to attend, and activities will be interactive therefore child care will not be needed because all family members can participate.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation/Work Schedule	Offer a variety of different activities with different times.
2.	Language Barrier	Having staff available to help translate.
3.	Child Care	Creating activities that all family's members can participate.