

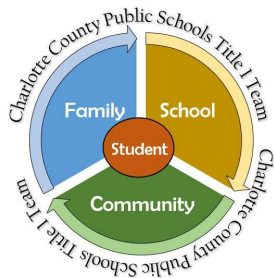
SCHOOL IMPROVEMENT AND PARENT & FAMILY ENGAGEMENT PLAN

2020-2021

MEADOW PARK

APPROVAL DATE:	MID YEAR REVIEW DATE:	END OF YEAR REVIEW DATE:

----- TITLE I TEAM USE ONLY -----



INSTRUCTIONS

Many Family Engagement plans will have to be adjusted during this school year due to COVID-19 procedures and social distancing. These changes will most likely rely heavily on virtual presentations. This will not eliminate the need for documentation (flyers, sign-in sheets, presentation evaluations, agenda and minutes). Please remember this when planning and implementing your meetings, presentations, and events.

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc .



DISSEMINATION OF PFEP AND SCHOOL/FAMILY COMPACT TO STAKEHOLDERS

Explain how your school PFEP and Compact will be shared with families, staff, and community. Remember to include electronic sharing and hard copy sharing strategies.

Our PFEP and our Compact are located on our MPE Website. We also have hard copies in the office and the Family Center. All students get a copy on the Compact in their Open House paperwork packet.

OUR SCHOOL DEFINITION OF FAMILY ENGAGEMENT

How does your school define Family Engagement?

Opportunities for families to participate in their child's education to include academic, social, and emotional learning.

INVOLVEMENT OF PARENTS

- ☐ The school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

Evidence of involving parents and families in planning, reviewing and improvement of Title I

programs, including involvement in *decision making* of how funds for Title I will be used.

We will invite parents to meetings during which planning for how Title I funds will be spent will take place. This could be at SAC meetings or special meetings that we call. Parents will be invited through flyers, our school webpage, School Messenger phone calls, and Remind Texts.

Exit tickets, family surveys, SAC meetings, PIT Crew Meetings, parent conferences

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- A. The school will coordinate and integrate parent and family engagement programs and activities.
- B. The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Title IX	Homeless Coalition and social worker
Title III	EL para
Title II	Professional Development through PDC, Lead Teacher, County Office
Title IV	Well-rounded education - Lead Teacher, County C&Is

ANNUAL PARENT MEETING (this is NO LONGER just Open House) and COMMUNICATION

The school will provide timely information about the Title I programs.

- A. Describe the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- B. Description and explanation of
 - a. Curriculum used at the school
 - b. Forms of academic assessment used to measure student progress
 - c. Achievement levels of the Florida State Standards
- C. Description of the nature of the Title I program that is shared with parents.
- D. Description of how the meeting will cover school choice, and the rights of parents at the annual meeting.
- E. If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- F. The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]
- G. Could be grade level meetings, SIP meetings, SAC meetings

Annual Title I Meeting(s) Activities/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
A:Virtual Meeting, School Website	Admin, Web Master	Fall 2020	Virtual Google Sign In Sheet.
B: Assessment Information Meeting	Gina Pennybacker	Winter 2020	Sign in Sheets and Exit Tickets
C: Powerpoint	Renee Wiley	Fall 2020	Virtual Google Sign in Sheet
D:Described in the Title I Power Point Presentation.	Renee Wiley	Fall 2020	Virtual Google Sign In Sheet.

FLEXIBLE PARENT MEETINGS

- ☐ How the school offers a flexible number of meetings, such as meetings in the morning or evening.
- ☐ How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

In the Fall, we will have virtual parent meetings to provide easy access and participation.

BUILDING PARENT AND FAMILY CAPACITY for 2020-2021

- ☐ The school will implement activities that will build the capacity for meaningful parent/family engagement.
- ☐ The school will implement activities that will build relationships with the community to improve student achievement.
- ☐ The school will provide materials and trainings to assist parents/families to work with their child(ren).
- ☐ The school will provide other reasonable support for parent/family engagement activities.
- ☐ Identify the Type of Family Engagement your activity is and identify that as part of the 1st column. This will help you be aware of the types of activities you are offering.



- | | |
|---------------------|---------------------------|
| 1. Parenting | 5. Decision Making |
| 2. Communication | 6. Collaborating with the |
| 3. Volunteering | Community |
| 4. Learning at Home | |

Family Capacity Building:	Person(s) Responsible	Anticipated Impact on	Timeline	Evidence of Effectiveness	Number of Attendees
---------------------------	-----------------------	-----------------------	----------	---------------------------	---------------------

Content and Type of Activity		Student Achievement			
4. Virtual Parent Engagement Event	Gina Pennybacker	Involving parents increases student success	Fall 2020	Sign in sheets and evaluations	
4. Online Book Fair	Beth Colleen	Helping families get access to new reading materials	Fall 2020	Participation, Book sales	
1 Literacy Night	Beth Colleen	Teaching parents how to support literacy at home.	Spring 2020	Sign in Sheets and evaluations	
1 All Pro Families	Bo Bishop	Offering resources to families	Quarterly	Sign in Sheets and evaluations	
6. MPE Carnival	Tracy Ott	Building relationships with families and community	Spring 2020	Sign in Sheets, Money Collected	
4. Math and Movement	Gina Pennybacker	Making Math fun and involving physical movement	Spring 2020	Sign in Sheets and Evaluations	
2. Meet the Teacher	Lauren Elek	Getting to know your teacher	Aug. 2020	Sign In Sheets	250
2. Beep n Greet	Lauren Elek	Giving students free shoes, and communicating schedules and proceures	Aug. 2020	Teacher Sign In Sheets	300

BUILDING STAFF CAPACITY for PARENT & FAMILY ENGAGEMENT

- ☐ How is your school nurturing the staff's skills with Family Engagement?
- ☐ Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contributions of parents/families. [ESEA Section 1116]
- ☐ Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in how to reach out to, communicate with, and work with parents/families as equal partners. [ESEA Section 1116]
- ☐ Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

Building Staff Development for Family Engagement: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Parent Conferences	Teachers	Communicating student progress	ongoing	Conference forms
PFEP Team Meetings	Lauren Elek and Gina Pennybacker	Planning family engagement events	Quarterly	Event evaluations

FAMILY SURVEY

Using your school survey results, choose a minimum of one (1) question from each topic listed below to address this coming school year.

Family Efficacy

TOPIC: School Belonging
QUESTION: How motivating are the classroom lessons at your child's school?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Engagement PD with the lead teacher	Jess Jaekel	PD for teachers and paras	Spring 2020	evaluations
Admin Walk throughs	Lauren Elek and Matt Loge	Feedback on engagement practices	ongoing	Observation notes and teacher evaluations

Learning Behaviors

TOPIC: Learning Strategies
Question: How often does your child read for fun?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Book Fair	Beth Colleen	Virtual book fair through	Fall 2020	Book Sales

		Scholastic		
Sunshine State Celebrations	Beth Colleen	Students are rewarded for reading Sunshine State Books	ongoing	Punch Cards and Voting Results
Family Center Keep Book Drive Thru	Gina Pennybacker	Hand out free books to students	Fal 2020	Book inventory and Sign in Sheets

OTHER TOPICS TO ADDRESS (optional)

TOPIC:
Question:

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness

OTHER ACTIVITIES

- ☐ Other activities, such as the Family Resource Center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

Once our volunteer restrictions are lifted, our Family Reading Experience will be open twice a week to provide resources for students and families. All Pro Family meetings and Title I workshops will be offered during the 20-21 school year as well.

COMMUNICATION

- ☐ The school will provide timely information about the Title I programs.
- ☐ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ☐ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ☐ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]



Describe how the school will provide regular, **two-way**, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

MPE will use School Messenger, SAC meetings, Facebook, parent conferences, Class Dojo, and Remind texts as ways to effectively communicate with families.

ACCESSIBILITY

- ☐ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ☐ Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

“to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited

English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.” [ESEA Section 1116]

MPE will use School Messenger, SAC meetings, Facebook, the school web page, the annual Title I meeting, flyers, school calendar/newsletter, Class Dojo, and Remind texts as ways to effectively communicate with families. Translators are available to families upon request.

BARRIERS

- ☐ Describe the barriers that hindered participation by parents during the previous school year.
- ☐ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Scheduling	Varying event time to be more accessible to families	Event coordinators	ongoing
Funding	Fundraisers, increase community partners to donate items or services	Event coordinators	ongoing
Staffing the events	Planning ahead, staff input, developed social committee	everyone	ongoing

2020-2021

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 20-21 SIP)	How will this goal be communicated to families?	How will the skills necessary to support this goal be provided to Families?
Increase ELA proficiency and learning gains	Newsletters, Facebook, SAC meetings, PIT Crew meetings	Helping with homework, communicating with teachers, attending school events
Increase Math proficiency and Learning gains	Newsletters, Facebook, SAC meetings, PIT Crew meetings	Helping with homework, communicating with teachers, attending school events

PFEP & Parent/School Compact

MID YEAR REVIEW 2020-2021

TO BE COMPLETED IN DECEMBER or JANUARY [MARK IT ON YOUR CALENDAR ;\)](#)

DATE:

ATTENDEES & ROLES

TAMI TECH: TEACHER

PAPA PAUL: PARENT

ABBY ACTION: ADMIN

AGENDA (remember to take notes and to label P for parent/family, T for teacher, & A for Admin, C for community partner))

2020-2021 PFEP REVIEW

1. UPDATES
 - Successes
 -
 - Challenges
 -
 - Add data to PFEP tables
2. NEW IDEAS
3. THOUGHTS FOR 2021-2022 PFEP

-

COMPACT NOTES

4. UPDATES

- Successes
 -
- Challenges
 -

5. NEW IDEAS

- .

6. THOUGHTS FOR 2019-2020 PFEP

-

NOTES (remember to take notes and to label P for parent/family, T for teacher & staff, & A for Admin, C for community partner, S for student)

-

ACTION ITEMS

- 1.