

FY19 Title I Schoolwide Plan - North Grade Elementary (0681) Parent Family Engagement Plan Summary

Mission Statement

Enter your Parent and Family Engagement mission statement below. The mission statement should:

- Reflect the beliefs or values the school holds regarding the importance of family engagement;
- Explain the purpose of the parental involvement program;
- Be written in parent friendly language;
- Inspire stakeholders to be involved and supportive of the program; and

Mission Statement
North Grade Elementary endeavors to encourage parents/guardians to be actively involved in their child’s education on a continuous basis. We will strive to provide consistent home-school pertinent information, academic parent training and assistance through family/parent education courses, activities and referral services.

17-18 Parent Trainings

Using your parent training reflections, parent evaluations, and the Title I Family Engagement Survey results, evaluate how the parent and family trainings provided during the 2018-2019 school year built the capacity of families to help their children learn at home.

Parent Capacity Training 1

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were parents able to do as a result of the training? What was the impact on student achievement?
Grade level homework strategy training. K-5	65	Good parent participation in the primary grade levels.	Offer incentives to student who have the most parents participation.	Understand how to use homework strategies for student success.

Parent Capacity Training 2

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were parents able to do as a result of the training? What was the impact on student achievement?
Library Night - We partnered with Lake Worth Library to discuss reading strategies for students and offer library card information for students	42	Parent participation. Parents were appreciative that we offered the training.	Market more for more parent participation	Understand reading strategies and what the Lake Worth Library has to offer as far as student assistance

Parent Capacity Training 3

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were parents able to do as a result of the training? What was the impact on student achievement?
FSA Night "Testing and Treats"	15	Teacher prepared presentation for parent with much needed information	There was not much parent participation	Understanding the Test and the rigor that is needed when assisting students at home

17-18 Staff Trainings

Using your staff training evaluations and feedback to teachers on implementation of strategies taught in staff trainings, evaluate how the staff trainings provided during the 2018-2019 school year educated faculty and staff on the value of engaging families and on strategies designed to equip families to support learning at home.

Staff Training 1

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were teachers able to do as a result of the training? What was the impact on family engagement?
Resources for parent conferences. Training on tips on effective PTC	65	Introduced different way on to communicate with parents.	Texting platform was asked about, looked into Remind 101	Teachers will understand all the resources available to communicate with parents.

Staff Training 2

Name and Brief Description	Number of Participants	What went well?	What improvements could be made to make the training more effective?	What were teachers able to do as a result of the training? What was the impact on family engagement?
Hunger in Palm Beach County	65	Teachers were surprised on the hunger data. They found out about the resources for hunger and could communicate with parents about it	N/A	Look for evidence of hunger at home, have conversations with parents about it.

Involvement of Stakeholders

Describe how the school will engage stakeholders in the planning, review and implementation of Title I programs. Include decisions regarding how funds for parent and family engagement will be used.

Brief Narrative

List the name and title for each group member responsible for the development of the Parent and Family Engagement Plan and School- Parent Compact.
Parent(s) - Shannon Alviar, Jennifer White, Dhanja Schumacher, Paulette, Natalie Ellis, Ernest Anderson Teacher - Kristin Adams, Rosanne Fuentes, Fernando Figueroa, Myra Schneider, Leticia Johnson, Sandra Alvarez, Vanessa Mitcheltree Principal - Nicole Patterson
What are the procedures for selecting members of the group?
All parents were invited with a flyers, school wide phone calls and the school website. Parents who attended were able to give comments and feedback. We translated flyers to Spanish and creole to encourage representation from different parent groups. We had translators at the meeting. Procedures to select members is that we must have the same demographics as the population of the school. Member must be stakeholder, teacher, parent, community\business partner. Members have to attend SAC meetings.
How will input from stakeholders be documented?
We recorded the meeting with minutes.
How will stakeholders be involved in developing the plan?
We went over the Title I Schoolwide Family involvement survey, We encourage parental input with the compact, PIP, PFEP. We invite parents to our annual meeting, SAC meetings, 2 week before the event. The principal has an open door policy with the staff and parents for input. Plan revision will be done as needed.
How will Title I parent and family engagement funds be used?
Supplies to work with parents on available resources, work on attendance goals, home visits. Assist with marketing meetings, paper, printer supplies. Quarterly meeting with group to see progress and give input. Food (dinner, snacks) to attract working parents to come to the meetings. \$\$\$ for childcare

18-19 Staff Trainings

Describe the professional development trainings you will provide to build the capacity of teachers and other support personnel to effectively reach out to, communicate with, and work with families as equal partners in order to improve student achievement. Evidences include agendas, sign-ins, presentations or handouts, clear expectations for teachers, teacher feedback, administration's analysis of teacher feedback.

Staff Training 1

Name	Brief Description	Month of Training	Responsible Person(s)	What will teachers be able to do as a result of the training? What is the anticipated impact on family engagement?
Teacher - Parent communication resources	We will present the different ways on how to communicate to parents. We will go over agendas, email etiquette, The new texting platform	September	Sarah Larralde	They will know all the resources they have to communicate with parents

Staff Training 2

Name	Brief Description	Month of Training	Responsible Person(s)	What will teachers be able to do as a result of the training? What is the anticipated impact on family engagement?
Attendance Matters - A presentation on how attendance impacts academics and how to have parent conversations on attendance.	Show our teachers the indepth research on attendance and its impact on academics. Also how to have the difficult conversations to address truancy with parents.	October 1,	Sarah Larralde	Understand the impact of attendance and academics and have difficult conversations with teachers

Annual Meeting

Families are invited to attend the Title I Annual Meeting to learn about the school's Title I programs and requirements. Describe the tasks the school will take to conduct an effective Annual Meeting. The meeting should be designed to inform parents about:

1. What it means to be a Title I School;
2. The school's Title I School-wide Plan;
3. Parent and Family Engagement (plan), including the School-Parent Compact;
4. Special Programs such as Migrant Education and McKinney Vento;
5. Parent's Right to Know; and
6. Other opportunities for parents.

Brief Narrative
What is the date and time of the Annual Meeting?
Wednesday August 29, 2018 at 8:15 a.m.
How will you notify teachers, parents and community of the Annual Meeting? Be specific (via school websites, marquee, call-out, newsletter, invitation, etc.)
Marquis, Invitation in English, Spanish and Creole, all call and website.
What resources do you plan to prepare for stakeholders?
Invitation, Agenda, Copy of slides, agenda in English, Spanish and Creole, evaluation
What materials/supplies are needed for the Annual Meeting?
Pens, paper and chart paper, technology
How do you plan to reflect on the effectiveness of the Annual Meeting?
Evaluation and Survey at the end of the meeting. Admin will analyze results for planning purposes.

18-19 Parent Trainings

Describe the trainings you will offer families that will build their capacity to support learning at home to improve student academic achievement. Trainings must focus on skills that families can use to extend learning at home, support students in meeting challenging state standards, and monitor their child's academic progress. Evidences include the invitation, agenda, sign-in sheets, presentations, handouts, evidence of parent and family interaction, evaluations, and analysis of parent feedback.

*Be sure to indicate if refreshments will be purchased and list dollar amount. For example: Refreshments (\$175.00).

Parent and Family Training #1 (First Trimester/Semseter)

Name	Brief Description of Training (Include the Hands-On Component of the Training)	What will parents be able to do as a result of this training? What is the anticipated impact on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials
K-6 grade level homework strategy/FSA parent meeting	Grade level presentations to parents on homework strategies.	Understand the benefits of school and parent participation, Understand the FSA test, find internet resources to assist with homeworks, such as google translate.	Various dates - October	Sarah Larralde	Food, paper, printer supplies, chart paper, markers, pens, pencils, card stock

Parent and Family Training #2 (First Trimester/Semseter)

Name	Brief Description of Training (Include the Hands-On Component of the Training)	What will parents be able to do as a result of this training? What is the anticipated impact on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials
Library Night	Work with Lake worth library to inform parent of library community resources and presentations on the benefits of reading to children	Understand Lake worth Library system as well as resources. Understand the benefits of reading to children on a daily basis.	11/8/2018	Sarah Larralde	Food,paper, printer supplies, chart paper, markers, pens, pencils, card stock

Parent and Family Training #3 (First Trimester/Semseter)

Name	Brief Description of Training (Include the Hands-On Component of the Training)	What will parents be able to do as a result of this training? What is the anticipated impact on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials
Positive parenting	Introduce positive reinforcement to parents as a tool to assist with student's academic success.	Parents will be able to implement positive reinforcement to assist with homework goals.	10/24/18 11/28/2018 01/23/2019	Sarah Larralde	Food, paper, printer supplies

Coordination and Integration

Describe how your school collaborates with other federal programs, district departments, business community, library systems, and governmental and non-governmental organizations to provide integrated parent and family engagement opportunities by identifying the three (3) most relevant agencies/organizations that tremendously **support your school's parent and family engagement goal** (for example: Literacy Coalition, Multicultural Department, ESE Department, Migrant Education, Publix, Boynton Beach Fire Department).

Partnership 1

Name of Agency	Brief Description of how Agency/Organization Supports Families	Documentation	Frequency
Multicultural Department at the Palm Beach School District.	We work with this department in outreach to our parents. They help us translate information to our Spanish and Mayan population. They help parents with parent-teacher conferences. They assist us with home visits for truancy.	Meeting notes, Emails	As Needed

Partnership 2

Name of Agency	Brief Description of how Agency/Organization Supports Families	Documentation	Frequency
Food Bank of Palm Beach County	Partner with this agency in providing low income families with food for the weekend.	Pictures, flyers, application	Weekly

Partnership 3

Name of Agency	Brief Description of how Agency/Organization Supports Families	Documentation	Frequency
Lake Worth Library	Partner with Library to discuss services and assist us with a Parent training on homework resources on November 8, 2018.	Flyers, emails	As Needed

Communication

After reflecting on your 2018-2019 Title I Family Engagement Survey results, describe the process that your school will use to provide timely and easy to understand updates to parents and families on Title I programs, curriculum, assessments and student progress/proficiency level information. Evidences include agendas, sign-in sheets, minutes, evaluations, school websites screenshots, newsletters, translated letters, marquee photos, emails, text print-outs, phone call-out transmissions/scripts, and social media snapshots.

Key Points of Communication	
Describe how school will provide families with timely information about the Title I programs. Consider Title I programs such as tutoring, mentoring.	How will the school document that the information was shared?
1 month prior to event save the date for Title 1 meeting and parent meetings, 2 weeks formal invitation, 2 days prior all call and text.	Sign-in sheets and surveys
Describe how school will inform parents about the curriculum, forms of assessments used to measure student progress, and proficiency levels students are expected to meet.	How will the school document that the information was shared?
Through parent training, teacher parent conferences, phone calls, and student agendas	Sign-in sheets and surveys
Describe how school will inform parents about opportunities to participate in decision making relating to the education of their children.	How will the school document that the information was shared?
1 month prior to event, save the date for meetings, 2 weeks formal invitation, 2 days prior all call and text; parent attendance, sign-in sheets, meeting notes, conference notes.	Sign-in sheets and surveys
Describe how the school will offer flexible time for meetings, training, activities, and events to remove barriers for attendance (i.e. childcare, transportation, home visits, etc).	How will the school document that the information was shared?
At our Annual Title 1 meeting we surveyed the parents about best times for meeting, their input was early in the morning and in the evenings. We will also offer childcare during the meetings.	Participation using sign in sheets and surveys

Accessibility

It is important to address barriers that hinder families' participation in activities. After considering your 2017-2018 Title I Family Engagement Survey results and information gathered at your parent input meetings, describe how you ensure parents and families in the special categories below are able to fully participate in school meetings, trainings, activities, and events. Evidences may include translated letters, agendas, sign-in sheets, flyers, child care rosters, transportation logs, CLF/sign language facilitator timesheets, and parent evaluations.

*Keep in mind, this section describes **support provided to families** so they may participate in family engagement activities.

Brief Narrative
Accommodations for parents and families with limited English proficiency
We have translators for Spanish and Creole as well as translator headsets. CLF, translated letters, invitations, agendas are available.
Accommodations for parents and families with disabilities (i.e. Hearing or vision impairment, physical limitations)
At this moment we do not have parents with disabilities that need modifications for meetings. In the case that we do, we will get sign language facilitators.
Accommodations for families engaged in migratory work
The school will request for the migrant list from the data processor and work closely with the District migrant contact for appropriate services to targeted students. We will schedule some of the meetings in the evening so they can come after work as well as if they speak another language get the parent link s in their native language. (Kanjobal/Spanish)
Accommodations for families experiencing homelessness
North Grade will provide a warm and nonjudgmental reception for homeless parents and address their questions and concerns at any and all meetings. Workshops conducted at shelters can be especially valuable, covering such topics as the educational rights of homeless children, special education, child development, and how to communicate with teachers.

Other Activities

List other activities that are planned to strengthen parent and family engagement at your school. You may list additional parent and family trainings here. If you plan to offer refreshments, please indicate that in the description field along with the dollar amount.

Activity 1

Name of Activity	Brief Description
Internet Security Presentation	We will have school police present to our parents about Internet Security and Cyber bullying.

Activity 2

Name of Activity	Brief Description
Literary-Licious	A trunk or treat event, whose them is characters from books. Teachers and parents attend.

Activity 3

Name of Activity	Brief Description
NGE Thanksgiving Dinner	NGE invites the entire community to celebrate Thanksgiving. This event is in its 17th year and we get attendance of 400 parent. teacher and community stakeholders.