

**Cresthaven Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2020-2021**

Mission Statement

In order for students and staff to reach their full potential, the mission of Cresthaven Elementary is to provide research based differentiated instruction aligned to state standards to address the needs of all learners in a safe, educational environment supported by technology, real-life applications and targeted professional development.

Engagement of Parents and Families

Cresthaven Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Monthly PTA/SAC and quarterly SAF committee meetings will be held. All parents and staff will be invited to attend and all ideas welcomed and discussed. Cresthaven Elementary will solicit ideas from all stakeholders on how parental involvement funds should be use.

Cresthaven Elementary will endeavor to hold some events in public spaces, off campus to encourage parent involvement.

Coordination and Integration

Cresthaven Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Head Start	Katrena Bradshaw and Carlissa Ward
2	Head Start	Mary LeBron - Parent Educator
3	Head Start	Laurez Coy-White Social Worker

4	Head Start	- Teacher Specialist
5	Guidance	Brian Dektor - Guidance
6	School Social Worker	Bernie Shapiro - School Social Worker

Annual Parent Meeting

Cresthaven Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Open House	Donald E. Lee, Jan Heavner	August 2020	Annual TI Survey
School Newsletters	Donald E. Lee Jan Heavner, staff	Quarterly	CS Survey
First Day School Packets	Administration, Office, Support Staff	August 2019	CS Survey

Flexible Parent Meetings

Cresthaven Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Meetings will be scheduled at various times of day, on different days of week and we will endeavor to attach meeting times to events that encourage parent attendance and participation. Parents / SAC committee may be surveyed to find days/times that are most accessible.

Building Capacity

Cresthaven Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to

improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
PTA/SAC committee meetings	Principal Donald E. Lee / Denise Camuto	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement.	Sign In Sheets Customer Service Survey
Parental Involvement Meeting	Principal Donald E. Lee /Louise Rubino-Volunteer Coordinator	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement.	Sign In Sheets Customer Service Survey
Reading Under the Stars	Jan Heavner/ Denise Camuto	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement	Sign In Sheets Customer Service Survey
Community Reading day	Dawn Eichhorn/ Denise Camuto	When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more." SW Educational Lab 2002	Customer Service Survey Community Feedback
Family Math Night	Linda O'Connor/ Dawn Eichhorn	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement	Sign In Sheets Customer Service Survey
Black History Celebration	Tyfanny Fulmore/ Administration	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement	Sign In Sheets Customer Service Survey
Preventing Summer Slide	Principal Donald E. Lee/ Jamie Addeo	John Hattie Visible Learning, 2018 Parental Involvement has a .50 effect size on student achievement	Sign In Sheets Customer Service Survey

Staff Training

Cresthaven Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Staff Training – Effective Parent Conferencing	1x August 2020	When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school	Increased scores on Customer Service Survey.

		longer, and like school more." SW Educational Lab 2002	
Using the Student Agenda as a communication tool	1x August 2020	When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more." SW Educational Lab 2002	Increased scores on Customer Service Survey.
Customer Service Orientation	1 x August 2020 & Ongoing as needed	When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more." SW Educational Lab 2002	Increased scores on Customer Service Survey.

Other Activities

Cresthaven Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Cresthaven Elementary will offer other activities, such as parenting skills workshops, math/literacy nights and other family events. The school will conduct these activities to encourage parental involvement. [Section 1118 (e)(4)].

Communication

Cresthaven Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Information regarding curriculum and assessment will be addressed at monthly SAC/SAF/PTA meetings, parent involvement activities, including email, parent link and also during conferences. Timely and necessary information will be included in the bi-monthly newsletter. Efforts will be increased to distribute information in multiple languages. Our school will continue to strive to provide parental information in multiple languages.

Accessibility

Cresthaven Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Registration, lunch applications and other forms will be offered in multiple languages. Translators will be made available as the need arises. We currently have Creole, Spanish, Portuguese and Portuguese speaking staff on campus. We will continue to provide parent link for families in order to keep them apprised of school news.

School-Parent Compact

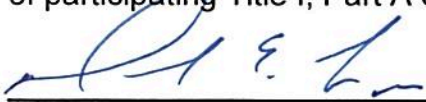
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

We will provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on September 24, 2020 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.


Signature of Principal

9/24/2020
Date


SAC Chairperson

9/24/2020
Date