

**Winston Park Elementary
Parent and Family Engagement Plan
2020-2021**

Mission Statement

The mission of Winston Park Elementary School is to ensure an optimum teaching and learning environment that will enable students to reach their maximum potential. We will meet the diverse needs of our students as we prepare them for life in a changing world.

Involvement of Parents

Winston Park Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Winston Park Elementary will involve parents through an Annual Title I public meeting, monthly SAC meetings, PTA Meetings and Activities, Parent Link, Parent-Teacher Conferences, Parent Surveys, Family Nights and Our School Website. SAC meetings will provide parents with a vehicle for input into how parental involvement funds are used. Title I funds will be decided upon at SAC meetings for programs or materials needed as listed by the School Improvement Plan. An annual evaluation will be conducted using surveys completed by parents. Results will be analyzed to evaluate the effectiveness of the school's parent involvement plan.

Coordination and Integration

Winston Park Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP.
2	P.L.A.C.E. Preschool	P.L.A.C.E. teachers will conduct at least two home-visits; hold joint parent meetings to discuss specific learning needs of students and academic progress.

Annual Parent Meeting

Winston Park Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c) (1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Marquee and Parent Link Announcements	Administration/Head Custodian	Beginning of September	Flyer, Newsletter, Website
2	Public Meeting Flyer	Title 1 Liaison /Administration	August	Flyer, Newsletter, Website
3	Develop an Agenda and Sign-in sheet	Administration/Title 1 Liaison	August	Agenda and sign in sheets
4	Annual Title 1 Meeting	Administration/Title 1 Liaison/Teachers	August	Agenda and sign in sheets

Flexible Parent Meetings

Winston Park Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Winston Park Elementary will offer Title I, PTA, SAC, Kindergarten Orientation, and other informational meetings in the morning, afternoon, and evening to meet the needs of all parents. Three Parent Trainings (Family Nights) will be conducted in the evening. Classroom teachers will provide evening Parent/Teacher Individual Conferences or Student-Led Conferences.

Building Capacity

Winston Park Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Literacy Family Night (Reading/Writing/Technology)	Administrator/Reading/Literacy Coach/Classroom Teachers	Standards/Benchmark Assessments	October	Benchmark Assessments
2	Math Family Night	Administration/Math Coaches/Classroom Teachers	Standards/Benchmark Assessments	December	Benchmark Assessments
3	Science Family Night	Administration/Reading/Literacy Coaches/Classroom Teachers	Standards/Benchmark Assessments	January, February or March	Benchmark Assessments

4	Multicultural Family Night	Administration/Coaches/Classroom Teachers/Staff	Standards/Benchmark Assessments	February or March	Benchmark Assessments
---	----------------------------	---	---------------------------------	-------------------	-----------------------

Staff Training

Winston Park Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Conducting Effective Parent Conferences	Administration/ Team Leaders/Coaches/ESE Teachers	Improving the home school link in providing academic assistance to students	September	Agenda Sign-In Implementation
2	Providing Effective Academic Interventions	Administration, Curriculum Coaches, Teachers, ESE Specialists	Improve the strategies parents have access to help their child	December	Agenda Sign-In Implementation
3	Communicating Florida Standards to Parents	Administration, Curriculum Coaches, Teachers, ESE Specialists	Improve the understanding of the new Florida Standards	November	Agenda Sign-In Implementation

Other Activities

Winston Park Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Computers will be accessible to parents in the front office, Guidance Counselor will offer counseling program videos for parents to check out and/or review. Curriculum Family Nights will be offered throughout the year to assist parents in learning how to help their child/family. Teachers will send home resource information and literature to provide additional ways on how parents can help their child learn new skills. Teachers will send home Interim Reports and Report Cards to provide information on how students are performing and progressing academically and behaviorally.

Communication

Winston Park Elementary will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as

appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Parents will be kept informed of school-based information through Open House Meetings, SAC Meetings, teacher conferences, and notices sent home via student backpacks, our website, and Parent Link Phone Calls. The availability of translators for parent meetings and teacher conferences will be posted on our website and on flyers. The marquis will be updated often to keep parents informed about Winston Park Elementary Happenings and Title I programs. Winston Park Elementary School will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, parent-link). Information about Title I programs, academic programs, Florida Standards, State Standards and forms of academic assessments will be shared with parents during Open House/Title I Information Meeting, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the Florida Standards and all types of assessments used to measure student progress during Open House and parent conferences. The Title I Liaison will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. FSA Assessment data and School Grade status will be shared with our stakeholders through our school newsletter and website.

Accessibility

Winston Park Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Parents will always have accessibility to all important school information via our newsletters, notices sent home, and our School and PTA Websites. Important letters sent home will be sent home in English, (if needed, Creole, Portuguese, and Spanish to ensure that limited-English parents are kept informed). The PTA will provide monthly activities for classroom teachers to be share with parents and students. Our Guidance Counselor will offer Parent Enrichment resources, and Team Leaders will meet to develop strategies to increase parental involvement.

School-Parent Compact

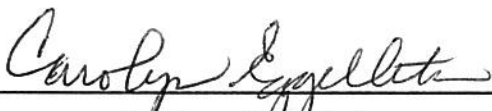
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

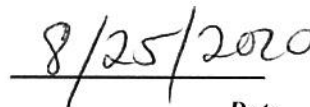
Adoption

This Parent and Family Engagement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on March 10, 2020 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before October 1, 2020.



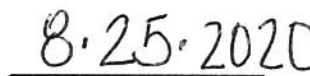
Signature of Principal



Date



SAC Chairperson



Date