

FY21 Title I Schoolwide Plan - Pine Jog Elementary (0051) Parent Family Engagement Plan Summary

Mission Statement

Create one statement that communicates the vision for parent and family engagement in a motivating way. The mission statement should:

- reflect the beliefs or values the school holds regarding the importance of family engagement;
- explain the purpose of the school's Parent and Family Engagement Plan;
- be written in parent-friendly language; and
- inspire stakeholders to be engaged and supportive of the program.

Mission Statement

Pine Jog Elementary understands the importance of collaborating and building a strong rapport with parents and community members in order to provide the best holistically for our students. We encourage parents to attend important meetings and functions in order to provide feedback and jointly make decisions as equal partners in their children's educational future.

Involvement of Stakeholders

Describe how the school will engage stakeholders (parents, families, school personnel, District staff and community) in the planning, development, review, implementation and improvement of the Title I Schoolwide Plan. Include decisions regarding how funding will support parent and family engagement. All SAC meetings should have Title I as a standing agenda item and discussion of such is reflected in the minutes to ensure compliance is met. (Note: Evidence of stakeholder input during the CNA process is available in the CNA Launcher.)

1. List the name and title for each member/stakeholder responsible for the development and the implementation of the CNA, SWP, PFEP and School-Parent Compact.

Name	Title
Galo Christian Moreira	Assistant Principal
Kristen Burstein	SAI Teacher
Lori Vanis	Kindergarten Teacher
Robert Jones Jr	PTA/Parent/All Pro Dads
Mary Miller	PTA/Parent
Priscilla Straker	3rd Grade Teacher
Lydia Jimenez	3rd Grade Teacher
Barbara King	1st Grade Teacher
Cecilia Wolf	ESOL Coordinator
Victoria Maloney	5th Grade Teacher
Cindy Vega	Reading Coach
Aimee Trier	School Counselor
Wendy Diazgranados	Florida Atlantic University

2. What are the procedures for selecting members representing all stakeholders? Describe the process for selecting members.

The process included selecting members who lead initiatives or were representation of different aspects of our school community.

3. How will stakeholders be involved in jointly developing the Schoolwide Plan (CNA/SWP/PFEP)? Include details of meeting dates and times.

3. How will stakeholders be involved in jointly developing the Schoolwide Plan (CNA/SWP/PFEP)? Include details of meeting dates and times.

Meetings were held in which stakeholders broke down data, especially in subgroups, and identified areas of need for our school. 2/28/2020, 3/6/2020, 3/9/2020, 3/10/2020, 3/12/2020, 8:00AM

4. How did stakeholders provide input as to how Title I funding will support parent and family engagement? Include the outcome.

The outcome was done through a series of meeting stakeholders identified the key findings across ELA, MATH, and SCIENCE and areas of concerns for specific subgroups. Then stakeholders were given a chance to address the barriers and root causes then recommend solutions. Stakeholders included the need for a Reading Coach, Parent Liaison, ESOL Resource Teacher, and Science Resource Teacher.

5. List the name and title for each member/stakeholder responsible for ongoing monitoring of the implementation of SWP and PFEP.

Name	Title
Tarachell Thomas	Principal
Galo Christian Moreira	Assistant Principal
Cindy Vega	SAC Chair
Mary Miller	Parent
Vanessa Gary	Parent
Priscilla Straker	Co SAC Chair
John LeJeune	Business Partner Non District
Kristen Burstein	Teacher/Parent
Robert Jones Jr	Parent/All Pro Dads
Anne Henderson	Florida Atlantic University
Type in the name of member/stakeholder	Type in the title of member/stakeholder

Annual Meeting

All parents and families are invited and encouraged to attend the Title I Annual Meeting, at a convenient time, to learn about the school's Title I programs, requirements and the rights of Title I parents.

Describe the steps the school will take to conduct an effective Annual Meeting. The meeting should inform parents about:

- What it means to be a Title I School;
- The school's Title I Schoolwide Plan;
- Parent and Family Engagement Plan, including the School-Parent Compact;
- Special programs such as Migrant Education and McKinney-Vento;
- Parent's Right-to-Know; and
- Other opportunities for parents.

Brief Narrative

1. What is the actual date, time and location of the Annual Meeting?

October 7th, 2020, 6:00pm, Google Meet.

2. How will you notify parents, teachers and the community of the Annual Meeting? Be specific (school website, marquee, call-out, newsletter, invitations, etc.).

Marquee, Classdojo, Facebook, Twitter, Website.

3. What resources will be prepared for the Annual Meeting? List materials or supplies needed to host the meeting.

Access to Google Meet, Agenda, Digital Sign in Sheet, Title I Annual Meeting Slides, PFEP Summary, and Parent Compact.

Staff Trainings

Describe the professional development trainings you will provide to build the capacity of teachers and other support personnel to understand the value and contribution of parents/families, build ties between parents and school staff, effectively reach out to, communicate with and work with families as equal partners in order to improve student achievement.

Staff Training for Parent and Family Engagement #1 (PFEPStep4)

Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
ClassDojo	Staff will utilize class dojo to ensure parents are updated with student progress, parent trainings,	Teachers will be able to ensure all communication is in the home language	Screen shots of class dojo with parents.	11/16/2020	Galo Moreira - AP

Staff Training for Parent and Family Engagement #2 (PFEPStep4)

Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
Successful Parent	Having the ability to speak with parents with an understanding of their cultural background.	Teacher will be able to give parents autonomy in the parent teacher	Agenda, Conference Notes, Data reports, Translation availability.	10/7/2020	Galo Moreira - AP

Parent Trainings

Describe the trainings you will offer parents and families that will build their capacity to support learning at home to improve student academic achievement. Trainings must focus on skills that parents and families can use to extend learning at home, support students in meeting challenging state standards and monitor their child's academic progress.

Parent and Family Capacity Building Training #1 (PFEPStep6)

Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP:
							<input type="radio"/> Yes <input checked="" type="radio"/> No Amount <input type="text" value="\$0.00"/>
Technology 101	Parents will have a basic overview of the school district portal and resources available to students and parents free through the district.	Parents will be broken up into groups to walkthrough the following programs IREADY, Successmaker, Accelerate learning, Google Suites for Education, and SIS .	The expected outcome is that parents will be able to support students at home learning as well as be familiar with programs to gage student process. This will help parents support weaknesses in in	10/21/2020	Teasha Fuller, Cindy Vega, Galo Moreira, Trailblazer Teachers.	Laptops, SIS gateway passwords, Student Portal Passwords .	

Parent and Family Capacity Building Training #2 (PFEPStep6)

Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP:
							<input type="radio"/> Yes <input checked="" type="radio"/> No Amount <input type="text" value="\$0.00"/>
Technology 101	Parents will have a basic overview of the school district portal and resources available to students and parents free through the district.	Parents will be broken up into groups to walkthrough the following programs IREADY, Successmaker, Accelerate learning,	The expected outcome is that parents will be able to support students at home learning as well as be familiar with programs to gage student process. This will help parents support weaknesses in in	10/21/2020	Teasha Fuller, Cindy Vega, Galo Moreira, Trailblazer Teachers.	Laptops, SIS gateway passwords, Student Portal	

Parent and Family Capacity Building Training #3 (PFEPStep6)							
Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP: <input type="radio"/> Yes <input checked="" type="radio"/> No Amount <input type="text" value="\$0.00"/>
Technology 101	Parents will have a basic overview of the school district portal and resources available to students and parents free through the district.	Parents will be broken up into groups to walkthrough the following programs IREADY, Successmaker, Accelerate learning,	The expected outcome is that parents will be able to support students at home learning as well as be familiar with programs to gage student process. This will help parents support weaknesses in in	10/21/2020	Teasha Fuller, Cindy Vega, Galo Moreira, Trailblazer Teachers.	Laptops, SIS gateway passwords, Student Portal Passwords .	

Coordination and Integration

Describe how your school collaborates with other federal programs, District departments, the business community, library systems and other governmental and non-governmental organizations to provide integrated parent and family engagement opportunities. Identify the three (3) **most relevant agencies/organizations that support your school's parent and family engagement goal.**

Partnership #1

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
South Florida Center and Aquarium	having a STEM night with families so that parents and students can explore the five E's. Families will be able to join their students in	Sign in Sheets, Pictures, Invites, flyers, Screenshots of social Media Invitations.	1 per year.

Partnership #2

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
All Pro Dads	Host monthly breakfast times so dads can eat with their students. This will bring in monthly seminars. especially fathers, to continue	Sign in Sheets, Pictures, Invites, flyers, Screenshots of social Media Invitations.	Monthly

Partnership #3

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
Teamwork U.S.A	Identify students who excel in character and academics and supply opportunities for students to receive scholarships and college	Pictures of college visits and ceremonies with parents for those who receive scholarship awards.	Monthly.

Communication

After reflecting on the stakeholder input meeting, training evaluations and analysis of events, describe the process that your school will use to provide timely and easy to understand updates to parents and families on Title I programs, curriculum, assessments and student progress/proficiency level information.

1. Describe how school will provide parents and families with timely information about the Title I programs, meetings and other activities in a format and language parents can understand. Consider Title I programs such as tutoring, mentoring, parent/family trainings.	List evidence that you will upload based on your description.
Parents will be informed of information through Facebook, Classdojo, Twitter, Parentlink, Call outs, Marquees, flyers, and personalized phone calls through in the appropriate language.	Digital Screenshots, Call Logs, Flyers,
2. Describe how school will inform parents about the curriculum and proficiency levels students are expected to meet.	List evidence that you will upload based on your description.
Pine Jog Elementary will conduct a curriculum night to inform parents of the standards that will be reviewed as well as the expectations after completion of the grade, specifically in relation to the FSA. Parents will be given access to SIS gateway access and also through parent conferences, SAL-P reports.	SIS access gateway password access, parent conferences notes, SAL-P, agenda, PowerPoints, evaluations, and sign in sheets,
3. Describe how school will inform parents about forms of academic assessments used to measure student progress and achievement levels of State academic standards.	List evidence that you will upload based on your description.
Parents will receive access to their SIS passcode, SAL-P with most recent information, data reports from Performance Matters as well as growth reports from IREADY. Parents will be notified via Classdojo, email, as well paper copies.	SIS Access gateway password access letters, Iready reports, PM reports, paper copies of SALp and paper reports.
4. Describe how school will inform parents about opportunities to participate in decision-making related to the education of their children.	List evidence that you will upload based on your description.
Parents will be invited to SAC meetings and participate in the Comprehensive Needs Assessment of their child. Parents will be part of LEP/IEP meetings to update individual plans based on teacher feedback and current data.	Agenda, Invites, Screenshots of digital invites.
5. Describe how the school will offer flexible meeting dates and times or trainings, activities and events to remove barriers for attendance.	List evidence that you will upload based on your description.
Times will be given for afternoon/evening trainings and activities as well as prior to school beginning. If needed based on RSVP, we will offer childcare as well for parents to be able to address the needs of th trainings.	Screenshots of invites, flyers with indication of times.

Accessibility

It is important to address barriers that hinder families' participation in activities. After considering information gathered at your parent input meetings, describe how you ensure parents and families in the special categories below are able to fully participate in school meetings, trainings, activities and events.

Describe the accommodations the school will provide for each subgroup of parents listed below.

1. Parents and families with limited English proficiency	List evidence that you will upload based on your description.	File Attachments
Ensuring teachers have a process to reach out to out CLF for Spanish and Creole. Also working with multicultural to support in languages that are not available at the school site. Ensuring digital platforms have the ability to translate and ensuring all correspondence is translated for our families.	Screenshots, invites, agendas, and resources in different languages, as well as sign in sheets with translators.	
2. Parents and families with disabilities	List evidence that you will upload based on your description.	File Attachments
Ensure parents are asked if any accommodations are needed prior to any events, trainings, or school activities. School is ADA compliant for parents needing support.	Screenshots of emails, parent logs, returned invitations with accommodations listed if needed.	
3. Families engaged in migratory work	List evidence that you will upload based on your description.	File Attachments
Ensure we offer times for trainings that will support their work schedule. We will ensure to have options for prior to school trainings as well as late evenings. If needed will make home visits for families who cannot make it to trainings or have one on one trainings following COVID CDC guidelines.	Optional times for flyers and indication of early or late start times for our families. Call logs and home visit logs.	
4. Families experiencing homelessness	List evidence that you will upload based on your description.	File Attachments
Ensuring students are identified as McKinney Vento Programs, ensuring parents have transportation to meetings, as well as seeing if childcare or food is needed for the families to participate.	Emails, SBT meetings, Parent logs.	

Other Activities

List other activities, including additional parent and family trainings, which are planned to strengthen parent and family engagement at your school. Title I funds may not be used to purchase food for these activities.

Activity #1

Name of Activity	Brief Description
Literacy Night	Hands on parent university that provides academic support in multiple languages and across the subjects. Families work alongside staff to discover resources that are available from home to support student

Activity #2

Name of Activity	Brief Description
Science Fair Project Night	A night for parents to get support from our Science specialist in creating a valid theory to test for our district science fair.

Activity #3

Name of Activity	Brief Description
Multicultural Night	A celebration of different cultures through music, food, and the arts.