

FACE PLAN 2020/2021

School Name: Atlantic West Elementary

Contact Person: Ms. Jessica Panchoo and Ms. Rosemary Puia

Phone Number: 754-322-5300

Engagement Goal: By June 2021, Atlantic West Elementary will improve the environment and culture in which engaging programs take place. Families will feel welcomed, valued, and respected by program staff; two-way communication and relationship building with families will be adapted to meet changing family and community circumstances. AWE will provide opportunities for family support and development through the family partnership process and through intentional parent/family peer groups within the program and community.						
Strategy (Specific action, including cultural proficiency connections as appropriate)	Date	What needs to be done for the activity? When does it need to be done?	Who is responsible?	What is our objective?	How will we measure our progress?	Identify artifacts to be uploaded
Utilizing a variety of communication platforms including: Virtual Town Halls, Class Dojo, Facebook, Parent Link, Twitter, Canvas, Teams, and Zoom to include family and community engagement and parent involvement.	Within the first 30 days	<ul style="list-style-type: none"> Identify the platforms to be used and notify the community and parents how to access these platforms. School based staff members will provide information for communication by Thursday of each week to be sent out on Sunday to the school community and families. 	Ms. Reynolds	Provide exceptional customer service to families and community stakeholders	Through the Customer Service Survey.	Upload Customer Service survey with a summary of findings.
Conduct a quarterly Virtual Town Hall meeting to provide information and answer questions from stakeholders including various supports and community-based resources for families to access.	Upload documents by the fifth week of each quarter	<ul style="list-style-type: none"> Advertise the quarterly meeting and provide information on how to access the platform. Meet once each quarter to identify needs of community and discuss available district / community resources and services for families that will minimize barriers - food, shelter, illnesses, hardship assistance, job referral agencies, etc. 	Ms. Reynolds Ms. Panchoo Ms. Grant Ms. Rant Ms. Rashed	Provide ongoing updated relevant resources to families and the community	Through attendance in the Virtual Meetings and the Customer Service Survey.	Upload attendance and Customer Service survey with a summary of findings.

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Recognize the cultural uniqueness of families served in the school/community.	Quarterly	<ul style="list-style-type: none"> Develop and implement a plan for a Parent Academy for families of students with English as a second language. Celebrate cultural awareness through our curriculum and family parent nights including but not limited to Hispanic Heritage and Black History celebrations. ESE families are invited to participate in the Autism Awareness Walk, ESE parent newsletter (email group), BEST Buddies, Family Nights with various topics determined by the families. 	Ms. Oppy AWE Team Leaders Ms. Rant Ms. Rashed	Bridge the Cultural Gap between families & staff	Attendance	Upload attendance sheets, images, artifacts and messaging depicting the intentional integration of diverse cultures.
"Star Student Awards" and Student of the Month. Continue implementing programs and practices recognizing individuals within the school supporting a positive environment/culture in your school.	Bi-weekly	<ul style="list-style-type: none"> Highlight students who have been "Stars". Recognition should express specific steps or actions taken to achieve the accolade/recognition. Students will receive tokens and certificates and will be recognized on the AWE Facebook page. 	Dr. Cooper	Provide incentives to maintain a positive school environment		Upload an example (image) of how and why recognition is given.