

## FY21 Title I Schoolwide Plan - Indian Ridge School (2411) Parent Family Engagement Plan Summary

### Mission Statement

Create one statement that communicates the vision for parent and family engagement in a motivating way. The mission statement should:

- reflect the beliefs or values the school holds regarding the importance of family engagement;
- explain the purpose of the school's Parent and Family Engagement Plan;
- be written in parent-friendly language; and
- inspire stakeholders to be engaged and supportive of the program.

Mission Statement
<p>Indian Ridge provides a therapeutically and academically integrated program that gives students the academic and social skills necessary for post-secondary education, productive citizenship, employment and independent living.</p> <p>Indian Ridge School recognizes the importance of forming a strong partnership with parents and community members in order to positively impact the students in our school. To promote effective parent involvement, the staff at Indian Ridge School welcomes input from parents and community members in decision making and encourages parents to join us in the activities outlined in this plan. We work with parents as equal partners in the educational process.</p>

## Involvement of Stakeholders

Describe how the school will engage stakeholders (parents, families, school personnel, District staff and community) in the planning, development, review, implementation and improvement of the Title I Schoolwide Plan. Include decisions regarding how funding will support parent and family engagement. All SAC meetings should have Title I as a standing agenda item and discussion of such is reflected in the minutes to ensure compliance is met. (Note: Evidence of stakeholder input during the CNA process is available in the CNA Launcher.)

### 1. List the name and title for each member/stakeholder responsible for the development and the implementation of the CNA, SWP, PFEP and School-Parent Compact.

Name	Title
Eugene Ford	Principal
Sharon Wood	Assistant Principal
Ruth Ann Musgrove	Student Advocate
Cathy Cook	Elementary Crisis Intervention Teacher (CIT)
Louise Villao	Middle School Crisis Intervention Teacher (CIT)
David Smith	High School Crisis Intervention Teacher (CIT)
Nikole Bailey	School Advisory Council Chair (SAC)
Pat Hammond	School Treasurer

### 2. What are the procedures for selecting members representing all stakeholders? Describe the process for selecting members.

This team volunteered to work on the committee based upon the survey sent to all stakeholders and has expressed their interest in improving this integral aspect of our school vision. The members of this group are the core team who are able to reach out to the staff and set up committees in order to implement the ideas that the school and parents have shared in improving our Parent and Family Engagement. However, the entire staff is a part of this plan.

### 3. How will stakeholders be involved in jointly developing the Schoolwide Plan (CNA/SWP/PFEP)? Include details of meeting dates and times.

A Stakeholders Meeting was held in order to obtain information from the parents, community members, and staff in improving our plan. Pre-Covid stakeholders who weren't able to attend were able to give their input/feedback on a paper survey/input document provided. Stakeholder meetings are held on the 3rd Wednesday at 8:00 and again at 2:00 pm to accommodate the schedules of the members.

### 4. How did stakeholders provide input as to how Title I funding will support parent and family engagement? Include the outcome.

During our SAC Meetings, Parent Trainings, Faculty Meetings, PDD, PLC, and Team Meetings, minutes of the meeting are read and reviewed by the Parent and Family Engagement committee in order to ensure that the input of the stakeholders is being considered. Also, evaluations and verbal feedback from parents/guardians during parent trainings is always a factor in planning and implementing a successful ideas for our school. During Covid-19 all meetings and input will be received virtually .

5. List the name and title for each member/stakeholder responsible for ongoing monitoring of the implementation of SWP and PFEP.

Name	Title
Sharon Wood	Assistant Principal
Eugene Ford	Principal
Ruth Ann Musgrove	Student Advocate
Nikole Bailey	SAC Chair
Type in the name of member/stakeholder	Type in the title of member/stakeholder

# Annual Meeting

All parents and families are invited and encouraged to attend the Title I Annual Meeting, at a convenient time, to learn about the school's Title I programs, requirements and the rights of Title I parents.

Describe the steps the school will take to conduct an effective Annual Meeting. The meeting should inform parents about:

- What it means to be a Title I School;
- The school's Title I Schoolwide Plan;
- Parent and Family Engagement Plan, including the School-Parent Compact;
- Special programs such as Migrant Education and McKinney-Vento;
- Parent's Right-to-Know; and
- Other opportunities for parents.

Brief Narrative
<b>1. What is the actual date, time and location of the Annual Meeting?</b>
Mission Possible...On Thursday, September 24th at 6:30 virtually on a Google Meet Indian Ridge School will host it's annual Title 1 Parent Meeting.
<b>2. How will you notify parents, teachers and the community of the Annual Meeting? Be specific (school website, marquee, call-out, newsletter, invitations, etc.).</b>
Stakeholders and visitors will be notified by flyers sent home, school website and timely call-outs. All forms of communication will be creative and inviting .
<b>3. What resources will be prepared for the Annual Meeting? List materials or supplies needed to host the meeting.</b>
Prepared resources will be available on the school's website, parent bulletin board in the main office and in a simple brochure. Prepared resources/materials/supplies will be but not limited to: Getting to Know Title 1, Family Engagement Calendar/Celebrations Calendar , Google Meet Etiquette and Virtual Giveaways.

## Staff Trainings

Describe the professional development trainings you will provide to build the capacity of teachers and other support personnel to understand the value and contribution of parents/families, build ties between parents and school staff, effectively reach out to, communicate with and work with families as equal partners in order to improve student achievement.

Staff Training for Parent and Family Engagement #1 (PFEPStep4)					
Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
Effective School-to-	Staff will be trained on how to effectively and timely communicate with families through written,	The expected outcome will be families will feel welcomed on campus or in a	Teachers will submit sign-in sheets, Communication Logs,	August-November	Sharon Wood

Staff Training for Parent and Family Engagement #2 (PFEPStep4)					
Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
Ready! Set! Goal!	Staff will be trained on how to effectively and timely communicate with families through written,	As a result of this , teachers will able to better/assist parents with questions	Teachers will submit sign-in sheets, Communication Logs,	December 2020-	Sharon Wood,



## Parent Trainings

Describe the trainings you will offer parents and families that will build their capacity to support learning at home to improve student academic achievement. Trainings must focus on skills that parents and families can use to extend learning at home, support students in meeting challenging state standards and monitor their child's academic progress.

Parent and Family Capacity Building Training #1 (PFEPStep6)							
Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP:
Get Your House In Order Academically	To support learning at home parents will learn to implement with strategies involving the standards of math, reading, critical thinking application in the real world. This training will also serve as an opportunity for families learning about basic banking skills.	The interactive hands-on component of this training will be enjoyed by the presentations from PNC Bank of West Palm Beach and the staff of Indian Ridge	On student achievement the impact will be that students are able to be academically successful after attending this training Students they will be able to apply strategies with background	October 2020  Google Meet Classroom	Sharon Wood, Assistant Principal Cynthia Johnson, Community/Parent	Resources and materials available/given will be from	<input type="radio"/> Yes <input checked="" type="radio"/> No Amount \$0.00
Parent and Family Capacity Building Training #2 (PFEPStep6)							
Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP:
Get Your House In Order Academically	To support learning at home parents will learn to implement with strategies involving the standards of math, reading, critical thinking application in the real world. This training will also serve as an opportunity for families learning about basic banking skills.	The interactive hands-on component of this training will be enjoyed by the presentations from PNC Bank of West Palm Beach and the staff of Indian Ridge	On student achievement the impact will be that students are able to be academically successful after attending this training Students they will be able to apply strategies with	October 2020  Google Meet Classroom	Sharon Wood, Assistant Principal Cynthia Johnson, Community/Parent	Resources and materials available/given will be from	<input checked="" type="radio"/> Yes <input type="radio"/> No Amount \$0.00

**Parent and Family Capacity Building Training #3 (PFEPStep6)**

Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP: <input checked="" type="radio"/> Yes <input type="radio"/> No Amount <input type="text" value="\$0.00"/>
Get Your House In Order Academically	To support learning at home parents will learn to implement with strategies involving the standards of math, reading, critical thinking application in the real world. This training will also serve as an opportunity for families learning about basic banking skills.	The interactive hands-on component of this training will be enjoyed by the presentations from PNC Bank of West Palm Beach and the staff of Indian Ridge	On student achievement the impact will be that students are able to be academically successful after attending this training Students they will be able to apply strategies with	October 2020  Google Meet Classroom	Sharon Wood, Assistant Principal Cynthia Johnson, Community/Parent	Resources and materials available/given will be from	



## Coordination and Integration

Describe how your school collaborates with other federal programs, District departments, the business community, library systems and other governmental and non-governmental organizations to provide integrated parent and family engagement opportunities. Identify the three (3) **most relevant agencies/organizations that support your school's parent and family engagement goal.**

### Partnership #1

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
PNC Bank West Palm Beach Branch	PNC Bank will support our families with virtual or face-to-face workshops on opening up checking/savings accounts for adults and	1. Flyer posted on school website 2. Flyer sent in Home-to-School Communications folder 3.ROBO Call-out 4. School E-newsletter 5. SAC meeting Spotlight 6. Posted on Twitter	Quarterly starting in mid-October-May

### Partnership #2

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
Literacy Coalition of Palm Beach County	The Literacy Coalition of Palm Beach County will support the families of Indian Ridge through assistance with tutorials for	1. Flyer posted on school website 2. Flyer sent in Home-to- School Communication folders 3. ROBO Call-out 4. School E-Newsletter 5. SAC Meeting Spotlight 6. Posted on Twitter	Quarterly starting in mid-September-May

### Partnership #3

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
The Bachelor Foundation and the Bates & Friends	The Bachelor Foundation and the Bates & Friends offers some financial support as business partners to provide "extra" incentives	1. Flyer posted on school website 2. Flyer sent home in School-to-Home Communication folders 3. ROBO Call-out 4. School E-newsletter 5. SAC Meeting Spotlight 6. Posted on Twitter	Monthly starting in late September-June

## Communication

After reflecting on the stakeholder input meeting, training evaluations and analysis of events, describe the process that your school will use to provide timely and easy to understand updates to parents and families on Title I programs, curriculum, assessments and student progress/proficiency level information.

<b>1. Describe how school will provide parents and families with timely information about the Title I programs, meetings and other activities in a format and language parents can understand. Consider Title I programs such as tutoring, mentoring, parent/family trainings.</b>	<b>List evidence that you will upload based on your description.</b>
Indian Ridge School is committed to providing parents and families with timely and inviting information about Title 1 programs, meetings and other activities in easy to read or understand language through face-to-face or virtual format. Returning to IRS this year is the Parent University in collaboration with our local business partners and the	Evidence that will be uploaded will include: Agendas, Sign-in Sheets, Twitter Postings. Website screenshots, Program/Event evaluations
<b>2. Describe how school will inform parents about the curriculum and proficiency levels students are expected to meet.</b>	<b>List evidence that you will upload based on your description.</b>
Parents/guardians will be informed about curriculum , proficiency levels and all that is needed for their student's academic success by participating in a virtual Curriculum/Open House Night, virtual Parent Conference Fair nights and the school's E-Newsletter will share important in the Curriculum Corner.	Evidence that will be uploaded will include Agendas, Sign-in Sheets(virtual), event evaluations and flyer.
<b>3. Describe how school will inform parents about forms of academic assessments used to measure student progress and achievement levels of State academic standards.</b>	<b>List evidence that you will upload based on your description.</b>
The school is preparing to continue informing parents of the forms of academic assessments used to measure student progress and achievement levels of State academic standards through virtual Parent University sessions, Parent-Teacher conferences and IEP meetings.	Evidence will consist of school website, E-newsletter, sign-in sheets agendas and Home-to-School Communication folder.
<b>4. Describe how school will inform parents about opportunities to participate in decision-making related to the education of their children.</b>	<b>List evidence that you will upload based on your description.</b>
Parents/guardians will be informed about opportunities to participate in decision-making through participation in the monthly School Advisory Council meeting(SAC), Comprehensive Needs Assessment meetings (CNA) and scheduled Individual Educational Planning meetings (IEP).	Uploads will include but not limited to agendas, sign-in sheets and possibly reflection sheets.
<b>5. Describe how the school will offer flexible meeting dates and times or trainings, activities and events to remove barriers for attendance.</b>	<b>List evidence that you will upload based on your description.</b>
Based upon the feedback from parents/guardians IRS will do everything with in reasons to hold meetings that are flexible and reflective of the needs so that all stakeholders can participant on a regularly basis the majority of the planned meetings, trainings or activities. If feedback or attendance shares a time change than the proper steps to	Evidence that will be uploaded will include an easy to read calendar of meetings & dates & times , agendas, sign-in sheets and evaluations.

## Accessibility

It is important to address barriers that hinder families' participation in activities. After considering information gathered at your parent input meetings, describe how you ensure parents and families in the special categories below are able to fully participate in school meetings, trainings, activities and events.

Describe the accommodations the school will provide for each subgroup of parents listed below.

1. Parents and families with limited English proficiency	List evidence that you will upload based on your description.	File Attachments
<div> All district correspondence is provided to parent/family/guardian in the parent/guardian home language. The district language facilitator is contacted to assist parents in their home language for parent conferences, IEP meetings, and other needs. When assigning students to family counselors, if a parent/guardian's primary </div>	<div> 1. School website  2. Main Office Information Counter  3. Who to Call </div>	
<div> 2. Parents and families with disabilities </div>	<div> List evidence that you will upload based on your description. </div>	<div> File Attachments </div>
<div> As needed district support services will be accessed by the school to assist parents with disabilities who need additional services not offered at the school site, such as, sign language support. Visuals(PHOTOS)will be posted throughout the areas for parents/families with disabilities where the activities will take place. Prior to all activities </div>	<div> 1. Photos of the signage posted on campus  2. Main Office Information Counter  3. Disabilities Notice shared at all meetings/sessions </div>	
<div> 3. Families engaged in migratory work </div>	<div> List evidence that you will upload based on your description. </div>	<div> File Attachments </div>
<div> If a need happens to arise, we would contact our district liaisons for assistance. Ms. Ruth Ann Musgrove our Student Advocate Administrator would conduct a school based team to assist families who would have needs. If needed a home visit would be provided and any support necessary including home language communication. </div>	<div> Evidence that maybe uploaded may include but not limited to a Communication Log and Reflections sheet. </div>	
<div> 4. Families experiencing homelessness </div>	<div> List evidence that you will upload based on your description. </div>	<div> File Attachments </div>
<div> McKinney-Vento Campus Coordinator will collaborate with the data processor to identify families experiencing homelessness using the Student Residency Questionnaire (SRQ). Family Counselors, Teachers, Paraprofessionals, and other staff members will inform the coordinator of any students who may be experiencing </div>	<div> A statement of confidentiality and/or the services rendered will be uploaded. Additional inform may include the campus McKinney-Vento Contact as well. </div>	

## Other Activities

List other activities, including additional parent and family trainings, which are planned to strengthen parent and family engagement at your school. Title I funds may not be used to purchase food for these activities.

### Activity #1

Name of Activity	Brief Description
Delta Academy Mentoring Group for Middle Girls	Delta Academy is a youth group sponsored by a public service organization to ignite the interest of middle school girls to STE(a)M careers and develop positive self-esteem during middle school years of

### Activity #2

Name of Activity	Brief Description
EMBODI Male Mentoring Group for young men ages 13-18	Young men in grades 6th-12th will be invited to attend virtual month meetings held to discuss self-esteem, school success, careers and opportunities to earn community service hours towards graduation.

### Activity #3

Name of Activity	Brief Description
Delta GEMS Mentoring Group for High School Girls	Delta GEMS is a youth group sponsored by a public service organization to mentor high school young ladies in preparation for becoming positive and productive citizens within their home community, college community