

2020-2021 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.


Signature of Principal or Designee

5/6/2020
Date Signed

LINCOLN MARTI CHARTER SCHOOL

School Name

Mission Statement (Optional)

Lincoln Marti Charter School mission is to provide the best quality education and instill in our students values that will make them better citizens, better workers and better human beings to contribute for the progress of our society.


Parental and Family Engagement Mission Statement (Optional)

The Mission for the 2020-2021 school year is to increase Parental Involvement in all school activities in order to maintain the school's academic expectations for the school year.

How the parent and family engagement plan is a shared responsibility? (Optional)

Our mission is to provide additional opportunities for parents to participate in their child's education and support the vision of the school.

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

Parent's input into our Parent and Family Engagement Plan and School compact is valued. Parent's, teachers and community members will be solicited for their input at SAC meetings throughout the school year. Parents will be engaged in activities throughout the school year that support high quality instruction needed for all learners to 

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

1. VPK - The Title I Coordinator works with the VPK office in order to ensure compliance to all regulations.
2. Parent Workshops - The school administration and teachers will coordinate quarterly Academic Parental Workshops in order to provide parents with strategies and/or skills to help their children at home.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

Lincoln Marti Charter School will conduct the annual meeting for the purpose of reaching the most parents and families. the Annual Meeting will be held in two sessions, one in the morning and one in the evening to introduce the Title I program and all its nuances and the impact the program can have on the students, parents and families. The steps include creating and distributing an informational flyer, the Title I brochure in English and Spanish to all students in their welcoming packets, personalizing the School District's Power Point presentation, and completing and collecting parent's surveys. The school will advertise the Annual Meeting dates and times using all means available to the school. The school will keep track of attendance and share all documents with the District Title I Coordinator. The school will provide translators during meetings and conferences.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Alexandra Plaza	August	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Alexandra Plaza	August	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Alexandra Plaza	August	Collection of sign-in sheets
4.	Compile documents	Alexandra Plaza	September	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Our school provides flexible hours to hold meetings with parents taking into account their different work schedules. Meetings will be held in the mornings, afternoons, and evenings for the parents convenience.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

The school will attempt to have activities that have most impact for the students while accommodating the schedules and needs of the parents and families. This may mean having meeting and activities during various times of the day. When we have presentations for the students during the day, we allow parents, who cannot attend at night, to come during the day.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.					
2.	Test taking strategies professional development for parents	3rd grade teacher Administrator	Improvement on Reading, Math and Writing proficiency on state wide assessments.	2020-2021	Sign in sheets, agendas, minutes.
3.	IREady Essentials for parents	K-4 teachers Administration	Improvement of Reading proficiency on state wide assessments.	2020-2021	Sign in sheets, agendas, minutes.
4.	Literacy Night	Title I coordinator	Improvement on Reading, Math and Writing proficiency on state wide assessments.	2020-2021	Sign in sheets, agendas, minutes.
5.	Parent Conferences to discuss assessments	Classroom teachers	Discuss individual student's assessments results and progression.	2020-2021	Sign in sheets, agendas, minutes.

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Alexandra Plaza, Administration	Provide framework for developing cultural awareness to help the culture gap.	First Semester 2020	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 Levels of Parent Involvement	Alexandra Plaza, Administration	Provide information about the 5 levels of parent involvement and parent's rights.	Firs Semester 2020	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.	Faculty and Staff meetings	Alexandra Plaza, Administration	Teachers will be informed on the importance of maintaining constant communication.	2020-2021	sign-in sheets, minutes, agenda, PowerPoint Presentation
4.	Professional Development	Alexandra Plaza, Administration	Provide strategies for assisting students obtain higher education.	2020-2021	sign-in sheets, minutes, agenda, PowerPoint Presentation
5.	School Advisory Council (SAC)	Alexandra Plaza, Administration	School initiatives and efforts that impact student learning.	2020-2021	sign-in sheets, minutes, agenda, PowerPoint Presentation

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Quarterly parental workshops and/or trainings will be conducted in order to encourage and support parents in the involvement of their children's education. Workshops such as home learning support and test taking strategies for the FSA will be offered at flexible hours. In addition, the Title I person will be available at the Parent Resource Center on a daily basis from 7:00 a.m. to 8:00 a.m. to assist and/or support parents.

Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

A Title I survey is sent home to parents in order to get feedback on curriculum, testing, barriers, etc. All surveys are collected and evaluated. Results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Our school provides parents with plenty opportunities for participation in their children's education. Some of the strategies used to increase parental involvement are conducting flexible parent meetings and sharing academic information that will be crucial for student academic progress. Other strategies include offering monthly academic parent workshops and sending information to the parents in English and Spanish.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

(Optional)

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

There are always barriers that hinder or prohibited parent participation in some activities at the school. The parent's job schedule and other responsibilities. Sometimes parents are not able to get time off work to attend. Some of our parents use public transportation or just have one vehicle in the family.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

Lincoln Marti Charter School will attempt to help parents overcome any barriers they may be facing. If parents are unable to attend a meeting, they can check the website for posted information or can make an appointment with teachers or administration.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	Times of meetings have changed to try to get parents to participate when available.
2.	Language Barrier	As many possible documents are translated into Spanish. This is an on-going process. Translation
3.	Child Care	Teachers offer to volunteer if parents need help for child care.
4.	Conflict with schedules	Our school tries to accommodate parent's request for meetings when they can meet. Provide the parents with copies and talk to them individually.
5.		