



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2020-2021

Zephyrhills High School

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

ZHS's vision is to provide relevant Parent Information Nights and Getting Ahead Workshops throughout the school year so parents can stay informed and have access to the necessary resources available at our school and in the community. Ultimately, parent nights, workshops, and information on resources will help our students to be college, career, and life ready.

What is Required:

Assurances: We will:

- ☐ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☐ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☐ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☐ Involve parents in the planning, review, and improvement of the Title I program.
- ☐ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- ☐ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☐ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☐ Coordinate with other federal and state programs, including preschool programs.
- ☐ Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: _____

Date: _____

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

Describe the method in which parents were involved	Parent information nights, SAC meetings, Surveys
Date of meeting to gather parent input for Comprehensive Needs Assessment	SAC CNA feedback: February 4, 2020 Parent CNA survey: February 2020
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	SAC meetings during 2019-2020 Parent CNA survey: February 2020 Title 1 Parent Surveys: August 19, 2019; August 26, 2019; September 10, 2019; October 29, 2019; November 19, 2019; February 6, 2020

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

How were parents invited to develop or revise the compact?	Parents were invited to review and give input at SAC meetings, via survey answers, in parent meetings, and via email.
Date of parent meeting to develop or revise the compact	SAC Meeting on February 4, 2020.
What communication methods will be used between teachers & parents as well as school & parents?	Weekly School messenger (phone call, text, and email), School website, social media (Twitter, Facebook, Instagram), School newsletter each quarter, Email, Letters mailed home to parents, Fliers
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	N/A

**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

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3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	<p>Title 1: PowerPoint presentation shared with parents that explains what Title 1 means, how funds can be used, how input is gained, free and reduced lunch availability. This PowerPoint was then uploaded to the school website for easy viewing.</p> <p>School/District Goals: Parent involvement strategies and strategies for how parents can help their students be successful are shared at this meeting. We share how we will partner with parents to ensure students become college, career, and life ready while at ZHS. The vision and mission of Pasco County Schools is shared with parents so they can see the alignment between the school district and specific school sites.</p> <p>Assessments: We share with parents which assessments are required for graduation.</p> <p>Tools: Parents are given the opportunity to create a Parent Portal account for MyStudent so they can check their students' grades, attendance, etc.</p> <p>Parents are notified of this meeting through the weekly phone call/email home, fliers, the school website, social media</p>
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	<p>Tuesday, August 25, 2020</p> <p>Our school-wide Site Based Leadership Team looked at the needs of our students, survey results from parents/students/staff/community, and determined the focus areas for 2020-2021.</p>
How do parents who are not able to attend receive information from the meeting?	<p>Parents can access the information from this meeting via the school website, parent/teacher conferences, and via meeting with school staff or administration.</p>
How are parents informed of their rights?	<p>School newsletter, school website, parent/teacher conferences, parent nights, and the Title 1 meeting.</p>

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	We are securing a quote for headphones that will allow parents to hear translated information privately. Our ESOL IA routinely contacts parents and serves as a liaison for our ESOL students and families.
Title IX-Homeless	Our Parent Involvement Liaison will identify students and provide information and resources.
Preschool Programs	N/A
IDEA/ ESE	Annual IEP meetings, Progress Reports, Contact by teachers and case manager
Migrant	ABC program, Weekend Backpack program (for food, Christmas assistance, etc.), Bulldog Boutique (for clothes and shoes), Prom Dresses
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$1,500
Explain how these funds will be used this school year	Provide materials, refreshments, and supplies for various parent nights.
How are parents involved in deciding this?	Survey information and input

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How did you document parent input?	Survey information and input
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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.

- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
- Think of Family Engagement as a strategy to reach the goal of student achievement
- Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<u>Building Capacity of Parents</u>	<u>How will this impact Student Achievement?</u>		<u>Check all that apply.</u>				<u>How will this support learning at home?</u>	<u>SUP Goal (s) this Strategy supports</u>
			<u>Tentative Date/Time</u> Are they flexible? All meetings will start at 6:30 p.m. All workshop meeting times will be determined by the parent group.	<u>Transportation</u>	<u>Meal Refreshments</u>	<u>Childcare</u>	<u>Translation</u>	
<u>Title and Description of Event</u>								
<u>Achievement Levels, Expectations, and Assessments:</u> Transitioning from HS to Post-Secondary, FAFSA night, AVID/AP/Dual Enrollment night, Graduation Requirements, how to support your student in HS, 9 th grade parent night, 10 th grade parent night, 11 th grade parent night, 12 th grade parent nights	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Students will learn how to self-advocate, parents will become familiar with educational verbiage, and this will impact the graduation rate as parents and students become aware of requirements and deadlines.	August 18, 2020 August 25, 2020 September 8, 2020 September 15, 2020 (PCA parent meeting) October 20, 2020 November 17, 2020 February 16, 2021 April 13, 2021		x	x	x	Parents will have a better understanding of the graduation requirements, scholarship/FAFSA timeline, how they can participate in the student's 4-year plan, and how state/district assessments impact their student's graduation status.	<u>Data-Driven Decision Making:</u> *SWD Graduation rate will increase by 2%. *80% of our students will earn a C or better in all classes each quarter. *The number of students participating in Acceleration options will increase by 5%. <u>Collaborative Culture:</u> *Student engagement will increase by 5% on the Gallup survey. *Students will participate in academic and personal goal-setting and graduation requirements progress monitoring.
<u>Curriculum Areas:</u> Study skills, how to support your student in HS, 9 th grade parent night, 10 th grade parent night, 11 th grade parent night, Transitioning from HS to Post-Secondary night, Curriculum Night, Curriculum Showcase	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Students will learn how to self-advocate, parents will become familiar with educational verbiage, and this will impact student grades and attendance as parents monitor progress and intervene earlier/more often.	August 18, 2020 August 25, 2020 September 8, 2020 September 15, 2020 (PCA parent meeting) October 20, 2020 November 17, 2020 February 16, 2021 April 13, 2021		x	x	x	Parents will have a better understanding of the resources available to assist and support students when doing homework, how to check MyStudent, how to sign up for APEX and tutoring, and how to support their students at home through early intervention and progress monitoring.	<u>Data-Driven Decision Making:</u> *SWD Graduation rate will increase by 2%. *80% of our students will earn a C or better in all classes each quarter. *The number of students participating in Acceleration options will increase by 5%. <u>Collaborative Culture:</u> *Student engagement will increase by 5% on the Gallup survey. *Students will participate in academic and personal goal-

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								setting and graduation requirements progress monitoring.
<u>Progress Monitoring:</u> How to set up a Parent Portal account in MyStudent (to track grades and attendance), Transitioning from HS to Post-Secondary, Graduation requirements, how to support your student in HS, 9 th grade parent night, 10 th grade parent night, 11 th grade parent night, 12 th grade parent nights, 4-year plan, Title 1 meeting	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Students will learn how to self-advocate, parents will become familiar with educational verbiage, and this will impact student grades and attendance as parents monitor progress and intervene earlier/more often.	August 18, 2020 August 25, 2020 September 8, 2020 September 15, 2020 (PCA parent meeting) October 20, 2020 November 17, 2020 February 16, 2021 April 13, 2021		x	x	x	Parents will have a better understanding of how attendance and lack of completed assignments impact a student’s grade, as well as how state and district assessments impact a student’s graduation status. Parents will also have a better awareness of concordant scores and ways to meet graduation requirements.	<u>Data-Driven Decision Making:</u> *SWD Graduation rate will increase by 2%. *80% of our students will earn a C or better in all classes each quarter. *The number of students participating in Acceleration options will increase by 5%. <u>Collaborative Culture:</u> *Student engagement will increase by 5% on the Gallup survey. *Students will participate in academic and personal goal-setting and graduation requirements progress monitoring.
<u>Other Activities:</u> College and Career Fairs on site, Getting Ahead Parent Workshops	These meetings will help create a cohesive partnership between parents, students, school staff and empower parents to support their students with the various needs and demands of HS. Parents will become more familiar with the resources available in the community.	August 18, 2020 August 25, 2020 September 8, 2020 September 15, 2020 (PCA parent meeting) October 20, 2020 November 17, 2020 February 16, 2021 April 13, 2021		x	x	x	Parents will learn about resources available to them through school and district staff, community supports, and government supports that can be utilized for their unique situations. Parents will also be provided opportunities to learn about ways to grow financial and social stability in their homes from guest speakers and community stakeholders.	<u>Data-Driven Decision Making:</u> *SWD Graduation rate will increase by 2%. *80% of our students will earn a C or better in all classes each quarter. *The number of students participating in Acceleration options will increase by 5%. <u>Collaborative Culture:</u> *Student engagement will increase by 5% on the Gallup survey. *Students will participate in academic and personal goal-setting and graduation requirements progress monitoring.
Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.		Parents can create MyStudent parent portal accounts to monitor their students’ progress. Progress reports are distributed electronically. Presentations are prepared by teachers, counselors, SSAP/Graduation coaches, and Career Specialist to explain curriculum, assessments, how to monitor student progress, and how to help students transition to post-secondary.						
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?		Parents are provided the opportunity to give input via survey at the end of each event. This feedback is used to determine future agendas as well as any follow-up training/presentation requests. Our agendas and plans are tailored to meet the needs of the parents and community.						
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.		Translation services are available for each meeting or workshop.						
What are the barriers for parents to attend workshops/events and how do you overcome these?		Childcare and transportation is provided upon request. Light refreshments are provided, as many parents are usually coming straight from work to attend various meetings.						
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)		Parent/teacher conferences are scheduled upon the availability of the parents’ schedules. Survey results also help direct meeting times. Traditionally (this past year), survey results have indicated that night meetings and activities were preferred. We make every attempt to not conflict with traditional church nights or when we know major sporting events/concerts/etc. will impact parent schedules.						

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	Copies of all parent meeting information (i.e. PowerPoints and handouts) are posted to the school website and can also be attached to the weekly phone call/email that goes home.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Parent meetings and workshops are hosted on the ground floor of buildings to ensure physical access. Case managers facilitate accommodations for unique needs. Counselors and teachers work around the schedules of parents to ensure they can access and attend any/all meetings. We also provide the option of tele-conference and post all information (i.e. PowerPoints and handouts) to the school website, attach to weekly school messages, or send to personal email of parents.

**These events should be included on the Data Collection Sheet for School Events.*

7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	School website, weekly phone calls/emails/texts home, email, letters to parents, school newsletters, social media (Facebook, Twitter, Instagram), Fliers, phone calls, parent meetings, conferences.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Social Emotional Learning (Early Release Days), Capturing Kids' Hearts training/summer PD, Trauma-informed care work	As staff grow in their abilities to listen, defuse, de-escalate, and extend grace and mercy in situations, they will be more effective in classroom management, classroom leadership, interactions with students, interactions with staff, interactions with parents, and delivery of curriculum.	Presenter, speaker	Teachers and staff	Assigned early release days from district, faculty meetings, PLC's
MTSS/Grade Level Team meetings, PLC, myEWS monitoring, SIT meetings	At these meetings, teams examine interventions that support the student and family so the student can experience success (academic, behavioral, socially, etc.).	Meeting	Teachers and staff	Weekly: PLC, SIT. Monthly, GLT, MTSS

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front office, Student Services, Parent Involvement Liaison office	Parent Involvement Liaison (currently J. Williams) and Administration	Binder containing copies of parent night handouts and PowerPoints, school newsletters, handouts and fliers, list of clubs for students, tutoring schedule, sample 4-year plan, phone and contact list, how to create a Parent Portal account in MyStudent

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Principal: _____

Date: _____

Drafts of PFEP's are due to Title I Crate by April 28th, 2020.

**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*