

## FACE PLAN 2020/2021

**School Name: Rock Island Elementary**

**Contact Person: Patricia Bellamy**

**Phone Number: 754-322-8300**

<b>Engagement Goal:</b> The environment or culture in which engaging programs take place must consider and plan for: families to feel welcomed, valued, and respected by program staff; two-way communication and relationship building with families are adapted to meet changing family and community circumstances; opportunities are provided for family support and development through the family partnership process and through intentional parent/family peer groups within the program and community.						
Strategy (Specific action, including cultural proficiency connections as appropriate)	Date	What needs to be done for the activity? When does it need to be done?	Who is responsible?	What is our objective?	How will we measure our progress?	Identify artifacts to be uploaded
Review Customer Service survey. Identify key area(s) to address. Create a plan.	September 30, 2020	1.) Provide effective customer service training to all staff members. 2.) Print, share and post customer service brochure with staff and stakeholders.	Marie Rumble-Wise	Provide exceptional customer service to families and community stakeholders	Sign-in Sheets  Annual Customer Service Survey  School Climate Survey	Sign-in Sheets  Upload Customer Service survey with a summary  Climate survey results
Conduct a Quarterly Resource fair to connect families with school, District and local community resources.	October 20, 2020  January 11, 2021  March 29, 2021  May 26, 2021	1.) Host Family Resource Fair connecting parents with community resources (social, academic, financial, educational, health). 2.) Host Parent Honor Roll to recognize parents who volunteer and support the school's mission and vision. 3.) Host quarterly parent teacher conference nights to provide information on student progress. 4.) Host quarterly parent nights on a variety of topics (social, academic,	Cormic Priester  Marie Rumble-Wise  April Campbell  Patricia Bellamy  Genvieve Stephenson	Provide ongoing updated relevant resources to families and the community	Annual Customer Service Survey  School Climate Survey	Photos of FACE events.  Agendas  Sign-in Sheets  Parent involvement and Engagement Plan

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		<p>financial, educational, health, social-emotional).</p> <p>5.) Form a FACE Resource Team of all stakeholders to frequently assess parent and community needs based on attendance data, parent requests, parent feedback, and survey results and implement parent programs and activities to address identified needs, Resources may include; food, shelter, illness, hardship assistance, job referral agencies, etc. to assist with minimizing barriers.</p>				
Recognize the cultural uniqueness of families served in the school/community.	October 7 <sup>th</sup> , 2020	<ol style="list-style-type: none"> <li>1. Complete Cultural Awareness sheet.</li> <li>2. Cultural Spirit Week – represent a culture each day based on the school’s demographics during attendance spirit week.</li> <li>3. Provide all school communication resources in multiple languages; Haitian Creole, Spanish, and Portuguese.</li> <li>4. Multi-cultural celebration - Honor culturally diverse families through class models and celebrations.</li> </ol>	<p>Cormic Priester</p> <p>Marie Rumble-Wise</p> <p>Patricia Bellamy</p> <p>Constance Dennis</p>	Bridge the Cultural Gap between families & staff	<p>Sign-in Sheets</p> <p>Annual Customer Service Survey</p> <p>Parent Feedback</p> <p>Increase in parent participation at events</p>	<p>Completed Cultural Awareness sheet.</p> <p>Annual Customer Service Survey results</p> <p>Photos of cultural events</p> <p>Sign-in Sheets</p> <p>Agendas</p>

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“Catch Them Being Great”. Continue implementing programs and practices recognizing individuals within the school supporting a positive environment/culture in your school.	Monthly	<ol style="list-style-type: none"> <li>1. You are Remarkable Recognition Award for faculty and staff – staff are recognized monthly at faculty meetings and awarded a certificate and small token.</li> <li>2. Rocket Bucks – teachers caught being great receive Rocket Bucks by administration and peers to redeem for prizes from the Teacher Treasure Box.</li> </ol>	<p>Cormic Priester</p> <p>Marie Rumble-Wise</p>	Provide incentives to maintain a positive school environment	Annual Stakeholder Survey	Pictures of Catch Them being Great activities.
Describe how the school will implement activities that will build the capacity for meaningful parent/family engagement.	<p>Semester 1</p> <p>Semester 2</p>	<p>Determine the needs of parents and work with staff to build capacity to address specific needs of parents/community.</p> <p>Continue implementing the Watch D.O.G program providing opportunities for fathers and father figures to volunteer at school.</p> <p>Continue to Implement “Take you Parent to School” Day providing opportunities for families to volunteer and participate in the school day.</p>	<p>Genvieve Stephenson</p> <p>Patricia Bellamy</p>	Provide full opportunities for participation in parent/family engagement activities for all parents/families.		<p>Agendas</p> <p>Sign-in Sheets</p> <p>Photos</p> <p>Flyers</p>