

# **PINES MIDDLE SCHOOL**

## **School-Level Parent and Family Engagement Plan (PFEP)**

### **2020-2021**

#### **Mission Statement**

*The Mission of Pines Middle School is to create a safe, creative learning environment maintained through an atmosphere of positive reinforcement, respect, and understanding which will enable all students to develop to their fullest potential as independent learners. The faculty and staff are committed to offering a variety of programs that will meet the needs of the many sectors of the community that it serves.*

#### **Engagement of Parents and Families**

**Pines Middle School** will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents are involved in the Title I program through monthly activities that begin early in the year with Open House for all grades. These meetings inform parents of the many components of the Title I program, introduce them to the school's curriculum and various assessments in each subject area, and recruit parents to become a part of the school's decision-making process.

We plan to combine SAC/SAF and Title I Family Nights to maximize participation and continue to be successful in providing parents a forum for participation in an organized, ongoing and timely manner. Parents will have the opportunity to attend staggered activities that involve them on several levels. SAC/SAF meetings throughout the year offer parents a vehicle for input into how parental involvement funds are used, what items should be included in the Title I Home-School Compact and Annual Title I survey, and keeps parents informed as to the implementation of the School Improvement Plan.

#### **Coordination and Integration**

**Pines Middle School** will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY);

*the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Title I, Part A	Staff Development funds are used to develop a comprehensive professional training program to improve delivery of instruction through various workshops designed to move teachers to mastery and improve student achievement.
2	Title I, Part A	Parental Involvement funds are utilized to fund academic parent nights that provide parents with new skills to support student learning at home. Improving the quality of family participation and increasing family literacy are also goals of this component. Funds are used for supplies/materials and stipends for teacher presenters.
3	Title III	English Language Learners (ELL) receive reading and Developmental Language Arts instruction by a certified ESOL teacher. The students also receive additional academic support in other content area courses by a bilingual paraprofessional.
4		

## Annual Parent Meeting

**Pines Middle School** will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Plan Annual Meetings with Leadership Team	1 per quarter	Research supports parents' involvement to assist in improving academic achievement	Posted date evidence through parent links, newsletters, emails, and website
Develop presentations to include all aspects of Title I, standardized testing,	1 per quarter	Research supports parents' involvement to assist in improving academic achievement	Copies of agenda and powerpoint presentation

Conduct the public meeting, provide academic information for parents	1 per quarter	Research supports parents' involvement to assist in improving academic achievement	Attendance sheets, photos, parent links, newsletters, emails, and website
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## Flexible Parent Meetings

**Pines Middle School** will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to the education of their children. Parents will be made aware of their son or daughter's progress or lack of progress this will be done through various means to include, phone calls, conferences, emails or local mail.

## Building Capacity

**Pines Middle School** will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Curriculum Nights	October and February	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Non-profits and Schools.	Parent sign in sheets, parent workshop evaluation; team meeting debriefing agenda, minutes

## Staff Training

**Pines Middle School** will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate

*with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Utilizing technology to promote effective communication	1 each semester August & January	Strengthening Families, Center for the Study of Social Policy (2015).	Parent sign in sheets, parent workshop evaluation; team meeting debriefing agenda, minutes

## Other Activities

**Pines Middle School** will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Pines Middle School partners with the City of Pembroke Pines on our schoolwide Project Based Learning Project to increase tree canopy in Pines.

## Communication

**Pines Middle School** will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

Parents will be made aware of their son or daughter's progress or lack of progress through phone calls, Teams conferences, emails and/or USPS mail.

## **Accessibility**

**Pines Middle School** will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

The school will share the progress of students on the interim reports, report cards and individual student conferences.

## **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

## **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 10/1/2020 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.

*Carlton Campbell*

**Signature of Principal**

10 / 01 / 2020

**Date**

*Shuntice McBurrows*

**SAC Chairperson**

10 / 01 / 2020





**Date**



# Signature Certificate

Document Ref.: IWXS8-VSH4C-NKQVP-NSN27

Document signed by:

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