

Collins Elementary School  
School-Level Parent and Family Engagement Plan (PFEP)  
2020-2021

## Mission Statement

We, the Title I, Migrant Education and Special Programs Department of the Broward County School Board believe that a partnership must exist between our parents and our schools. We will promote positive communication between the schools and our students' homes that will strengthen the school, family, and community partnership. We further pledge to coordinate and build capacity for increased parent participation through enriching and engaging activities whereby parents can exhibit effective parenting skills that will provide stabilization in the home and ultimately improve the academic achievement of our students.

## Engagement of Parents and Families

Collins Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and **1116(a)**]

Quarterly Title I Liaisons technical assistance meetings serve as the main forum for sharing information regarding the federal requirements of the district as a recipient of Title I, Part A funds. The Program Specialists and Grant Facilitators are responsible for providing information and technical assistance to schools. Additionally, there is daily two-way communication via an email system (Office 365/CAB Conference) for Title I Liaisons to address concerns and/or inquiries as it relates to Title processes/procedures. The LEA as an additional reasonable support for parental involvement activities will provide parent Literacy Workshops. The Facilitators will provide train-the-trainer opportunities for Title I Liaisons, parent representatives, and other school staff to enhance their abilities to present parental involvement information and promote parent literacy. These trainings will be conducted as requested and will be available throughout the course of the school year.

## Coordination and Integration

Collins Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parent as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section **1116(e)**]

Count	Program	Coordination
1	Early Childhood Education Dept (Head Start)	The LEA will coordinate services through the Early Childhood Department (Head Start). Title I, part A funds will be utilized to support 27 four-year-old early childhood classrooms by providing instructional positions, research-based curriculum and resources to assist students In the emergent stages of learning transition successfully to primary education. Title I, Part A funds will be used to provide professional development activities to meet the specific needs of teachers. These funds will also be used to Increase parental viable resources for increased engagement. Migrant Education Program (Title I-C) Title I, Part A will have ongoing collaboration with the Title I, Part C, Identifiers/Recruiters which are partially funded by Title I, Part A as well as Pre-K teacher and paraprofessional to address the identified needs of migrant students and families. Title I, Parts A, C and D will collaborate efforts to inform parents of available services and programs offered through the Parent Involvement Program to include: School/District Community Workshops, Title I Parent Training Academy and Computer Literacy Training

### Annual Parent Meeting

Collins Elementary School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parent of their school's participation under this part and to explain the requirement of this part, and the right of the parent involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parent invited and encouraged to attend [Section **1116(c)**]

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Title I Orientation Annual Public Meeting (Virtual meeting)	August 2020	<a href="https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/">https://www.waterford.org/education/how-parent-involvement-leads-to-student-success/</a>	Attendance logs/ feedback

### Flexible Parent Meetings

Collins Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visit, as such services relate to parental involvement [Section 1116(c)(2)].

Meeting times will range from 8:30am to 5:30 pm
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## Building Capacity

Collins Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part — [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parent to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section **1116(e)(2)**].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Trainings provided on Literacy, Math, and Science strategies to help parents help their child be successful in school.  Trainings on the use of technology	Throughout the year (various trainings will be provided)	<a href="https://www.edutopia.org/blog/high-poverty-schools-engage-families-community-william-parrett-kathleen-budge">https://www.edutopia.org/blog/high-poverty-schools-engage-families-community-william-parrett-kathleen-budge</a>	Attendance logs /Parent Feedback/surveys

## Staff Training

Collins Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parent, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Title I Liaison Technical Assistance Training	<i>Quarterly</i>		Attendance logs/ Evaluations/
Staff Training about Communication with Parents	August 2020	Building Teacher Parent Relationships  <a href="https://www.readingrockets.org/article/building-parent-teacher-relationships">https://www.readingrockets.org/article/building-parent-teacher-relationships</a>	Attendance logs/ Evaluations/

## Other Activities

Collins Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and **1116(e)**]

Literacy Night

STEM Night- COVID

FSA Roundtable/Academic Night

## Communication

Collins Elementary School will provide parents of participating children the following [Section **1116(c)**]

Timely information about programs under this part [Section **1116(c)**]

- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section **1116(c)**]
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section **1116(c)(4)(C)**]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parent of participating children, submit any parent comment on the plan when the school makes the plan available to the local education agency [Section **1116(c)**]

Parent Link

Newsletters

Flyers

School Website

Class dojo

## Accessibility

Collins Elementary School will provide full opportunities for participation in parental involvement activities for all parent and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school

**reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand** [Section 11160]

At all parent events a translator will be available for Spanish and Haitian Creole

## School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

## Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on \_\_\_\_ (09/22/2020) \_\_\_\_ and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.

Tracy D. Jackson

09/22/2020

Signature of Principal

Date

Carol Murray

09/22/2020

SAC Chairperson

Date