

SAWGRASS ELEMENTARY SCHOOL
School-Level Parent and Family Engagement Plan (PFEP)
2020-2021

Mission Statement

Sawgrass Elementary mission is to continue promoting parental involvement and to provide parents and families with opportunities to get involved in the decision-making process via School Improvement Plan, School Advisory Council, School Advisory Forum and Parent Teacher Association.

Engagement of Parents and Families

Sawgrass Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents & families will participate in school meetings/events such as Family Fun Nights, as well as the development and monitoring of the School Improvement Plan (SIP). In addition, families will be informed of any and all academic changes within the district and state as well as participate in training/workshops to raise student achievement.

Coordination and Integration

Sawgrass Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Academic Achievement Night	Leadership Team, Team Leaders, K-5 Teachers
2	Title 1 Bus	Reading Coach
3	Panther Prowl	School Resource Officer and PTA
4	Book Fair	PTA
5	Young Athletes Program	Pre-K Teachers
6	Kindergarten Round Up	Reading Coach, Kindergarten Teachers, SRO, PTA,
7	STEM/Autism Night	Leadership Team & Autism Coach
8	Hispanic Heritage Celebration	Dual Language Teachers, Assistant Principal, Spanish Teacher
9	Parent Trainings	Reading Coach, Assistant Principal

10	Awards Ceremony	Microtech, Classroom Teachers
11	Swim Central	Pre-K & Kinder, Autism Coach, Principal
12	Military Recognition Ceremony	Literacy Coach & PTA
13	Black History Presentation	Classroom Teachers

Annual Parent Meeting

Sawgrass Elementary School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Parent Meeting (Open House)	Principal, Assistant Principal	August 2020	Parent Feedback, Survey, Sign-In Sheets
2	SAC Meetings	SAC Chair	Monthly	Minutes
3	SAF Meetings	SAF Chair	Monthly	Minutes
4	iZone Meetings	Assistant Principal	Quarterly	Minutes/Attendance

Flexible Parent Meetings

Sawgrass Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Monthly Meetings will be offered at various days and times throughout the school year to meet the needs of our parents and stakeholders.
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Building Capacity

Sawgrass Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Family Fun Nights with Business Partners	PTA	Literature, Science, Math	Quarterly	Participation	Allows children and families to interact with all community stakeholders http://www.nea.org/assets/docs/PB11_ParentInvolvement08.pdf
Career Fair	Assistant Principal, Counselor	All Content Areas	May 2021	Participation	Allows for both students and families to be college and career ready http://www2.nea.org/mediafiles/pdf/FSCP_Manual_2012.pdf
Parent Book Club	Reading Coach	Reading	Monthly (Virtual meetings)	Participation	Provides strategies and evidence to strengthen comprehension with reading at home. https://www.raisingareader.org/our-impact/evidence-based-approach/
Donuts and Dialogue	Classroom Teachers	Project Based Learning	Quarterly (Virtual meetings)	Participation	Students are able to interact with their families inside the classroom to provide a deeper understanding of the content. http://www.adlit.org/article/21522/

Staff Training

Sawgrass Elementary School will offer the following training to educate teachers, specialized instructional

support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Teacher Professional Development	Reading Coach, PLC Contact, VLC contact Team Leaders	Florida Standards, Marzano, STEM Activities, BAS, LLI, Writing	Ongoing	Lesson Plans, Student Work, Observations
Monthly Newsletter	Assistant Principal	Strategies for Support at Home	Monthly	Parental Feedback Survey

Other Activities

Sawgrass Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Sawgrass Elementary has an equipped media center accessible to parents and stakeholders.

Communication

Sawgrass Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Utilizing monthly newsletters, parent link and flyers will keep the parents informed of pertinent information.

Accessibility

Sawgrass Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)]

The information will be provided in various languages to meet the needs of our diverse population. In addition, staff members will be available to translate in Spanish and Creole.

School-Parent Compact


As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

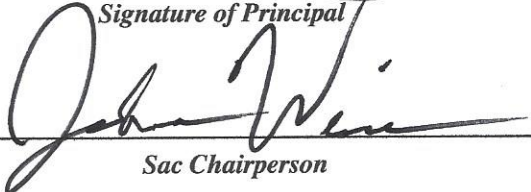
Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 03/11/2020 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.



Signature of Principal


Sac Chairperson

3/13/20
Date

3/13/20
Date