

Parkway Middle SCHOOL

School-Level Parent and Family Engagement Plan (PFEP)

2020-2021

Mission Statement

Parkway Middle School of the Arts is committed to providing a safe and secure environment in which all students can and will become successful learners. Parkway is an exemplary school that provides the highest quality education for all students.

Engagement of Parents and Families

Parkway Middle School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents are involved in the Title I program through monthly parent activities that begin early in the year with our **Annual Title I Public Meeting** during Open House. This meeting informs parents of the many components of the Title I program, introduces them to the schools' curriculum and various assessments in each subject area, and recruits' parents in becoming part of the school's decision-making process. Through our SAC, PTSA, and Title I Family Nights, parents have the opportunity to attend staggered activities that involve them on various levels. SAC meetings throughout the year offer parents a vehicle for input into how parental involvement funds are used, what items should be included in the Title I Home-School Compact, the Parental Involvement Plan, and our School Improvement Plan. Parents also provide feedback on our yearlong activities through the Title I Parent Survey.

Parkway Middle School of the Arts quarterly Parent Newsletter, as well as its website contains a "Title I Corner" to keep parents up to date on Title I issues and various ways to communicate with the school. Along with flyers, we also have a Cavalier Week-at-a-Glance updates sent by email and phone communication weekly. A special Title I bulletin is sent home with all students in September to inform parents of School and District parent involvement policies, and how to access our School Improvement Plan. The bulletin also contains copies of "Parent Right to Know Letter" in English, Spanish and Haitian Creole. Our website, <https://www.browardschools.com/parkway> also contains Title I information with activities and information for all school events.

Coordination and Integration

Parkway Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	21 st Century Grant	Grant funds are used to support students' academic achievement by allowing for extra tutoring and extra learning opportunities. Coordinator : Ms. Dixon
2	Literacy/Science Fair Night- Internet resources, Cyber Safety, Pinnacle, FSAssessments.org	Provides various opportunities for families to gain a deeper understanding of their child's curriculum and state assessment information. Coordinator : SBLT (School Based Literacy Team-Curriculum Coaches/Dept. Chairs)
3	Family Fun Nights (Parent nights)	Provides various opportunities for families to gain a deeper understanding of their child's curriculum. Coordinator : Literacy Coach, Dept. Chairs, SAC Co-Chairs
4	Parent Resource Center	Provides various opportunities for families to access information and resources to help increase their child's academic achievement. Coordinator : Title I Liaison
5	High School Expectations/ Choices	Parents will learn about high school magnet programs, high school athletics, advanced placement classes, dual enrollment, as well as other programs available to students in high school. They will be able to speak with high school counselors and BRACE advisors. Coordinator : Guidance Director/ Guidance Team

Annual Parent Meeting

Parkway Middle School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Annual Title I Parent Meeting	September 2020	Vaughan, T., & Schoeffel, S. (2019, October 14). <i>Evidence-informed parental engagement</i> . https://www.teachermagazine.com.au/articles/evidence-informed-parental-engagement .	Parent sign-in sheet, agenda, flyers
SAC/SIP Meeting	Monthly September 2020-May 2021	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement</i> . Evidence-Based Strategies for Supporting and Enhancing Family Engagement The Expanded Learning and Afterschool Project. https://www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	Parent Sign-in, agenda, minutes
Parent Orientation	September 2020	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement</i> .	Parent sign-in sheet, agenda, flyers
Welcome Open House Public Meeting	September 2020	Vaughan, T., & Schoeffel, S. (2019, October 14). <i>Evidence-informed parental engagement</i> . https://www.teachermagazine.com.au/articles/evidence-informed-parental-engagement .	Parent sign-in sheet, agenda, flyers

Flexible Parent Meetings

Parkway Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Morning and afterschool parent conferences are available and Evening parent nights. Parents are also given opportunities to meet with teachers and administration throughout the day.

Building Capacity

Parkway Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
SAC Meetings	Monthly meetings to be held from September 2020 through May 2021	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement.</i> Evidence-Based Strategies for Supporting and Enhancing Family Engagement The Expanded Learning and Afterschool Project. https://www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	SAC core members and guest attendance sign-in sheets at all meetings
PTSA Meetings	Monthly meetings to be held from September 2020 through May 2021	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement.</i> Evidence-Based Strategies for Supporting and Enhancing	PTSA Sign-in Sheets, agenda, and minutes

		Family Engagement The Expanded Learning and Afterschool Project. https://www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	
School Improvement Plan Review	September 2020 - ongoing	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement.</i> Evidence-Based Strategies for Supporting and Enhancing Family Engagement The Expanded Learning and Afterschool Project. https://www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	Copy of SIP plan, minutes from SAC meetings
Volunteers and Partners network	September 2020 – May 2021	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement.</i> Evidence-Based Strategies for Supporting and Enhancing Family Engagement The Expanded Learning and Afterschool Project. https://www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	Sign-in sheets
High School Expectations Meeting	January 2020	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement.</i> Evidence-Based Strategies for Supporting and Enhancing	Sign-in sheets, agenda, flyers

		Family Engagement The Expanded Learning and Afterschool Project. https://www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	
Family Fun Nights/ ESPN Hands on curriculum family learning	Quarterly 2020-2021	Adams, C. (2020, March 30). <i>What the research says about the best way to engage parents</i> . The Hechinger Report. https://hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents/ .	Sign-in sheets, agenda, flyers
Literacy Night	January 2020	Adams, C. (2020, March 30). <i>What the research says about the best way to engage parents</i> . The Hechinger Report. https://hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents/ .	Agenda, sign-in sheets, flyer
Science Fair Night	January 2020	Adams, C. (2020, March 30). <i>What the research says about the best way to engage parents</i> . The Hechinger Report. https://hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents/ .	Agenda, sign-in sheets, flyer
Virtual Social Emotional Learning Night	October 2020	<i>Evidence-Based Strategies for Supporting and Enhancing Family Engagement</i> . Evidence-Based Strategies for Supporting and	Agenda, sign-in sheets, flyer

		Enhancing Family Engagement The Expanded Learning and Afterschool Project. https://www.expandinglearning.org/expandingminds/article/evidence-based-strategies-supporting-and-enhancing-family-engagement .	
Parent Resource Center – Parent skills development Nights	Quarterly 2020-2021	Adams, C. (2020, March 30). <i>What the research says about the best way to engage parents</i> . The Hechinger Report. https://hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents/ .	Agenda, sign-in sheets, flyer
Virtual Team Parent Nights	Quarterly 2020-2021	Adams, C. (2020, March 30). <i>What the research says about the best way to engage parents</i> . The Hechinger Report. https://hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents/ .	Agenda, sign-in sheets, flyer

Staff Training

Parkway Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Conference Etiquette/Effective use of planners and online reminders.	Preplanning week, August 2020 - ongoing	Adams, C. (2020, March 30). <i>What the research says about the best way to engage parents</i> . The Hechinger Report. https://hechingerreport.org/what-the-research-says-about-the-best-way-to-engage-parents/ .	Staff sign-in sheet, Training agenda, minutes of the training, and handouts
MTSS (Multi-Tiered systems of support/RTI response to interventions	August 2020-ongoing	<i>Effective Family and Community Engagement Strategies</i> . (2014). https://ctschoolchange.org/app/uploads/Hanover-Effective-Family-and-Community-Engagement-Strategies-LEAD-Connecticut.pdf .	Staff sign-in sheet, Training agenda, minutes of the training, and handouts
Easy IEP, EP Training	August 2020 preplanning	<i>Effective Family and Community Engagement Strategies</i> . (2014). https://ctschoolchange.org/app/uploads/Hanover-Effective-Family-and-Community-Engagement-Strategies-LEAD-Connecticut.pdf .	Staff sign-in sheet, Training agenda, minutes, and completion of guide sheets and IEP's and EP's
Incorporating Volunteers/ Partners	Preplanning, Open house, August 2020-june 2021	Project, H. F. R. <i>Family Strengthening Interventions: Evidence-Based Practices</i> . Family Strengthening Interventions: Evidence-Based Practices / Publications & Resources / Family Involvement / HFRP -	Staff sign-in sheet, Training agenda and handouts

		Harvard Family Research Project. https://archive.globalfrp.org/family-involvement/publications-resources/family-strengthening-interventions-evidence-based-practices .	
ESOL and ESE student strategies and accommodations	August 2020-ongoing	<i>Effective Family and Community Engagement Strategies</i> . (2014). https://ctschoollchange.org/app/uploads/Hanover-Effective-Family-and-Community-Engagement-Strategies-LEAD-Connecticut.pdf .	Lesson plans/ PLC minutes, sign-in sheets and agenda
Social Emotional Learning/ Strategies on parent communication	Preplanning and faculty meetings thought the school year. August 2020 – May 2021	<i>Effective Family and Community Engagement Strategies</i> . (2014). https://ctschoollchange.org/app/uploads/Hanover-Effective-Family-and-Community-Engagement-Strategies-LEAD-Connecticut.pdf .	Staff sign-in sheet, Training agenda and handouts

Other Activities

Parkway Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Parkway Middle School will implement additional activities that will encourage and support parents to participate more fully in the education of their children.

These activities include:

- The implementation of the Parent Resource Center.
- The implementation of the Virtual Parent Skill Nights, which will help train parents on the various learning platforms and programs to better support their child with virtual learning.
- Literacy Night, which invites all stakeholders to join our campus and hear and participate in fun literacy activities, a virtual option will be available.
- Hosting a High School Expectations Night – Parents of 8th grade students will learn about high school magnet programs, high school athletics, advanced placement classes, dual enrollment, as well as other programs available to students in high school. They will be able to speak with high school counselors and BRACE advisors.
- GEM/GEARS Night – Parents with students enrolled in the GEM and GEARS program will learn more about this program. They will be informed about EOC exams that these students must take. Resources will be offered to these parents so that they may assist their child in these courses.
- Parent “drive-by” events– An opportunity for parents to learn and pick up information about their child’s learning environment and how they can help their child academically at home.
- ESPN (Empowering Students and Parents Night) - Parents will be provided material and training in strategies that they may implement at home to help their child improve academically. A virtual option will be available.
- Virtual Social Emotional Learning Night – Parents and students will learn strategies to increase mindfulness, self-awareness, and mental health.

Communication

Parkway Middle School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Parkway Middle School will provide parents timely information about Title I programs by doing the following:

1. A link to the Title I website will be placed on the school website.
2. Additional Title I training information will be posted at the start of the school year on students online canvas course, during Open House, at all SAC and PTSA meetings and also on the school website.
3. Calls via parent link will be made informing parents of Title I trainings taking place throughout the district.
4. Parents will be provided an individual report about the performance of their child on the state assessment in math, reading, writing, and science.
5. A detailed description of curriculum will be available during open house and will be placed on the school's website.
6. Annual Parent Meeting where parents will view the power-point that explains all about Title I.
7. Parents will be given the opportunity to voice their ideas and opinions for our schools SIP, Parents and Student Compact, and Parental Involvement Plan.

Accessibility

Parkway Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

1. Having teachers serve as translators for Spanish and Haitian Creole speaking parents at monthly meetings conferences and trainings.
2. Have dictionaries available in Spanish, Creole, and Portuguese in the parent resource center.
3. Written communication will also be sent home in Spanish and Haitian Creole.
4. Sessions will be offered at our Parent Nights to assist parents of ESOL/ELL students.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 9/22/30 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.

Signature of Principal

Date

SAC Chairperson

Date