

STEPHEN FOSTER ELEMENTARY SCHOOL
School-Level Parent and Family Engagement Plan (PFEP)
2020-2021

Mission Statement

The mission of Stephen Foster Elementary is to provide opportunities for each student to develop:

Foundations of Learning

Optimum Growth

Self-esteem

Tomorrow's Leader

Effective Decision-making Skills

Responsible Citizenship

Engagement of Parents and Families

Stephen Foster Elementary School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Annual Title I Night	PTO Meetings	School Dances
Open House	Kindergarten Round Up	Barnes & Noble Night
Academic Showcases	Art Shows	Career Day
SAC Meetings	Moving – Up Ceremony	Honor Roll Assemblies
Student of the Month Assemblies	ELL Game Nights	Parent Conferences
Spring Fling	Club Showcases	Co-Sponsored PTO Events

Coordination and Integration

Stephen Foster Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten;

public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Head Start	Administration and Teachers
2	ELL Enrichment Camp	ESOL Contact
3	Title I Academic Showcases (Primary)	Primary Teachers
4	Title I Academic Showcases (Intermediate)	Intermediate Teachers
5	Title I Annual Parent Meeting	Administration and Teachers

Annual Parent Meeting

Stephen Foster Elementary School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Public Flyer Meeting	3 rd Week of August		Flyer Sign-In Sheets
Parent Link, School Website	2 nd Week of September		Parent Link Report School Website
Develop an Agenda, Create Sign-In Sheets	2 nd Week of September		Agenda Flyer School Website
Annual Public Meeting	By the end of September		Flyer Agenda Sign-In Sheets Calculation of Volunteer Hours

Flexible Parent Meetings

Stephen Foster Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Stephen Foster Elementary will schedule meetings to be held at various times during the day and evening to better accommodate parents. Our school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising the Stephen Foster Elementary Title I Plan. Teachers will hold conferences individually with parents of children in their classrooms twice annually. Parents will be given a summary of the students' test scores with an explanation of the interventions (if applicable) that teachers are utilizing to increase student achievement. Parents will be asked to engage in discussions about how they can support the efforts of the teacher. The school will provide information to parents with regards to statewide assessment systems, standards, and other accountability measures via handouts sent home and Title I Academic Nights. Stephen Foster Elementary will also host several academic literacy trainings, where childcare will be provided.

Building Capacity

Stephen Foster Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
*Effective Communication between teachers and parents *Parent/teacher conferences	August and ongoing	FSA, iReady Reading and Math	*Notes home in student planners *Increased parent participation
*Curriculum and Instruction *Title I Parent Meeting	August	Benchmark Assessment System, FSA, RTI Research, research based interventions	*Flyer *Agenda *Sign In Sheets *Communication between teachers and parents (agenda and call logs)
*State Assessments and Accountability Measures *Title I Academic Night	December and Ongoing	Benchmark Assessment System, FSA, RTI Research, research based interventions, iReady,	*Agenda *Sign In Sheets *Communication between teachers and parents (agendas and call logs)
ELA Parent/Teacher Conferences	August and ongoing (sent each quarter)	Benchmark Assessment System, FSA, RTI Research, research based interventions, iReady,	*Conference Forms, Reading level information

Staff Training

Stephen Foster Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Effective Communication between Teachers and Parents	August	Benchmark Assessment System, FSA, RTI Research, research based interventions, iReady,	*Notes in student planners *Increased parent participation
Addressing the needs of all families (language barriers, non-traditional parental units, single parents, working parents, disable parents, etc.) *Teacher Training	September	Benchmark Assessment System, FSA, RTI Research, research based interventions, iReady,	*Agenda *Sign-in Sheets *Website
Social Emotional Learning	October	Benchmark Assessment System, FSA, RTI Research, research based interventions, iReady,	*Agenda *Sign-In Sheets *Website

Other Activities

Stephen Foster Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

School Resource Center (front office)
 Family Nights with various community partners
 Annual Spring Fling
 Book Boxes established through school and surrounding neighborhoods for books for kids
 Clubs for students
 Individual Conferences
 HEART resources
 Food boxes for family pick up
 Head Start home visits

Communication

Stephen Foster Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

School website	First day Packets
School-Parent Compact	Annual Title 1 meeting
SAC/SAF meetings	Weekly Call outs
Parent/Teacher communication	Academic Nights

Accessibility

Stephen Foster Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

All parents are encouraged to

- Be part of PTO
- Attend monthly SAC meetings
- Parent Volunteer
- Attend Academic nights
- Attend school based events

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 08/18/20 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.

Signature of Principal

Date

SAC Chairperson

Date