

Crystal Lake Middle School
School-Level Parent and Family Engagement Plan (PFEP)
2020-2021

Mission Statement

The mission of Crystal Lake Middle, a dual magnet school, is to provide a dual magnet and STEM school, is to provide a relevant, rigorous, standards-based education in order for all of our students to become productive members of a 21st century, global society.

Engagement of Parents and Families

Crystal Lake Middle will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Crystal Lake Middle School will review with parents during parent meetings (PTSA, SAC, SAF and monthly meetings with the principal) & different activities that are planned during the year. The staff will solicit suggestions from the parents as to when and which activities should be continued, or discontinued. Discussion of how to disburse the parent involvement funds will also be discussed with the parents.

Coordination and Integration

Crystal Lake Middle will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	N/a	
2		
3		
4		

Annual Parent Meeting

Crystal Lake Middle will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Crystal Lake MS Annual Open House	August 2020	Building Effective Relationships	Electronic Attendance log, agenda & recorded meeting
Magnet Open House	August 2020	Building Effective Relationships	Electronic Attendance log, agenda & recorded meeting
Parent & Family Technology Support Session(s)	September 2020	Informing All Stakeholders	Electronic Attendance log, agenda & recorded meeting

Flexible Parent Meetings

Crystal Lake Middle will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Parent meetings will be held during the mornings & evening via Microsoft Teams until our schools return to 100% face to face learning. The flexible schedule will allow parents a chance to participate in different family activities. Childcare will be available for our Parent University. Parents are encouraged to participate with their children for family nights. Siblings are welcome to participate.

Building Capacity

Crystal Lake Middle will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to

improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
CLMS Annual Open House	August 2020	Building Effective Relationships	Electronic Attendance log, agenda & recorded meeting
Cougar Magnet Open House	August 2020	Building Effective Relationships	Electronic Attendance log, agenda & recorded meeting
Science Family Night	October 2020	Informing All Stakeholders	Electronic Attendance log, agenda & recorded meeting
Magnet Showcase	January 2021	Building Effective Relationships	Electronic Attendance log, agenda & recorded meeting
Parent & Family Technology Support Session(2)	September 2020/January 2021	Informing All Stakeholders	Electronic Attendance log, agenda & recorded meeting
Multicultural Festival	February 2021	Building Effective Relationships	Electronic Attendance log, agenda & recorded meeting

Staff Training

Crystal Lake Middle will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Parent University	January 2021	Building Effective Relationships	Electronic Attendance log, agenda, survey/feedback & recorded meeting
Parent & Family Technology Support Session(s)	September 2020/January 2020	Building Effective Relationships	Electronic Attendance log, agenda & recorded meeting

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Other Activities

Crystal Lake Middle will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Crystal Lake will provide workshops that focus on parenting skills and mentoring programs.

Communication

Crystal Lake Middle will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

All staff members will discuss the curriculum, forms of assessment used to measure student progress as well as the proficiency levels of the students at the Open House during the first week of September. Parents are invited to attend the SAC/SAF/PTSA meetings held on the 1st Tuesday of each month to formulate suggestions and participate in decisions relating to their children's education. Any concerns shared at the meeting will be addressed by administration and shared with all stakeholders.

Accessibility

Crystal Lake Middle will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111

in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Crystal Lake Middle provides required documents and communications in multiple languages that include English, Spanish, Portuguese and Haitian-Creole. Documents have been uploaded to the school's website at <https://www.browardschools.com/crystallake>

School-Parent Compact

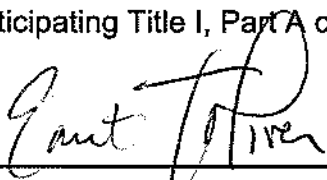
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on (09/01/2020) and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.



Signature of Principal

 9/1/20

Date

Michael Fleisher

SAC Chairperson

 09/01/2020

Date