**MORT ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Woodland Johnson , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:**To empower parents by providing them with the tools necessary to assist their child(ren) to be successful academically, socially and culturally productive people within society. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**The school personnel work group will review the parent perception inventories, surveys and school data. The results will be used to guide planning of Title I parent involvement plan and funds to meet the needs of our parents and students. Parent involvement meetings will be held monthly for parents and the focus will be on educating our parents to assist their children in continuing the learning process at home. A focus on preschool readiness will continue for our specialty designed meetings for parents of children ages birth to 5 years old. Parent surveys will be disbursed at each meeting and feedback will be used in the planning and implementation of future meetings.The make-up of SAC consists of 51% community members and parents. These members were invited to attend SAC through the monthly newsletter of September, phone calls, and flyers were sent home to invite parents to join SAC. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Parent Empowerment Meetings | The Social Worker and the ELL Resource Teacher coordinate and offer quarterly workshops for families to educate them on techniques to academically assist their child at home. |
| 2 | Readiness Express | The Social Worker and the ELL Resource Teacher, as well as Parents as Teachers, will coordinate and offer quarterly workshops for families with children ages birth to five. These meetings empower parents to prepare their children for kindergarten. |
| 3 | ELL –English Language Learners | The ELL staff coordinates two annual PLC meetings to inform ELL parents about programs offered through the district as well as events and services in the community. Information also includes how to receive translation services as well as how to schedule conferences with teachers or staff. The ELL staff serves on the school parent involvement committee. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | School work group reviewed School Climate and the Parent Involvement Survey developed by the school. | SAC, Leadership Team | September | Survey Outcomes |
| 2 | Develop agenda, handouts, and presentation materials that address Title I requirements. | Parent Involvement Committee, Social Worker, Asst Prin | August/ September | Copies of agendas and handouts |
| 3 | Develop and disseminate invitations. | Parent Involvement Committee, Social Worker, Asst Prin | August/ September | Flyer with date of dissemination and posting around the school. |
| 4 | Develop sign in sheets. | Parent Involvement Committee, Social Worker, Asst Prin | September | Sign in sheets for meetings and individual classrooms |
| 5 | Maintain documentation. | Social Worker, Assistant Principal | September | Title I documentation box housed in the assistant principals office |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:**Parent involvement committee has made arrangements to provide alternative meeting schedules for planned activities. Flexible scheduled meetings are and will continue to be held on various days at various times such as afternoons, evenings and mornings. Examples of this include:   8/18 Community Walk to Welcome Students Back to School  9/17 Open House, Annual Meeting 5-7pm  9/18 Readiness Express Parent Meeting 8:00-9:00am  9/24 SAC Meeting 3:00pm  9/28 PEP Rally 8:00-9:00am  9/29 NEHS Induction 4:00 pm  9/30 SAC Meeting 3:00pm  10/1 Conference Night 3:30pm -6:00pm  10/9 Flu Clinic   10/16 Readiness Express Meeting  10/19 Say No To Drugs Walk 8:30-9:30am  10/20 Writer’s Café Grades 2,3  10/22 SAC Meeting 3:00 pm  10/28 Academic Breakfast  10/29 Spooky Math/Science Night 4:00-6:00pm  10/30 Book-O-Ween/ Pep Rally 8:15-9:30  11/6 Fall Festival 4:00-7:00pm  11/10 Veteran’s Day Program  11/13 Teacher’s PET meeting  11/19 Great American Teach-In  SAC Meeting 3:00  11/20 Readiness Express Meeting  12/3 Conference Night 3:30-6:00  12/15 Writer’s Café Grades 4-5  12/16 SAC Meeting 3:00pm  12/17 Winter Program Grade 5  12/18 PEP Rally  1/8 Teacher’s PET Meeting  1/15 Readiness Express  1/21 Academic Breakfast & SAC Meeting 3:00pm  1/28 Camp Mort Grade 3 Parent Night  2/18 SAC Meeting 3:00pm  2/23 Writer’s Café KG  2/25 Fourth Grade Parent Night  2/26 Readiness Express Meeting  2/29 PEP Rally  3/4 Teachers PET Meeting  3/23 EIE Awards Ceremony  3/24 SAC Meeting 3:00pm  4/1 Academic Breakfast  4/5 Conference Night 3:30-8:30  4/8 Pep Rally  4/21 SAC Meeting 3:00pm  5/17 Writer’s Café  5/19 SAC Meeting 3:00pm  5/20 Readiness Express meeting  5/27 Multicultural Fair and Pep Rally  6/2 Academic Breakfast  6/6-6/10 Fifth Grade Graduation Activities  6/7 Talent Show |
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**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Curriculum and Assessment, Open House (Professional Study Day) | Faculty and Staff | Improved Academic Scores | August | Sign-In Sheet |
| 2 | Title I and NCLB requirements, Annual Title I meeting | Principal/ Parent Involvement Committee | All information given supports the family engagement plan to achieve goals | September | Sign-In Sheet |
| 3 | Title I/NCLB requirements and reading Literacy, Annual Title I Meeting and Parent Literacy Conference Night | Assistant Principal/ Social Worker/Parent Involvement Committee | Improved Achievement Scores | September, October, December, March | Conference Summary Report |
| 4 | Family Enrichment Nights per grade level | Faculty and Staff | Increased parent and community partnerships | September -April | Sign-in sheets |
| 5 | FSA/FCAT/SAT, Family Meetings | Assistant Principal/ Social Worker/ELL Resource Te | Improved Achievement Scores | September - May | Sign-In Sheets/Survey |
| 6 | Social Studies, Concerts and Multi-Cultural Celebrations | Music teacher/Faculty and Staff/PTA | Increase parent and community partnerships/cultural awareness/improve achievement scores | November, December, April | Sign-In Sheets |
| 7 | Title I /NCLB requirements, ELL Action Parent Committee/Parent Learning Committee | ELL Department | Increase awareness of ELL services | Fall/Spring | Sign-In Sheets |
| 8 | Character Education/Family Relationship Building, Say No To Drug School Wide Walk/ Story Book Character Parade/ | Parent Involvement Committee | Increase positive behavior and displaying of positive character education traits. Modeling of positive family interactions | October | Sign-In Sheets |
| 9 | All Curriculum Areas, Readiness Express Teachers PET – Parent Empowerment Trainings (PET) | All resource Teachers/ELL Resource Teacher/Parent Involvement Committee | Improved Achievement Scores | Ongoing | Sign-In Sheets |
| 10 | Reading Standards Training | All Instructional Faculty | Improved Achievement Scores | August | Sign-In Sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Creating Family Friendly Schools | Assistant Principal/Parent Involvement Committee | Capacity building to create a supportive environment | August | Sign-In Sheet |
| 2 | National Standards for Family Involvement | Assistant Principal/Parent Involvement Committee | Capacity building to create a supportive environment | October | Sign-In Sheet/ Survey |
| 3 | Attendance | Assistant Principal/Parent Involvement Committee | Capacity building to create a supportive environment | October | Sign-In Sheet |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**All 3rd - 5th grade students have planners, which serve as communication tools between home and school. Our K-2nd grade students have folders which serve as a parent teacher communication vehicle. Daily parent teacher communication is encouraged.     Daily teachers utilize our school disciplinary plan and students follow our Manatee Pride Expectations which was shared with parents in the first day packets.   We have a parent information resource bulletin board located near the main parent entrance for parent drop offs. The Social Worker as well as other staff posts materials there. This board contains community information pertinent to our population including: counseling, domestic violence information, emergency assistance, homeless education, community based tutoring, and employment information. Other information posted on that board is Mort's Support Team information, newsletters and upcoming parent events at the school.  The ELL staff coordinates two annual PLC meetings to inform ELL parents about programs offered through the district as well as events and services in the community. Information also includes how to receive translation services as well as how to schedule conferences with teachers or staff. The ELL staff serve on the school parent involvement committee. The Social Worker and the ELL Resource teachers, as well as Parents as Teachers, coordinates and offers quarterly workshops for families with children ages birth to five. These meetings empower parents to prepare their children for kindergarten. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:**A parent mail out was sent to the parents two weeks prior to the 2015-2016 school year providing general information to start the school year along with a general invitation to the Meet the Teacher. Meet the Teacher was held the Monday, 8/18/14, before the 2015 - 2016 school year began. Parents visited classrooms where the teacher gave parents information regarding the school wide program, curriculum, classroom procedures, assessments utilized, and how to support their child at home. We also had community resource tables set up with after school care, free community fine arts programs, Safe Routes to School and PTA.  In the first day packets the parents also received the school and district parent handbook which included detailed information regarding our Title I school.   During Open House, which was held on September 18, 2015, we held the Annual Title I Meetings to disseminate information regarding national state and district Title I policies. Parents who were unable to attend, received the information in a packet sent home the next day. We will continue to provide additional information throughout the school year.  Curriculum is explained to parents during Open House, content area curriculum nights, FSA, FCAT, and SAT nights. Conference Nights are also utilized to explain curriculum and assessments. Personal invitations are sent to parents, in both English and Spanish, through phone calls, flyers and newsletters to invite them to participate in decision making committees such as SAC. All parents are offered the opportunity to participate in committees. Monthly parent involvement activities have been scheduled, as well as quarterly conference nights.   The process of disseminating information to parents will include, but not limited to: calendars and school newsletters - sent on a monthly basis.  Flyers - sent one week prior to an event and a reminder flyer/sticker is sent the day of or the day before the event.  Parent Link - automated telephone calls, texts, and emails to parents to inform them of events, holidays or other pertinent news related to the school.   Marquee - changed monthly/weekly to reflect current events  Parent Involvement, SAC, PTA, Student Services Newsletter - specific information sent quarterly and on an as needed basis.   Newsletters - different types sent out monthly, quarterly and on an as needed basis.  Posters- We will have fifth-grade safety patrols holding teacher and student made posters advertising upcoming events and opportunities for parent involvement. According to our Barrier Surveys from last year and discussions in our SAC Committee, participating parents felt we needed a new communication method that would stand out and be present in dismissal areas that the parents are frequently visiting. We will also have posters advertising our SAC Committee.  Phone Application- Another communication device we will be implementing is the “Remind” Application, which sends text messages to participating parents about upcoming events at the school. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:**All flyers are sent in both English/Spanish. ELL translators are available during conferences, parent and family meetings. District forms and publications are provided in English and Spanish as needed. Newsletters include a statement in Spanish offering full translation of information. In addition, if a parent needs assistance, it is provided upon request. When necessary, school personnel will complete a home visit, with a translator to communicate with parents. If the parent can not attend a school conference the school social worker and the teacher will go to the parent's home. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, **or** conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Trainings and Work Shops, Parent activities will be offered at a variety of times and days | Resource Teachers, Title 1 Liaison, Asst Prin | More parents will be able to participate in activities and student achievement will increase | On Going |
| 2 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Readiness Express, Parent and children ages birth – five are invited into the school to learn readiness skills to improve students level of readiness for Kindergarten. Food Pantry, Tutoring and Teacher Incentives: Faith based organizations contribute food for families in need. They also contribute their time on a regular scheduled basis to assist in classrooms with tutoring of small groups and individual students. Teacher incentives are donated during teacher appreciation week. | Parents as Teachers, Social Worker, ELL Resource Teacher, Van Dyke Church | Increase parent knowledge on literacy and increase pre-school child’s level of readiness skills. Parents are able to provide a nutritious meal for their children which enables them to come to school better prepared to learn. Tutors assist students. | On Going |
| 3 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | SAC, Relationships were established with community, and business to support school and parent involvement activities at Mort. | Asst Principal, SAC, School Social Worker | Increase of resource, donations, and volunteer hours all leading to improvement of student achievement. | On Going |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\\Users\\johns86\\AppData\\Local\\Microsoft\\Windows\\Temporary%20Internet%20Files\\Content.IE5\\WBGW9N8K\\fileUploads\\293121_2014-2015_uploadEvidenceParentInput.docx" \t "_blank) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\\Users\\johns86\\AppData\\Local\\Microsoft\\Windows\\Temporary%20Internet%20Files\\Content.IE5\\WBGW9N8K\\fileUploads\\293121_2014-2015_uploadCompact.doc" \t "_blank) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\\Users\\johns86\\AppData\\Local\\Microsoft\\Windows\\Temporary%20Internet%20Files\\Content.IE5\\WBGW9N8K\\fileUploads\\293121_2014-2015_uploadCompactEvidence.docx" \t "_blank) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Curriculum and Assessment, Open House | 1 | 400 | Improved Academic Scores |
| 2 | Title I and NCLB requirements, Annual Title I meeting | 1 | 300 | All information given supports the family engagement plan to achieve goals |
| 3 | Core Content Parent/Family Training | 2 | 90 | Improved Achievement Scores |
| 4 | Title I/NCLB requirements and reading Literacy, Annual Title I Meeting and Parent Literacy Conferenc | 1 | 25 | Improved Achievement Scores |
| 5 | Title I /NCLB requirements/Writing and Science Curriculum, Annual Title I Meeting and Writing/Scienc | 1 | 30 | Improved Achievement Scores |
| 6 | Family Enrichment Nights per grade level | 5 | 490 | Increased parent and community partnerships |
| 7 | FCAT/SAT, Family Meetings | 2 | 120 | Improved Achievement Scores |
| 8 | Social Studies, Concerts and Multi-Cultural Celebrations | 2 | 280 | Increase parent and community partnerships/cultural awareness/improve achievement scores |
| 9 | Character Education/Family Relationship Building, Say No To Drug School Wide Walk/ Story Book Charac | 2 | 1600 | Increase positive behavior and displaying of positive character education traits. Modeling of positive family interactions |
| 10 | All Curriculum Areas, Readiness Express Teachers PET – Parent Empowerment Trainings (PET) | 6 | 160 | Improved Achievement Scores |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Community Outreach and Walk | 1 | 87 | Staff was trained by Social Work then went out and did a welcome back community walk/home visits to meet families and students. Educating parents about expectations. |
| 2 | Reaching Parents through Parent Nights | 1 | 82 | Improved achievement scores. |
| 3 | SERVE Training for Staff on welcoming parents volunteers | 1 | 91 | Increased parent and community partnerships. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Lack of PTA involvement. – Both teachers and parents | Recruitment of teachers and parents with the understanding of shared responsibilities. |
| 2 | 37% of parents surveyed expressed that they did not have access to childcare so that they could attend meetings/events | Children are welcome at Parent Involvement Meetings and activities are provided for them. This information will be communicated |
| 3 | 17% of parents surveyed expressed that they did not have access to transportation to school meetings or events | Mort is a walking school therefore all families live within a 2 mile radius. |
| 4 | 0.6% of parents surveyed expressed that the meetings are held at an inconvenient time | We have meetings at various times a day from 7:30 am to evening times. This information will be communicated |
| 5 | 0.3% of parents surveyed expressed that the meetings are not conducted in a language they understand | All meetings are conducted in English and Spanish. We do not have access to speakers other languages for all of our meetings. |
| 6 | 0.3% of parents surveyed expressed that they did not receive information about meetings or events at school | Flyers are sent home, the marquee has meeting dates and parent Links get sent out regarding meetings. We are also implementing text communication and posters in dismissal areas. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |