

FY21 Title I Schoolwide Plan - Pioneer Park Elementary (2371) Parent Family Engagement Plan Summary

Mission Statement

Create one statement that communicates the vision for parent and family engagement in a motivating way. The mission statement should:

- reflect the beliefs or values the school holds regarding the importance of family engagement;
- explain the purpose of the school's Parent and Family Engagement Plan;
- be written in parent-friendly language; and
- inspire stakeholders to be engaged and supportive of the program.

Mission Statement
<p>Our school strives to empower our parents and families to support their children's cognitive and social-emotional development through effective communication and by providing them with training and resources for support.</p> <p>We will encourage parental engagement by implementing parent trainings which will help improve student academic achievement and school performance. We are committed to involving our parents and the community in shared decision making by creating an environment that is inviting to parents and establishing the school as the center of the community.</p>

## Involvement of Stakeholders

Describe how the school will engage stakeholders (parents, families, school personnel, District staff and community) in the planning, development, review, implementation and improvement of the Title I Schoolwide Plan. Include decisions regarding how funding will support parent and family engagement. All SAC meetings should have Title I as a standing agenda item and discussion of such is reflected in the minutes to ensure compliance is met. (Note: Evidence of stakeholder input during the CNA process is available in the CNA Launcher.)

### 1. List the name and title for each member/stakeholder responsible for the development and the implementation of the CNA, SWP, PFEP and School-Parent Compact.

Name	Title
Sandra Moreau Oliver	Principal
Michelle Jeffrey	Assistant Principal

### 2. What are the procedures for selecting members representing all stakeholders? Describe the process for selecting members.

Procedures are selected based on the school's demographics. SAC members are often selected along with the school's leadership team.

### 3. How will stakeholders be involved in jointly developing the Schoolwide Plan (CNA/SWP/PFEP)? Include details of meeting dates and times.

Stakeholders will meet during SAC meetings to develop the plans.

### 4. How did stakeholders provide input as to how Title I funding will support parent and family engagement? Include the outcome.

Stakeholders provide input during Title 1 Input meetings.

### 5. List the name and title for each member/stakeholder responsible for ongoing monitoring of the implementation of SWP and PFEP.

Name	Title
Sandra Moreau Oliver	Principal
Michelle Jeffrey	Assistant Principal
Type in the name of member/stakeholder	Type in the title of member/stakeholder

Annual Meeting

All parents and families are invited and encouraged to attend the Title I Annual Meeting, at a convenient time, to learn about the school's Title I programs, requirements and the rights of Title I parents.

Describe the steps the school will take to conduct an effective Annual Meeting. The meeting should inform parents about:

- What it means to be a Title I School;
- The school's Title I Schoolwide Plan;
- Parent and Family Engagement Plan, including the School-Parent Compact;
- Special programs such as Migrant Education and McKinney-Vento;
- Parent's Right-to-Know; and
- Other opportunities for parents.

Brief Narrative
<b>1. What is the actual date, time and location of the Annual Meeting?</b>
<div>Our meeting is scheduled for October 8, 2020 at 5:30 PM virtually.</div>
<b>2. How will you notify parents, teachers and the community of the Annual Meeting? Be specific (school website, marquee, call-out, newsletter, invitations, etc.).</b>
<div>Parents will be notified via callout, email and text message regarding the meeting.</div>
<b>3. What resources will be prepared for the Annual Meeting? List materials or supplies needed to host the meeting.</b>
<div>No materials are needed. Parents will be provided with copies of the school compact and the PFEP summary via email.</div>

## Staff Trainings

Describe the professional development trainings you will provide to build the capacity of teachers and other support personnel to understand the value and contribution of parents/families, build ties between parents and school staff, effectively reach out to, communicate with and work with families as equal partners in order to improve student achievement.

### Staff Training for Parent and Family Engagement #1 (PFEPStep4)

Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
1	Teacher will be able to assist parents in working with students on vocabulary.	Parents will learn valuable skills on how to help their children at home.	Teachers will submit lesson plans reflecting vocabulary development	November	Michelle Jeffrey/Son

### Staff Training for Parent and Family Engagement #2 (PFEPStep4)

Name of Training	What specific strategy, skill or program will staff learn to implement with families?	What is the expected impact of this training on family engagement?	What will teachers submit as evidence of implementation?	Month of Training	Responsible Person(s)
2	Teachers will be able to help students increase their reading proficiency by focusing on their	Using social emotional learning to help motivate students and help them	Lesson plans; classroom assessments.	December	Michelle Jeffrey/San



## Parent Trainings

Describe the trainings you will offer parents and families that will build their capacity to support learning at home to improve student academic achievement. Trainings must focus on skills that parents and families can use to extend learning at home, support students in meeting challenging state standards and monitor their child's academic progress.

### Parent and Family Capacity Building Training #1 (PFEPStep6)

Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP:
Using vocabulary to help increase student's reading proficiency.	N/A	Hands-on vocabulary flash cards. Using question stems to help develop comprehension.	Student achievement in primary grades K-2 will increase as well as student proficiency in grades 3-5.	November 19, 2020	Michelle Jeffrey/Sonya Green/ELA teachers	Guided Reading, vocabulary cards, vocabulary lists	<input type="radio"/> Yes <input checked="" type="radio"/> No Amount \$0.00

### Parent and Family Capacity Building Training #2 (PFEPStep6)

Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP:
Math and Science Night	Using standards to introduce parents to FSA questions and provide them an opportunity to practice.	Math-make and take booklets and flashcards; math vocabulary Science-experiment ideas at home; science vocabulary	Students in grades K-2 will learn their math facts; students in grades 3-5 will learn their times tables and become more competent with their math facts.	December 17, 2020	Sandra Moreau Oliver, Michelle Jeffrey, math teachers	Math and science vocabulary; math and	<input type="radio"/> Yes <input checked="" type="radio"/> No Amount \$0.00

Parent and Family Capacity Building Training #3 (PFEPStep6)							
Name of Training	What specific strategy, skill or program will parents learn to implement with their children at home?	Describe the interactive hands-on component of the training.	What is the expected impact of this training on student achievement?	Date of Training	Responsible Person(s)	Resources and Materials	Will use funds for refreshments as noted in SWP: <input type="radio"/> Yes <input checked="" type="radio"/> No Amount <input type="text" value="\$0.00"/>
FSA Night	Information about FSA including FSA type questions and samples in ELA, Math and Science	Break-out sessions where parents participate in ELA/Math/Science in order to interact with questions and learn key words to assist their students.	Increase of FSA ELA by at least 5 percentage points; an increase in FSA math by 5 percentage points and an increase in science by 5 percentage points.	January 28, 2021	Michelle Jeffrey/Sonya Green/3rd-5th teachers	FSA question stems; FSA sample questions; index cards,	

## Coordination and Integration

Describe how your school collaborates with other federal programs, District departments, the business community, library systems and other governmental and non-governmental organizations to provide integrated parent and family engagement opportunities. Identify the three (3) **most relevant agencies/organizations that support your school's parent and family engagement goal.**

### Partnership #1

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
Multicultural Department	Provide Migrant Tutorial program for migrant students.	I will provide documentation as to the start date and the lesson plans for our migrant tutorial program.	Once a month once the program starts.

### Partnership #2

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
Pew Foundation	Provide a grant to prevent our summer slide and also a mini grant for virtual students.	Award letters from the Pew Foundation and how we have used the grants.	Annually

### Partnership #3

Name of Agency	Describe how agency/organization supports families.	Based on the description list the documentation you will provide to showcase this partnership.	Frequency
Youth Services of Palm Beach County	Provides us with a grant for our summer camp.	Our awarded grant and our summary of student progress due to participation in the summer camp.	Annually

## Communication

After reflecting on the stakeholder input meeting, training evaluations and analysis of events, describe the process that your school will use to provide timely and easy to understand updates to parents and families on Title I programs, curriculum, assessments and student progress/proficiency level information.

<b>1. Describe how school will provide parents and families with timely information about the Title I programs, meetings and other activities in a format and language parents can understand. Consider Title I programs such as tutoring, mentoring, parent/family trainings.</b>	<b>List evidence that you will upload based on your description.</b>
Parents will be called, emailed and texted through parent link. A monthly newsletter will be emailed to parents. Parents will be sent a letter regarding tutorials.	Call out logs; newsletters
<b>2. Describe how school will inform parents about the curriculum and proficiency levels students are expected to meet.</b>	<b>List evidence that you will upload based on your description.</b>
Parents will be informed during parent-teacher conferences.	parent-teacher conferences forms
<b>3. Describe how school will inform parents about forms of academic assessments used to measure student progress and achievement levels of State academic standards.</b>	<b>List evidence that you will upload based on your description.</b>
Parents will be informed during parent-teacher conferences as well as curriculum night and parent trainings.	Sign-in sheets; copies of parent-teacher conferences.
<b>4. Describe how school will inform parents about opportunities to participate in decision-making related to the education of their children.</b>	<b>List evidence that you will upload based on your description.</b>
Parents will be informed during parent-teacher conferences as well as curriculum night and parent trainings.	Curriculum Night powerpoint; parent teacher conferences
<b>5. Describe how the school will offer flexible meeting dates and times or trainings, activities and events to remove barriers for attendance.</b>	<b>List evidence that you will upload based on your description.</b>
Our meetings will take place in the evenings when parents are available.	call outs

## Accessibility

It is important to address barriers that hinder families' participation in activities. After considering information gathered at your parent input meetings, describe how you ensure parents and families in the special categories below are able to fully participate in school meetings, trainings, activities and events.

Describe the accommodations the school will provide for each subgroup of parents listed below.

1. Parents and families with limited English proficiency	List evidence that you will upload based on your description.	File Attachments
We use our language facilitators for Spanish and Haitian Creole speaking parents for meetings as well as registration.	copies of newsletters and letters sent home	
2. Parents and families with disabilities	List evidence that you will upload based on your description.	File Attachments
Our ESE coordinator invites parents to ESE meetings and provides them with procedural safeguards. ESE parents are a part of the decision making for their children.	Copies of conference meeting notes	
3. Families engaged in migratory work	List evidence that you will upload based on your description.	File Attachments
Migrant families are supported through the migrant department. They are contacted when they miss school and their children receive tutorial services.	Migrant tutorial permission letters and teacher lesson plans.	
4. Families experiencing homelessness	List evidence that you will upload based on your description.	File Attachments
Our families experiencing homelessness are assisted by our guidance counselor who stays in contact with those families and ensure they have transportation for school and other services they need.	Emails between the guidance counselor and the district's homelessness contact and department.	

Other Activities

List other activities, including additional parent and family trainings, which are planned to strengthen parent and family engagement at your school. Title I funds may not be used to purchase food for these activities.

Activity #1

Name of Activity	Brief Description
Summer Slide Night	A night where parents receive information regarding our summer slide program where their children will receive books to read over the summer.

Activity #2

Name of Activity	Brief Description
N/A	N/A

Activity #3

Name of Activity	Brief Description
N/A	N/A