

## DR. DAVID L. ANDERSON MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Tim Aitken, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

10/13/20

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Dr. David L. Anderson Middle School aims to involve all families in supporting each student's academic journey. Providing ongoing communication and creating learning opportunities is critical to the success of each student. Working together to meet the needs of each student is our top priority.

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Parents of the School Advisory Committee (SAC) will participate in the development of the Parent Involvement Plan. SAC will use results of School and Title 1 Parent surveys to guide development of the Parent Involvement Plan. During the first SAC meeting of the year, our Parent Involvement Series will be presented, outlining the program we will offer in SY 2020-21.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	District Coordination	AMS coordinates with the Martin County District office on all matters involving Title I. This involves both formal, scheduled meetings and informal day-to-day contacts to insure the smooth coordination of all efforts. Both budgetary and programmatic issues are fully coordinated. Where others are needed (i.e. ESE, food services, etc.) they are contacted directly and invited to participate in meetings.
2	Local Coordination	Working together with the Stuart Parent Resource Center, we have a Parent Involvement Series for SY 2020-21.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Hold Open House / Annual Meeting	Principal	August 2020	Parent turnout during "Parent Nights" / Virtual attendance
2	Review Communication Plan at Fall SAC meeting	Principal and Title 1 Director	Fall 2020	Attendance at SAC meeting

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** By surveying our parents we have determined that we will offer monthly meetings, and/or after SAC meetings monthly on Tuesdays to discuss school wide needs. These meetings will take place in the Media Center/Cafeteria and provide opportunities for families to be aware of what is going on at AMS. PTA meeting have been changed to Thursday to accommodate more parent involvement. This time was

determined by a survey. In addition, we will conduct on-going surveys with our parents and provide flexible meeting times if necessary for other meetings as needed.1

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Monthly Parent Information Meetings will be planned, advertised, and presented at least 4 times a year.	Principal and Guidance Counselor	Access to community resources	SY2020-2021	Sign-In Sheets /Virtual attendance records
2	Open House and Conference Nights	Principal and Team Leaders	Increase awareness of grade-level expectations	SY2020-2021	Sign-In Sheets / Virtual attendance records
3	Provide support, training, translation and academic help to parents. Promote Stuart Parent Resource Center	Parent Liaison	Use of resources helps students learn	SY2020-2021	Log of contact by families by Stuart Parent Liaison
4	Exhibition Night	Principal and Assistant Principals	Parental contact with teachers increases involvement in school work	Spring 2021	Sign-In Sheets / Virtual attendance records
5	Inviting Community Organizations to participate during evening conferences	Principal, Guidance Counselor	Increased parental awareness of academic goals helps maintain involvement on school work.	September - May	Sign-In Sheets
6	Meet and Greet at the Parent Resource Center	Parent Liaison Assistant Principal	Invite parent to visit the resource center to pick up supplies to help students extend their learning at home.	October	Check out sheet of materials

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Distribute to staff the district's "Engaging Parents" Newsletter twice a year.	Parent Liaison/ Principal's secretary	Understanding importance of parents role will help teachers structure more effective instructional strategies	Twice a year	Receipt of newsletter

2	PIP to be shared with SAC members and PTA members	Assistant Principals	Understanding importance of parents' role will help teachers structure more effective instructional strategies as teachers are member of the SAC.	Annually	Parent participation
3	New Compacts will be shared with faculty	Principal and teachers	Understanding importance of parents role will help teachers structure more effective instructional strategies- Fall faculty meeting	Fall	Record of teacher inservice

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

### Response:

1. Increase the number of teacher referrals for parents to use the Parent Resource Center to assist their child.
2. Provide parents with important information through Social Media and Connect Ed telephone system.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** 1. Hold Open House/Annual Title I Meeting August 2020

2. Parent Involvement Series of programs - Guidance/Parent Resource Center.

3. School Advisory Committee meetings are held monthly.

4. Provide Family Liaison to work with families.

5. School website will include newsletter and/or information for families

6. Connect 5/ Blackboard connect telephone calls for timely info.

7. PTA meetings are held monthly.

8. Facebook/Social Media messages posted as needed to all members.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** 1. All important schoolwide meetings (Open House, Title I Annual Meeting, SAC, Family Nights) are held after school or using Zoom for virtual attendance.

2. All important notices are sent in English and Spanish.

3. Staff is available on campus to translate from English to Spanish. When necessary, the district office will provide assistance in translating in Haitian French-Creole or other languages.

4. Explore the possibility of providing educational outreach to students living in the Golden Gate community.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	All important schoolwide meetings (Open House, Title I meetings, SAC, Family Nights) are held at night.	T. Aitken	Responsible, involved parents help improve student achievement	Ongoing

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly

develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Parent orientation- 6th grade	1	448	More parents aware of curriculum and expectations
2	Open House -	1	584	More parents aware of curriculum and expectations
3	Exhibition Night	1	358	Students share learning experiences with parents
4	Speak Life Presentation	1	94	Encourage positive academic and behavior choices
5	Community Forums	1	127	Variety of topics from Cyberbullying to communication with students to preparing for high school.

### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Parent Workshop	1		high achievement by high parent participation

### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

<b>count</b>	<b>Barrier (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
1	Transportation to meetings- low socio-economic	Contact transportation and provide transportation to various parent activities.
2	ESE Documents are not translated	Working with District ESE staff to accomplish
3	Parents do not have internet access	Hotspots were provided to families by the district due to school shutdowns for COVID-19.

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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