

## **Palmview Elementary School**

### **School-Level Parent and Family Engagement Plan (PFEP) 2020-2021**

#### **Mission Statement**

We at Palmview Environmental Science Magnet School are dedicated to providing a meaningful, quality education where each individual student will achieve his or her full potential. As positive role models, we will provide a safe, respectful and nurturing environment. We will create increasingly higher expectations, teach academic skills and models socially responsible behavior so that our students will develop and succeed.

#### **Engagement of Parents and Families**

*Palmview Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Parents will be invited and encouraged to become active members of the School Advisory council (SAC). At the SAC meetings, parents will be provided information regarding the school's Title I Allocation (inclusive of Professional Development and Parental involvement Allotment). Parents will be allowed to provide input in development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

#### **Coordination and Integration**

*Palmview Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Head Start	Head Start Support Specialist
2	Title I Parent Seminar	Title I Support Specialist
3	Title I Parent Academic Workshops	Title I Support Specialist

## Annual Parent Meeting

Palmview Elementary School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
School Advisory Council	-Principal -SAC Chairperson	8/20/-06/21	Agendas, Sign-In sheets and Flyers
Parent Teacher Association	-Principal -Assistant Principal -PTA President	08-20-06/21	Agendas, Sign-In Sheets and Flyers
Send home the draft of Parent Involvement Plan	-Title I Liaison	09/20	Title I Parent Involvement Plan

## Flexible Parent Meetings

Palmview Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Palmview Elementary will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Teachers will hold conferences with parents of children in their classrooms. Parents will be given a summary of the students' test scores and an explanation of the interventions that teachers are using to assist the children in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an explanation of statewide assessment systems, standards and others accountability measures. Also, the school will host several academic literacy trainings where childcare will be provided.

### ***Building Capacity***

*Palmview Elementary School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
State Academic Standards/ Parents Literacy Nights	4x throughout the year	FSA Assessment.org Student and Family-FSA Portal	Agendas Sign-In Sheet Flyers/ handouts resources
Distribution of Educational Resources/ Parents Educational Classes	4x throughout the year	Reading Rockets www.ReadingRockets.org	Agendas Sign-In Sheets Flyers/ handouts resources
Students/ Parents Expectation of Programs/ Annual	09/20	FSA Resources	Agendas Sign-In Sheets Flyers/ handouts resources

Title I Open House			
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## Staff Training

*Palmview Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
ELLs Students	8/20	ESOL Department	Agenda Sign-In Sheets Handouts Work Samples
High Yield Strategies	8/20-06/21	Marzano's resource manual-District Trainings	Agendas Sign-In Sheets Handouts Work Samples
Understanding Poverty	10/20	A Framework For understand Poverty	Agendas Sign-In Sheets Handouts Work Samples
Crisis	11/20	Mental Health First Aid USA	Agendas Sign-In Sheets Handouts Work Samples

## Other Activities

*Palmview Elementary School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Activities- Parent University

Specific Steps- 1. Orientation 2. Break-out sessions 3. Closing remarks

Person responsible- Assistant Principal, Timeline- Spring

Documentation/Evaluation- Sign in sheets, Flyers, Newsletter, Website, and Parent Link

Activity- Parent Resource Center/ Mobile Unit

Specific Steps- 1. Mobile Unit Orientation 2. Resource selection 3. Check Out Procedures

Person Responsible- Community Title I Liaison

Timeline- 11/20

Documentation/Evaluation- Sign-in sheet, Flyers, Newsletter, Website, and Parent Link

Activity- Parent Resource Center (On-Site)

Specific Steps- Parent check out system

Person Responsible- Community Title I Liaison

Timeline- 08/20-06/21

Documentation/Evaluation- Sign in sheets, Flyers, Newsletter, Website, and Parent Link

## **Communication**

Palmview Elementary School will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and
- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

Palmview Elementary will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, meetings) information about Title I programs, academic programs (ASP, SES), Next Generation Sunshine State Standards, Grade Level Expectations and forms of academic assessments will be shared with parents during Open House/Title I informational meeting, parents conferences and other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the NGSSS, GLE's and types of assessments used to measure students' progress during Open House. Title I teachers and administrators will explain Title I programs and opportunities at the Title I Public meeting. Parents who qualify will be notified of school choice option and Supplemental Education services (SES) tutoring options during Open House. FSA/Assessment data will be shared.

## **Accessibility**

*Palmview Elementary School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

Parent Training, Parent Link, Newsletter, Website, Flyers, Marque, and Parent Meetings

## **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

## **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 04/23/20 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.