

Title I, Part A 2020-2021 Parent and Family Engagement Plan for

River Hall Elementary School

I, Jody Poulakis, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

Parent Consultations

The school shall conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under this part consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

Certifications

The school will inform/notify parents (in a timely manner) of each student attending a Title I school that they have the right to request information about their child's classroom teacher and, if applicable, the services provided by their paraprofessionals, as well as the paraprofessionals qualifications.

The school will notify parents when a child is taught for 4 or more consecutive weeks by a teacher who is non-state certified or state-certified but teaching out-of-field by providing a written notification to each parent in a timely manner. This notification should be timely and in letter form on school letterhead. Newsletters are not always timely and bring about providing information about a teacher's qualification for a specific classroom or grade that does not affect all parents. Notification may be disseminated via student backpack, U.S. mail, and meeting with parents.

School Parent and Family Engagement Policy

The school will jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurance 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Policy Involvement

The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.

The school will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children.

The school will provide parents of participating children with:

- a timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, the parents may submit any parent comments on the plan when the school makes the plan available to the LEA.

Shared Responsibilities for High Student Academic Achievement

The school will jointly develop with parents for all children served under this part a **school-parent compact** that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the Florida's challenging academic standards. Such compact shall

(1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time;

(2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- **parent-teacher conferences in elementary schools, at least annually**, during which the compact shall be discussed as it relates to the individual child's achievement;
- frequent reports to parents on their children's progress;
- reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities;
- ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Accessibility

The LEA ensures in carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and

family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

Jody Poulakis, Principal

4/6/2020

Signature of Principal or Designee

Date Signed

Parent and Family Engagement Plan

In support of strengthening student academic achievement, River Hall Elementary, receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **River Hall Elementary** agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.

- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
 Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) families play an integral role in assisting their child's learning;
 - (B) families are encouraged to be actively involved in their child's education at school;
 - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

JOINTLY DEVELOPED/INVOLVEMENT OF PARENTS

River Hall Elementary will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

An email was sent to all families in English, Spanish, and Creole with the attachments of the Parent Input Form on it through Messenger app. Parents were asked to submit input via email due to the Covid 19 Pandemic. Parents were asked to submit email and/or add any input in writing or via phone call to the school administration.

An annual Title I meeting will be held directly prior to the school Open House in August 2020. Parents will be invited to the S will end and then the Annual Title I meeting will take place. Following that, parents will be released to classrooms. parents of children about the school's Title I program, budget, curriculum used at each grade level, assessment used at each grade level supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school demonstrate the effectiveness of the activity (comment form provided) [Section 1116].

When	What	Person Responsible
August 2020	Annual Title I Meeting Invitation, Agenda, Announcement, Minutes, Parent Comment forms	Becky Van Helden
	Annual Title I meeting overview School Grade/budget/Services/Rights of Parents	Jody Poulakis/admin
	School Curriculum/Assessments via video and uploaded to school website for virtual Open House sessions	Grade Level Chairs and Gra

ANNUAL TITLE I MEETING

River Hall Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement plan, the schoolwide plan (SIP).

COMMUNICATIONS

River Hall Elementary will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

Families will receive the family engagement policy via the school website. School Messenger will be used to notify families t available for their viewing. The school will provide this, and all documentation regarding family programs, meetings, and o in English and Spanish. This will be available on the school newsletter, school announcements and invitations, and the sch site. Translators will be available at all school wide events and available for student conferences. We will make every effo full opportunities for parents with disabilities and special needs. Events will be offered at varied times of day to accommod availability.

SCHOOL-PARENT COMPACT

River Hall Elementary will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

Stakeholders will be asked to provide input to the current School Parent Compact via SurveyMonkey. This input will be used for additions and/or deletions to our Compact at the upcoming Annual Title I meeting.

Once the Compact is updated, each teacher will send home the Compact via Open House packets and/or Lee Home Connections. Teachers will collect them upon receipt, and the Parent Involvement Specialist will follow up on any that need to be returned.

RESERVATION OF FUNDS

River Hall Elementary will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

On April 3, 2020, a School Messenger was sent out to 1059 homes notifying parents that we needed their input for the FY21 Title I, Part A grant. In addition to the email were the Parent Input forms provided by the Title I department. We sent these in English, Spanish, and Creole. The feedback indicated that parents especially enjoyed the Student Led Conferences but wanted to see more academic based events. The additions of a Family Math Night and Family Science Night were added. Funds will be used to purchase materials for make a night of during the academic nights for families to take home. We are also adding a virtual component in the event that we are still under guidelines.

COORDINATION OF SERVICES

River Hall Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities that encourage and support families in more fully participating in the education of their children by:

River Hall Elementary will work with the following organizations to provide resources to families:

Early Learning Coalition to encourage parents and inform them of VPK resources.

We are working with several local nurseries to begin a gardening project. This will provide vegetables for families.

Cross Roads Baptist Church reaches out to provide a food pantry to families in need.

Salus Care for families needing assistance with mental health resources.

We have donations from local stakeholders for our clothing closets for girls and boys.

Publix is a community partner who assists with food donations for events.

Cracker Barrell is a community partner who assists with meal donations for events.

Evaluation of the 2019-2020 Parental Involvement Activities

2019-2020 Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116)]. Include participation data on the Title I annual meeting.

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Students
1	Title I Meeting	1	21	To go over plan and inform parents for the next year.
2	5 th Grade Parent Night	1	21	To discuss safety patrol, FSA, 5 th grade
3	Storybook Character Parade	1	99	To explain our school wide Accelerated Literacy program and encourage parents to read with students
4	Student Led Conferences	1	161	Time for students to show parents how they are doing this year
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		Total: 4	Total: 302	

2019-2020 Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116)].

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Students
1	Student Engagement/What does it look like?	1	74	Professional development focus on the learning process as often as
2	Teacher Evaluation System and VAM calculations	1	75	Overview of the Teacher Evaluation System to provide optimal instruction for students
3	Student Led Conference Training	1	72	Teachers learned the importance of setting learning goals, and share their progress with families. Students learn the importance of their part in the learning process
4	Virtual Learning due to Covid 19 Pandemic	1	80	Teachers learned how to provide resources to students as they struggle during the Pandemic.
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		Total: 4	Total: 301	

2019-2020 Barriers Summary

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

#	Barrier (Including the specific subgroup)- Be specific	Steps you put in place to overcome barriers - Be specific
1	Parking (all)	Stagger events on different nights by grade levels so no one has to walk far from room to park. We are also working with the district to increase parking spaces for the upcoming school year.
2	Time (all)	Events have been moved to the morning in some cases to accommodate more people.
3	Covid 19 Pandemic (all)	Forced us to move to a virtual learning environment for all events, meetings, and assemblies for the remainder of the school year starting March 23, 2020.
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Evidence-Based Interventions/Strategies

Evidence-based interventions are practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. The kind of evidence described in ESSA has generally been produced through formal studies and research. Under ESSA, there are four tiers, or levels, of evidence:

•**Tier 1 –Strong Evidence:** supported by one or more well-designed and well-implemented randomized control experimental studies.

•**Tier 2 –Moderate Evidence:** supported by one or more well-designed and well-implemented quasi-experimental studies.

•**Tier 3 –Promising Evidence:** supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).

•**Tier 4 –Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a SEA, LEA, or outside research organization to determine their effectiveness.

NEW 2020-2021 Parental Involvement Activities

2020-2021 Building Capacity Activities

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116]]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116]]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116]].

Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement;

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence Effectiveness (see previous page)
1	SAC/PTO Meetings	Administration, Teachers	Parents participate in school decision making for increased student achievement.	Monthly	4

			Virtual Component: Meeting will be available via Zoom. Parents will sign in in the chat box by putting their names and email addresses. We will email surveys to the parents who attended.		
2	School Newsletter with research based articles on parent involvement	Parent Engagement Specialist	Provide information to parents on how parents can help their children through research based strategies and tips. Virtual Component: These will be uploaded to the school website and Google Classrooms	Monthly	4
3	Title I Annual Meeting	Administration/ Teachers	Provide information to parents about the Title I program, about expectations and how they can support their children at home. Virtual Component: We will video tape this meeting and upload it to the school website.	September	4
4	Fifth Grade Parent Night	Administration/Teachers	Discuss expectations for students, safety patrol, clubs, and fifth grade trip. Virtual Component: Teachers will invite parents to join via Zoom and will post this in their Google Classrooms. Surveys will be uploaded to the Google Classrooms for families to provide feedback.	September	3
5	Accelerated Readers Storybook Parade	Administration, Teachers	Promoting reading participation from the parents, provide hand outs about reading tips and how parents can promote reading at home and assist students with reading practice. Virtual Component: We will video tape each class individually and air this across the school for students to view while social distancing. Students who are doing Lee Home Connect can submit photographs of their storybook costume. Resources for parents from Reading Rockets and family surveys will be available on the school website and in the Google Classrooms.	October	3
6	Family Science Night	Administration/Teachers	Families will participate in a variety of Science learning activities and experiments. Virtual Component: Students will receive a Science Kit with the materials they will need for to conduct the science experiments at home. The school science coaches will conduct a mini lesson and video tape it and post it to the school website. Families can view the video and do the experiments at home. A survey will be uploaded to	November	4

			the school website for parents to provide feedback.		
7	FSA Success Night	Administration/3 – 5 grade Teachers	<p>Administrators and teachers will educate and inform parents on how they can help their children succeed on the FSA test.</p> <p>Virtual Component: Teachers will video tape, and upload to their Google Classrooms, helpful tips for students and families as they prepare for FSA testing.</p>	January	3
8	Family Math Night	Administration, Teachers	<p>Families will play math games and participate in a variety of math learning activities, including some make and take types of activities that students can do at home to practice math skills</p> <p>Virtual Component: Teachers will video tape math lessons and games online so that families can participate at home. Students will receive materials to take home so they can participate along with the teachers.</p>	November	3
9	Student Led Conferences	Teachers	<p>A night for students to show what they know to their families. Students will share academic goal, successes, and reflect upon their learning with their family members. Parents will have the opportunity to sign up for parent/teacher conferences at this event.</p> <p>Virtual Component: Teachers will schedule Zoom Conferences with parents over the course of a week in order to meet with all families. Families will receive surveys online in order to provide feedback.</p>	March	4
10	Book Bingo Night	K-2	Families will play Bingo using sight words and literary terms. Students will receive free books and a reading buddy. Parents will sign a commitment to read with their child and book buddy at home	May	3
11	Kindergarten Screening	Teachers (K)	Provide information to parents regarding school readiness and expectations for children starting Kindergarten the following year.	May	3
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2020-2021 Staff Training Activities

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Ev
1	Email push with information for teachers and school staff	Admin and Family Engagement Specialist	Research based tips for increasing parent involvement	monthly	4
2	Faculty Training on School Messenger	Technology Specialist	Building communication with parents . Building communication with parents	August/September	3
3	Using FOCUS for communication with parents and for PBIS. Communication expectations for teachers	Administrators	Increasing the effectiveness of teacher communication with parents and guiding them on supporting their children for academic success and documenting in Focus	August/September	4
4	Working with ELL students and families	District ESOL Specialist	Provide teachers with resources and information on how to support ELL students and their families	November	4
5	Training for teachers on Student Led Conferences via Zoom	Administration/ Resource teachers	Provide teachers in how to instruct students to take the lead on a student led conference and reflect on their learning and set goals with their parents	February	4
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