I, Allysa Eberst, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement:

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| **Response:** We are dedicated and accountable to the children, parents and community. We work collaboratively to provide successful educational experiences for all students to become productive citizens. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** After careful review of our 2019-2020 School Advisory Council minutes and discussions, we are continuing the emphasis on reinforcing parent membership. Our meetings will take place following the student day at 4:00pm via Zoom. A new feature of Zoom will be used this year to help with Spanish translation to elicit more participation and engagement from our Spanish speaking families. The Parent Resource Center is located on the PSE adjacent campus. The Parent Resource Center staff provides translation of the meeting as it occurs, and the PRC staff members have developed strong relationships with our parents. Additionally this center provides academic support materials, and parents are given opportunities to develop a deeper understanding of how they can help their children while at the PRC. Because of school climate surveys (completed by parents), we have expanded our PTO membership and opportunities for virtual parent involvement and the publication of the school newsletter in English and Spanish. Our SAC parent representatives, alongside our teachers, are planning and organizing opportunities for parent participation, which will be promoted on our 2020-2021 school calendar and in our newsletters. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| Count | Program | Coordination |
| **2** | **Virtual Meet the Teacher** | **Parents attend the Meet the Teacher on August 10, 2020 regarding programs, curriculum and assistance to acquaint all incoming Kindergarten students and their parents.** |
| **4** | **Open House Gr K-2** | **Parents are invited to attend a family back to school night (curriculum night) for students in K-2 on September 19, 2020 regarding learning goals, report cards and ways parents can support children's learning at home.** |
| **5** | **Open House Gr 3-5** | **Parents are invited to attend a family back to school night (curriculum night) for students in grades 3-5 on September 20, 2020 regarding learning goals, report cards and ways parents can support children's learning at home.** |
| **6** | **Parent Resource Center** | **The PSE Parent Liaison, Parent Resource Center representatives and our instructional coaches will provide training for parents to on a variety of strategies.** |
| **7** | **Virtual Family Science Night** | **Virtual Parent Night focusing on science activities in which parents and students can become involved and then teachers and staff will present replicate at home.** |
| **8** | **Literacy/Hispanic Heritage Celebration** | **Parents and families celebrate Hispanic Heritage Month by discussing histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean, Central and South Americas. Parents will be invited to share a family recipe that represents their culture. With the help of PTO, a recipe book will be created for all students.**  |
| **10** | **Virtual Parent Coffees & Virtual Parent Nights** | **Parent coffees will be hosted to provide parents an opportunity to engage informally in conversation about current educational changes and practices to help them to learn how instructional shifts of the BEST Standards and WIDA to help support their children's learning. Also, while collaborating with the Title 1 Department, offer opportunities to engage in conversations about ACCESS 2.0 Scores and how to use the data to support at home.**  |
| **14** | **Parent Teacher Conferences** | **Conferences will be offered twice during the school year so that parents/guardians have an opportunity to meet with teachers and staff. Translators will be offered.** |
| **15** | **Celebrations of Learning (Facebook and Website)** | **Parents will be invited in November and May to celebrate student learning. Teacher will recognize an accomplished goal or achievement of each student and share work and projects with parents.** |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| **1** | **Open House Meeting to share Title I Program Information and Achievement Data (both English and Spanish)** | **Principal** | **September 19 and 20, 2020** | **PowerPoint Presentation** |
| **3** | **SIP PBIS & Parent Coffees & Involvement Team Meetings** | **Asst. Principal** | **August, 2020 to May, 2021** | **Mtg. Minutes and sign in roster** |
| **4** | **SAC Meeting/review data** | **Asst. Principal** | **September, 2020-May, 2021** | **Minutes and sign in roster** |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** PTO Meetings are held monthly, and School Improvement Committee/SAC meetings are held monthly and are facilitated by teacher leaders and parents. Our School Advisory Committee Meetings are held on the fourth Tuesday of the month at 4:00pm. Parent/Teacher conferences are held two times a year from 5-8pm. Bilingual translators are in attendance for support. Transportation is made available to parents in need by our parent liaison and ELL paraprofessional. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| **1** | **Open House** | **Teachers of grades K-5 and Principal** | **Enables parents to become aware of standards addressed in all curricular areas and to learn how to access the new FOCUS online report cards.** | **September 19 and 20, 2020** | **Parent participation** |
| **2** | **Parent Involvement Team** | **Parent Liaison, Principal and Asst. Principal** | **Increasing parents’ awareness of ways to support student learning at home.** | **August 2020- June 2021** | **Attendance at Monthly Cmte Meetings, Monthly PTO Mtgs. attendance of parents at Parent University Nights** |
| **3** | **School Newsletter – English and Spanish** | **Parent Liaison, Principal, Teachers** | **Informing and connecting with parents and families** | **October 2020-May 2021** | **Parent Participation and Discussion** |
| **4** | **Parent Teacher Organization**  | **Principal****Assistant Principals** | **Provides opportunity for parents to get involved and stay connected to school activities. Spanish families will connect using Zoom Spanish translator** | **September 2020 – May 2021** | **Principal, Assistant Principal, Teachers, Parent Liaison**  |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | **Staff training on how to provide curricular information to parents** | **Literacy and Math Coaches** | **Increased parent involvement increases student achievement.** | **August 2020 - May 2021** | **Attendance record in ERO** |
| 2 | **Training on Title I Program & Parent Compact** | **Principal** | **Increased connection of all key stakeholders (parents, students, teachers and administrators) to support student achievement.** | **August 2020** | **Compact log compiled by Parent Liaison** |
| 3 | **Training for staff on effective parent/teacher conferences – student led conferences** | **Literacy Coach** | **Increased parent skill in supporting student achievement.** | **September 2020** | **Parent/Teacher Conferences Attendance Logs** |
| 4 | **Training for paraprofessionals and non-instructional personnel on strategies to increase parent involvement** | **Parent Liaison, Title 1 Office and Coaches** | **Increased parent involvement** | **September, 2020** | **Participation Logs and Evaluations** |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Staff training for all new teachers on the resources available at the Title I funded Parent Resource Center will be completed by the PSE New Teacher/Mentor Leadership Team (led by a teacher leader) in August, 2020 and validated by PRC logs. In addition, the Parent Resource Center will be "advertised" at school on Parent Conference night at the fall conferences, and teachers will provide full explanation of the function and resources provided for parents and students. Connect Ed informational phone message will be sent out to all families (in English and Spanish). School newsletters will provide updated information throughout the school year in both English and Spanish.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** A summer ‘Welcome Back to School" letter will notify parents of important back to school dates/times, including our Meet the Teacher event during which we will provide information about the Title I presentation at Open House.. The school newsletter, quarterly District Title I newsletters and automated phone calls (all in both English and Spanish) are created to provide valuable information to all families. Included is timely information about the Title I programs, grade level curriculum and academic assessments. We will provide varying times and opportunities for parents to attend learn and dialogue about educational programming and how best to support their children's learning in the home. Parents will be given opportunities to provide feedback in the form of a survey. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** All communication is provided in English and Spanish. Translators are available at every school event. Communication in English and Spanish will be facilitated through newsletters, letters, flyers and automated phone messages. A bilingual Parent Liaison is available to translate and provide information to parents and families at every meeting, and to answer calls at school, to meet with parents throughout the school day and to actively recruit parents to participate on the PTO and School Advisory Council in order to represent the school's diverse ethnicity. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | **Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and** | **SAC parents are involved in the Professional Development planning for teachers and staff** | **Principal, SAC Chair** | **Increased awareness of Professional Development by parents is beneficial to awareness of staff needs and student achievement goals.** | **August 2020 - May 2021** |
| 2 | **Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and** | **Materials will be purchased for training for parents**  | **Principal, School Advisory Council, Literacy Coaches** | **Increased reading proficiency.** | **August 2020-May 2021** |
| 3 | **Training parents to enhance the involvement of other parents [Section 1118(e)(9)];** | **School Leadership Team to support the learning of our parents.** | **Principal, Asst. Principal, Parent Liaison and teachers** | **Increased parent participation enables and increases student learning.** | **September 2020-June 2021** |
| 4 | **Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];** | **Meetings are held in the morning, afternoons and evenings with translators available to provide assistance to those in need. Transportation is provided.** | **Principal, Asst. Principal, Parent Liaison** | **Reducing barriers preventing parent participation in PI events, increases parent involvement and student achievement.** | **August 2020- June 2021** |
| 5 | **Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and** | **SAC and Leadership Team meet monthly to utilize various resources and to plan Parent Involvement events.** | **Asst. Principal, Parent Liaison and teachers** | **Involving parents in the planning of Parent Involvement plans will result in greater attendance, thus, greater student achievement.** | **Sept. 2020 -May 2021** |
| 6 | **Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].** | **Leadership Team, SAC and Intervention/Problem Solving coach will utilize community-based organizations to provide student support and to host, Parent University: Math, Science and Literacy Night events.** | **Principal, I/PC, Instructional Coaches and Parent Liaison** | **Increasing community support of parent involvement will increase student achievement.** | **Sept 2020 - April 2021** |

**Attached Evidence of Input from Parents**

Attach evidence of parent input in the development of the plan.

Attached document Title: SAC Agenda/Minutes

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**Attached Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Attach an electronic version of the Parent-School Compact.

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| Attached document Title: PSE Title/School Compact |

**Attach Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Attach evidence of parent input in the development of the compact.

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| Attached document Title: MAY 2019 SAC Minutes |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| **1** | **Parent Meet the Teacher and Open Houses** | **3** | **800** | **Parents' understanding of standards will increase reading, writing and math achievement.** |
| **2** | **Parent Curriculum Nights** | **2** | **500** | **More support on students' reading at home, using journals and increasing performance on iReady.** |
| **3** | **Parent Coffees** | **2** | **75** | **Increased knowledge of supporting students in reaching high levels on goal/scales will result in high FSA and iReady scores.** |
| **4** | **Parent Lunch and Learns** | **2** | **150** | **Increases in writing and reading scores on FSA and iReady.** |
| **5** | **Parent University Nights** | **3** | **1000** | **Increased student growth on iReady ELA , science and math assessments.** |
| **6** | **PBIS Carnival** | **1** | **1000** | **Increases student self-efficacy will increase academic performance.** |
| **7** | **Parent-Teacher Conferences** | **2** | **1650** | **Increased intervention support will result in increased academic growth.** |
| **8** | **PTO** | **7** | **50** | **Parent involvement PTO engages families in supporting children to read, write and complete math assignments.** |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| **1** | **Conferencing with Parents** | **2** | **1650** | **Increased reading and math achievement as a result of helping parents know how to support these subjects at home.** |
| **2** | **New Teacher Parent Resource Center Utilization** | **1** | **75** | **Increased weekly completion of reading logs to increase reading levels.** |
| **4** | **Supporting ELL's** | **2** | **75** | **Increased growth across all grade levels in math, reading and science.** |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| **1** | **Transportation** | **Secure a van and provide transportation to families to school conferences and parent learning events.** |
| **2** | **Early Language Development Deficits** | **Expand work with PRC and Pre-K director** |
| **3** | **Lack of awareness of opportunities for students beyond school** | **Increase amount of information sent home about parent events** |

**Best Practices**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice.

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| **count** | **Content/Purpose** | **Description of the Activity** |
| **1** | **Hispanic Heritage Night** | **Event focused on increasing literacy achievement, but also helped spotlight the Hispanic community to help build awareness. Student work was on display and an array of art and musical displays were also showcased. Parents were invited to bring authentic dishes to share their rich culture.** |
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