

# **Title I, Part A 2020-2021 Parent and Family Engagement Plan for**

## **Hancock Creek Elementary School**

I, **Dr. Cynthia Phillips-Luster**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

#### **Parent Consultations**

The school shall conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under this part consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

#### **Certifications**

The school will inform/notify parents (in a timely manner) of each student attending a Title I school that they have the right to request information about their child's classroom teacher and, if applicable, the services provided by their paraprofessionals, as well as the paraprofessionals qualifications.

The school will notify parents when a child is taught for 4 or more consecutive weeks by a teacher who is non-state certified or state-certified but teaching out-of-field by providing a written notification to each parent in a timely manner. This notification should be timely and in letter form on school letterhead. Newsletters are not always timely and bring about providing information about a teacher's qualification for a specific classroom or grade that does not affect all parents. Notification may be disseminated via student backpack, U.S. mail, and meeting with parents.

#### **School Parent and Family Engagement Policy**

The school will jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurance 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

## Policy Involvement

The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.

The school will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children.

The school will provide parents of participating children with:

- a timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, the parents may submit any parent comments on the plan when the school makes the plan available to the LEA.

## Shared Responsibilities for High Student Academic Achievement

The school will jointly develop with parents for all children served under this part a **school-parent compact** that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the Florida's challenging academic standards. Such compact shall

(1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time;

(2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- **parent-teacher conferences in elementary schools, at least annually**, during which the compact shall be discussed as it relates to the individual child's achievement;
- frequent reports to parents on their children's progress;
- reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities;
- ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

### Accessibility

The LEA ensures in carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.



Signature of Principal or Designee



Date Signed

22.22.2.

22.22.2.

## Parent and Family Engagement Plan

In support of strengthening student academic achievement, **Hancock Creek Elementary**, receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Hancock Creek Elementary agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
  - Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
    - (A) families play an integral role in assisting their child's learning;
    - (B) families are encouraged to be actively involved in their child's education at school;
    - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
    - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

## **JOINTLY DEVELOPED/INVOLVEMENT OF PARENTS**

**Hancock Creek Elementary** will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

We will work as a Parent Involvement Team to develop a written plan that includes how the 1% set aside for parent involvement will be allocated. Ideas and input from parents will be documented in the SAC Meeting Minutes. All SAC and Parent meetings will be documented as follows: flyers, agendas, handouts, minutes, School Messenger messages, sign-in sheets and workshop comments. These will be maintained in the Title I Toolkit. All events scheduled after school will be communicated through School Messenger, flyers, school marquee, online surveys and newsletters. Due to the current COVID19 situation, we will be conducting all SAC and Parent meetings virtually on Google Meet.

## **ANNUAL TITLE I MEETING**

**Hancock Creek Elementary** will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement plan, the schoolwide plan (SIP).

Hancock Creek Elementary will involve parents by holding our annual Title I Parent Involvement meeting on Thursday, September 3, 2020, at 5:00pm. Due to the current COVID situation, this meeting will be held virtually via Google Meet. The meeting link will be sent to all stakeholders via email, text and phone call. Parents will be invited through the school newsletter, School Messenger, emails, invitations sent home with students and personal phone calls. The meeting will be comprised of students, parents, teachers, business partners, and other school staff members.

## COMMUNICATIONS

**Hancock Creek Elementary** will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

Our number one goal at Hancock Creek is to increase our Parent Involvement. In order to accomplish this, we will hold our Annual Title I meeting on a weeknight after normal working hours. All SAC meetings will be held on the days and times that the SAC committee has selected. Flexible dates and times for meetings and workshops will be provided. We will hold parenting classes for those who choose to attend on a rotating basis throughout the year. All written communication will be sent home in English and Spanish. All meetings will be held virtually via Google Meet due to the COVID pandemic.

## SCHOOL-PARENT COMPACT

**Hancock Creek Elementary** will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

Hancock Creek Elementary School has the responsibility of providing a safe and academically challenging education for all students. The School-Parent Compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help achieve the state's highest standards. Students, parents, teachers, and principal will sign a compact that will ensure all parties will work together to reach the student's highest potential. We ask for parent input on changes to the 2020-21 SY Compact by inviting them to a virtual meeting in May, 2020. The finalized Compact will be sent home with students after the Title I meeting in September, 2020, for parents to sign and return to their teacher.

## **RESERVATION OF FUNDS**

**Hancock Creek Elementary** will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Hancock Creek Elementary will involve parents by having our annual Title I School meeting. All parents/guardians will be invited through the school newsletter, invitations, school messenger or personal phone calls. Input from parents will be collected through surveys and open discussions. We will work as a Parent Involvement Team to develop a written plan that includes how the 1% set aside for parent involvement will be allocated. Ideas and input from parents will be documented and maintained in the Title I Toolkit. All parents will be encouraged to join SAC to become familiar with the monthly updates.

## **COORDINATION OF SERVICES**

**Hancock Creek Elementary** will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

Parents of students receiving ESOL services are invited through School Messenger, flyers, newsletters, and are translated into Spanish. All programs and activities will be available to all students and parents. HCE will continue to partner with the Harry Chapin Food Bank to provide boxed meals to hand out to families. Information on the arrival and pick-up of the boxes will be made through School Messenger and handouts.



# Evaluation of the 2019-2020 Parental Involvement Activities

## 2019-2020 Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116)]. Include participation data on the Title I annual meeting.

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Title 1 Annual Meeting	1	5	Parents were informed about the Title 1 program, expectations and how to support their children at home.
2	Meet the Teacher Night	1	600	Parents met their child's teacher, ask questions and review the standards and curriculum used in the classroom.
3	SAC Meetings	Monthly (7)	Average 10 per meeting	SAC meeting members and parents will discuss the PI plan and participate in school decision making for increased student achievement.
4	Parenting with a Heart Workshop	Monthly (7)	Averaged 5-7	Parents were invited to attend Parenting Classes on a variety of subjects.
5	Family Activity Night	1	75	This activity provided parents/students an opportunity to work on Math and Reading activities in the classrooms and also take Math/Reading activities to work on at home.
6	Student Led Conferences	2	125	Parents and their children were able to sit and meet with their teacher to discuss grades, growth within the curriculum, and opportunities to work at home to further their child's knowledge.
7	Humphrey Reading Event	3	125 at each event	The Humphrey events allowed children and their parents to rotate through different rooms working on fun activities together that went hand-in-hand with the Humphrey book series.
8	Trunk or Treat	1	600	This was a fun gathering to bring all our families together to visit staff and see HCE.
9	Career Night	6	60	Each grade level invited a member of the community to come and speak to parents/students about their career. K-9, firefighters, baker, TV anchor were some of the careers represented.
10	Grade Level Curriculum Night	1	50	Teachers explained the grade level and classroom expectations, showed samples of work that will be done and give overview of year.
11	Family Technology Night	1	20	Parents were invited to school to learn how to access their child's Launchpad, Focus gradebook, and i-Ready.
		<b>Total: 31</b>	<b>Total: 2,015</b>	

## 2019-2020 Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116]].

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Faculty Training on Parent Involvement	Monthly (7)	65	To improve communication between teachers and parents. To discuss and collaborate with teachers using research articles and book studies regarding Parent Involvement and its importance.
2	Faculty Training on Student Led Conferences	1	65	Providing teachers with the resources and tools to instruct students on leading a conference with their parent/guardian.
3	High Reliability Schools Training- Level 1	1	65	HCE began going through the process of Level 1 training in High Reliability Schools. Level 1 training begins with building a Safe and Collaborative School Culture. This is an ongoing training that will continue into the 2020-21 SY.
4	PBIS and Restorative Practices	Monthly	15	Teachers and staff gained knowledge about how to use restorative practices to increase appropriate behaviors and to increase positive home-school interaction. The PBS Committee offered support and provide celebrations to promote positive behaviors at school and at home. "Do The Right Thing" nominations are submitted for students making outstanding choices
5	Data Chat Trainings	Monthly	65	Teachers developed their skills in providing effective feedback and interpretation of data when sharing with students/parents in data chats.
		Total: 16	Total: 365	

## 2019-2020 Barriers Summary

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

#	Barrier (Including the specific subgroup)- Be specific	Steps you put in place to overcome barriers - Be specific
1	Lack of parent involvement within our economically disadvantaged families	Offer a free dinner to those who come to Student Led Conference nights (grilling hotdogs, chips and a water). Staff members cook for Parenting with a Heart workshop events. Harry Chapin food boxes available at evening events for families.
2	Parents cannot make evening events because of second jobs.	Offer a job fair from participating companies seeking employees during our Meet Your Teacher Night and Career Night.
3	Lack of involvement from families that Spanish is their primary language.	Information sent home in native language. Bilingual staff on hand at all evening events for families and noted in all documentation sent home to families.

## Evidence-Based Interventions/Strategies

Evidence-based interventions are practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. The kind of evidence described in ESSA has generally been produced through formal studies and research. Under ESSA, there are four tiers, or levels, of evidence:

- Tier 1 –Strong Evidence:** supported by one or more well-designed and well-implemented randomized control experimental studies.
- Tier 2 –Moderate Evidence:** supported by one or more well-designed and well-implemented quasi-experimental studies.
- Tier 3 –Promising Evidence:** supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
- Tier 4 –Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a SEA, LEA, or outside research organization to determine their effectiveness.

## NEW 2020-2021 Parental Involvement Activities

### 2020-2021 Building Capacity Activities

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116]]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116]]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116]].

**Parent-teacher conferences in elementary schools, at least annually,** during which the compact shall be discussed as it relates to the individual child's achievement;

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier (see previous page)	Cost Associated with Activity
1	Title 1 Annual Meeting	Staff/Administration	Parents will be informed about the Title I program, expectations and how to support their children at home. Meeting will be held virtually via Google Meet.	September	Flyers, agenda, handouts, meeting minutes, sign-in sheets, parent surveys via Google Forms	<b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication)
2	<u>Meet the Teacher Night</u> In-person for Kindergarten Drive-thru for 1 <sup>st</sup> -5 <sup>th</sup> and Home Connect	Staff/Administration	Parents will get to meet their child's teacher, ask questions and review the standards and curriculum used in the classroom. <a href="https://www.edutopia.org/blog/hecklist-back-school-night-heather-wolpert-gawron">https://www.edutopia.org/blog/hecklist-back-school-night-heather-wolpert-gawron</a>	August	Flyers, agenda, handouts, meeting minutes, sign-in sheets, parent surveys via Google Forms <b>Tier 2</b>	<b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication)
4	Parenting with a Heart Workshop	Staff/Administration	Parents will be invited to learn about various parenting activities and resources. <a href="https://www.colorincolorado.org/article/twenty-ways-you-can-help-your-children-succeed-school">https://www.colorincolorado.org/article/twenty-ways-you-can-help-your-children-succeed-school</a>	Monthly via Google Meet for 1 <sup>st</sup> Semester	Flyers, agenda, handouts, meeting minutes, sign-in sheets, parent surveys via Google Forms <b>Tier 3</b>	<b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication)

			20 Ways to Support Your Child Academically TED Talks also utilized			<b><u>\$250 Per Event</u></b> (Purchase for food and drinks)
5	Student Led Conferences	Staff/Administration	<p>Parents/guardians will have an opportunity to sit down via Google Meet and talk with their child's teacher to discuss academic growth, areas to improve, and activities that will push their child to proficiency in core academic areas.</p> <p><a href="https://www.prodigygame.com/blog/student-led-conferences/">https://www.prodigygame.com/blog/student-led-conferences/</a></p> <p><a href="https://eleducation.org/resources/chapter-5-student-led-conferences">https://eleducation.org/resources/chapter-5-student-led-conferences</a></p> <p><a href="http://www.ascd.org/publications/educational-leadership/mar14/vol71/num06/When-Students-Lead-Their-Learning.aspx">http://www.ascd.org/publications/educational-leadership/mar14/vol71/num06/When-Students-Lead-Their-Learning.aspx</a></p>	Quarter 2 and Quarter 4	<p>Flyers, agenda, handouts, meeting minutes, sign-in sheets will be completed virtually, parent surveys done via Google Forms</p> <p><b>Tier 1</b></p>	<p><b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication)</p> <p><b><u>\$250 Per Event</u></b> (Purchase for food and drinks)</p>
6	FSA Success Night	Administration/3-5 grade teachers	<p>Parents will be educated and informed on the ways to help their children succeed on the FSA. Parents will become familiar with the practice assessments at <a href="https://fsassessments.org/students-and-families/practice-tests/">https://fsassessments.org/students-and-families/practice-tests/</a>.</p> <p>Practice tests samples for parents at:</p> <p><a href="https://educationgalaxy.com/florida-fsa-preparation/">https://educationgalaxy.com/florida-fsa-preparation/</a></p> <p><a href="https://www.floridastudents.org/#37000">https://www.floridastudents.org/#37000</a></p> <p>Standards breakdown and tutorials.</p>	Third and Fourth Quarter	<p>Flyers, agenda, handouts, meeting minutes, sign-in sheets, parent surveys</p> <p><b>Tier 3</b></p>	<p><b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication)</p> <p><b><u>\$250 Per Event</u></b> (Purchase for food and drinks)</p>



7	Family Technology Night	Staff/Administration	<p>Parents will have an opportunity to meet via Google Meet to get training on how to log into their child's Launchpad account, view grades/assignments in Focus and access other important academic online tools on the Chromebook. Parents will also get the basics of the Google Classroom and how they can view their child's assignments.</p>	First Quarter	<p>Flyers, agenda, handouts, meeting minutes, digital sign-in sheets, parent surveys via Google Forms</p> <p><b>Tier 4</b></p>	<p><b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication) <b><u>\$250 Per Event</u></b> (Purchase for food and drinks)</p>
8	Career Night	Staff/Administration	<p>Parents and students will have an opportunity to meet with various people in different careers to see what their jobs are like. A job fair will also be available for parents seeking employment.</p> <p><a href="https://blog.planbook.com/career-day/">https://blog.planbook.com/career-day/</a></p> <p>This blog explains the benefits of creating an exciting Career Day experience for students and their families.</p>	Third Quarter	<p>Flyers, agenda, handouts, meeting minutes, sign-in sheets, parent surveys</p> <p><b>Tier 3</b></p>	<p><b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication) <b><u>\$250 Per Event</u></b> (Purchase for food and drinks)</p>
9	Academic Nights	Staff/Administration	<p>An ELA and Math Academic Night will allow parents and their children to virtually visit each grade level to see the specific standards that are being covered. Grade levels will prepare fun and insightful academic plans via Google Meet that will provide meaningful impact on learning and also share methods that parents can assist with at home. Parents will also be able to see the standards being taught and tutorials they can use at home.</p> <p><a href="https://www.floridastudents.org/#37000">https://www.floridastudents.org/#37000</a></p>	First (virtual) and Third Quarter	<p>Flyers, agenda, handouts, meeting minutes, sign-in sheets, parent surveys via Google Forms (1<sup>st</sup> quarter)</p> <p><b>Tier 1</b></p>	<p><b><u>\$3,000 Annual</u></b> (Purchase general consumable supplies such as copy paper, training materials, envelopes, and stamps to support parent and family communication) <b><u>\$250 Per Event</u></b> (Purchase for food and drinks)</p>

## 2020-2021 Staff Training Activities

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier
1	Faculty Training on Parent Involvement	Administration	To improve communication between teachers and parents. To discuss and collaborate with teachers using research articles and book studies regarding Parent Involvement and its importance	Monthly	Newsletter, articles, Handouts, School Messenger Reports, Castle Reports (Tier 1)
2	Goals and Initiatives	Administration	Teachers will gain knowledge of schoolwide goals and initiatives for the school year, which will include valuable information regarding parent trainings, parent engagement, and the expectations for communicating with parents regularly.	School Year	Castle documentation of parent contacts, sign-in rosters, Meeting Agenda (Tier 1)
3	PBS Comm./ Restorative Practices	PBS Committee	Teachers and staff will gain knowledge about how to use restorative practices to increase appropriate behaviors and to increase positive home-school interaction.  The PBS Committee will offer support and provide celebrations to promote positive behaviors at school and at home. "Do The Right Thing" nominations are submitted for students making outstanding choices.	School Year	sign-in rosters, Committee meeting minutes, Meeting Agenda, SAC agenda, sign-in sheets (Tier 4)
4	Data Chat Training	Resource Teachers/	Teachers will develop their	School Year	Sign-in rosters, Meeting

		Administration	skills in providing effective feedback and interpretation of data when sharing with students/parents in data chats.		agenda (Tier 3)
5	School Messenger	Administration	Increased communication with parents regarding student achievement	School Year	School Messenger Reports (Tier 2)
6	Training on Student Led Conferences	Administration	Providing teachers with the resources and tools to instruct students on leading a conference with their parent/guardian	2 <sup>nd</sup> Quarter	Feedback from parents from Student Led Conferences, surveys (Tier 3)
7	High Reliability Schools training	Administration	Continuing to educate staff on safe and collaborative culture within HCE.	School Year	Quarterly faculty and family surveys based on Safe and Collaborate Culture (Tier 4)