

2020-
2021



Indiantown Middle School Title I, Part A Parental and Family Engagement Plan

I, Jeffrey Raimann, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

10/28/20
Date Signed

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Mission Statement

Parental Involvement Mission Statement:

Response

:

We are committed to working collaboratively with our families to empower, inspire, and educate our learners.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response

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The year begins with an Annual Title One Meeting, providing an overview of the Title One Grant and how it impacts our students/families. During our first School Advisory Council Meeting of the year, we review the allocated funding for the year and seek input for how to spend unencumbered monies to best support school improvement goals. The SAC meetings on average of every 6 weeks during the school year, seeking input from our families, in terms of the parent involvement and school improvement planning. In addition, throughout the year, grade-level team leaders are charged with planning a minimum of 8 Family Engagement events during SY2021. In terms of keeping our families engaged and informed of school events/initiatives, a weekly bulletin is sent out electronically to all families in both English and Spanish.

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Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Open House	
2	Annual Title One Meeting	Administration will provide an overview of the Title One Grant and how it impacts students/families attending IMS.
3	School Advisory Council Meeting # 1	This is a recurring meeting aimed at providing updates and gathering input pertaining to school improvement goals.
4	Family Engagement Night – 5 th Grade (Fall)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.
5	Family Engagement Night – 6 th Grade (Fall)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.
6	Family Engagement Night – 7 th Grade (Fall)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.
7	Family Engagement Night – 8 th Grade (Fall)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.
8	School Advisory Council Meeting # 2	This is a recurring meeting aimed at providing updates and gathering input pertaining to school improvement goals.
9	School Advisory Council Meeting # 3	This is a recurring meeting aimed at providing updates and gathering input pertaining to school improvement goals.
10	Family Engagement Night – 5 th Grade (Spring)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.
11	Family Engagement Night – 5 th Grade (Spring)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.

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12	Family Engagement Night – 5 th Grade (Spring)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.
13	Family Engagement Night – 5 th Grade (Spring)	Campus Instructional Leaders, along with teammates will provide a workshop on topics that are aimed at providing our families with skills and resources to support their children at home and in school.
14	School Advisory Council Meeting # 4	This is a recurring meeting aimed at providing updates and gathering input pertaining to school improvement goals.
15	School Advisory Council Meeting # 5	This is a recurring meeting aimed at providing updates and gathering input pertaining to school improvement goals.
16		



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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Create Save the Date advertisement on Facebook, Website and Text Messaging System	J. Raimann	2 weeks prior to the event	Turnout for Parent Meeting
2	Share reminder advertisement using same platforms, including Google Classroom for students to see.	J. Raimann	1 week prior to the event	Turnout for Parent Meeting
3	Share final reminder advertisement using same platforms, including Google Classroom for students to see.	J. Raimann	Morning of the event	Turnout for Parent Meeting
4				

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response

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Based upon parent feedback, times and locations of meetings and events will be offered to meet the needs of our families. Our Parent Liaison is available to provide transportation to families that may need assistance in attending such events. In looking at historical data/feedback, the majority of our families are not available to attend events during the morning or school day, thus we continue to make a concerted effort to offer services after school hours.

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Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Creating a FOCUS Account	Alcira Gonzalez	Monitoring student achievement scores throughout the year and communicating with teachers	10/2020	Ownership of the program and positive student achievement results.
2	Understanding the Progress Report	Alcira Gonzalez	Monitoring student achievement scores throughout the year and communicating with teachers	11/2020	Increase in student achievement results.
3	Town Hall - Attendance	Alcira Gonzalez	Increasing students attendance rates, in order to boost student achievement outcomes.	12/2020	Increase in student attendance rates.
4	i-Ready Program	Alcira Gonzalez	Understanding the iReady Program (Grade 5)	1/2021	Increase in usage of the program at home.
5	Math Support	Alcira Gonzalez	Provide support to students/families in the area of Mathematics.	2/2021	Increase in student achievement results
6	Reading Tips at Home	Alcira Gonzalez	Provide support to students/families in the area of Reading	3/2021	Increase in student achievement results
7	Science Support	Alcira Gonzalez	Provide support to students/families in the area of Science	4/2021	Increase in student achievement results
8	Useful Apps	Alcira Gonzalez	Provide support to students/families in the area of technology, impacting all subjects.	5/2021	Increase in student achievement results

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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	ELL Instructional Strategies	Charlie Santos/Elizabeth Galaso	Closing the achievement gap for our ELL students	Oct - Apr.	
2					
3					
4					

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response

:

Working in collaboration with our Parent Resource Center in Indiantown our families will be afforded a variety of supports and supplies to support their children.

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Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response

:

For SY21, in addition to a quarterly newsletter, which gets mailed home, communications are sent home each Friday afternoon, in English and Spanish, by way of the Principal's Bulletin, providing weekly updates to our families. Other communications, such as warning letters regarding attendance or academic concerns are mailed home in both English and Spanish. Critical information is translated and posted to our webpage and Facebook page, available in multiple languages (a feature in Blackboard).

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Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response

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In terms of accessibility, it is critical that translators are always present when families are invited to interact with the staff. While COVID-19 has placed restrictions on gatherings on campus, the school has a supply of wireless headsets that can allow for translation to be heard at the same time content is being presented in English. During remote style meetings, translators can be assigned to the chat or a breakout room to ensure access to content. When transportation is an issue, our Parent Liaison can assist in assisting families attending events.

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Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1		N/A	N/A	N/A	
2					
3					
4					
5					
6					

Indiantown Middle School Title I, Part A Parental and Family Engagement Plan



Attached Evidence of Input from Parents

Attach evidence of parent input in the development of the plan.
Attached document Title: _____

This item will be reflected in the minutes of the Oct. 13, 2020 School Advisory Council meeting.

Attached Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Attach an electronic version of the Parent-School Compact.
Attached document Title: _____

Attach Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Attach evidence of parent input in the development of the compact.
Attached document Title: _____

**This item will be on the Oct. 13, 2020
School Advisory Council agenda.**

Indiantown Middle School Title I, Part A Parental and Family Engagement Plan



Evaluation of the previous year's Parental Involvement Plan **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1				Due to COVID -9 and not administering the FSA we were not able to measure the impact of our efforts.
2				
3				
4				
5				
6				
7				
8				

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	ELL Strategies for Teachers	2	50	Due to COVID -9 and not administering the FSA we were not able to measure the impact of our efforts.
2	Learning Science International - Target/Task Alignment & Team Talk PD	2	50	Due to COVID -9 and not administering the FSA we were not able to measure the impact of our efforts.

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3	Trauma Informed Cafe	8	45	Due to COVID -9 and not administering the FSA we were not able to measure the impact of our efforts.
4				

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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation	Secure a van and provide transportation to families to school conferences and parent learning events.
2	Early Language Development Deficits	Expand Port Salerno Talks: Early Language Development Program
3	Lack of awareness of opportunities for students beyond school	Increase amount of information sent home about parent events

Best Practices

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice.

count	Content/Purpose	Description of the Activity
1	Family Engagement Night	Providing families with an overview of how to navigate FOCUS, Google Classrooms, to help monitor student achievement indicators.
2	AVID Orientation	Provide an overview of how AVID aligns with our mission to empower, inspire, and educate all learners.
3	Best strategy for increasing attendance at events continues to be done by texting reminders and using social media.	

Indiantown Middle School
SAC Meeting - October 13, 2020 5PM (Zoom)




Host

When beginning the meeting, remind everyone to raise their hand to be called on, stay muted until called on, and to use the chat for appropriate comments and questions.

When someone raises their hand, state that person's name and ask them to unmute.

In large groups, designate someone to respond to the questions in the chat. Designate someone to allow in users from the waiting room, if using that feature.

Hosts, please reference the full Zoom Directions document below to view detailed information.

 [Zoom Directions](#)

Participants

When you are not talking mute your microphone.



Unmuted



Muted

Raise Hand

To gain the hosts attention that you want to speak.



Click Participants Button

Raise Hand

Click "Raise Hand"

The host will prompt you to speak



Click Share Screen
Select the window to share
Click Share



Click the Chat Icon
You will be able to type and read comments

* Agenda in
which parent input
sought for School Compact

Call to order by Principal :

Roll call by Principal: For the purpose of recording attendance, please type your first and last name in the chat and indicate if you are a staff member, parent, community member or IMS student.

Old Business:

- I. Review & approve minutes from the August 27, 2020 meeting -**

https://docs.google.com/document/d/1f-wJv8IL0v4gfM_XKgd8hf2231pmg4qwAvkeZqX8wRs/edit?usp=sharing

New Business:

- I. Establish SAC Membership - Mr. Smith**
 1. Establish members by groups - (parents, students, community members, staff).
 2. Seek nominations for officials (chair/co-chair, secretary, treasurer)

II. Public Comment/Questions

"Citizen input is vital to the improvement of our School. Most times your remarks may be listened to without comment from the SAC members. This does not mean they are heard with any less intensity or concern. Where appropriate, the Principal and staff will investigate your

comments and report back to you with an answer. We thank you for taking the time and having the concern to make our District better."

"Your presentation to the SAC should not exceed three (3) minutes."

III. Grade Level Team Updates- Team Leaders

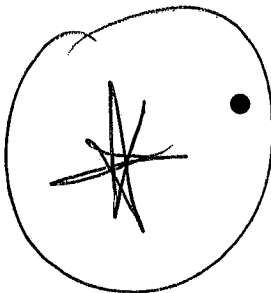
School Improvement Plan/Assessment Updates - Administration

- SIP Plan Overview - Mr. Bickley

Schoolwide Improvement Plan Slides Overview

Schoolwide Improvement Plan PDF
Comprehensive

- Draft Form - Share for Parent/SAC Input - Mr. Raimann will email
- School Compact Review - Share for SAC for input



<https://drive.google.com/file/d/1-nS4mk7hivtDC4Boon4hdIQMLHVMJSFu/view?usp=sharing>

IV. Upcoming Dates/Events

- 10/19 Report Cards
- 10/28 Early Release

- 10/28 Conference Night 5-8 (Zoom)
- 11/5 Make-up Picture Day 3:00 PM - 5:30 PM (Cafeteria)

V. Budget Update - Mr. Raimann

SAC Budget:

The current balance for SY2021 is \$18,545.59 remains unchanged from the previous meeting.

Note: New monies will not be allocated for SY21.

VI. Presentations for Proposals for SAC Funding

*Proposed funds must be aligned to a measurable student achievement outcome, aligned with our School Improvement Plan. A vote cannot take place without notice to the SAC members, thus a date and time must be announced for such a vote to take place.

- A presentation will be forthcoming to ask voting SAC members to fund the school-wide AVID program (annual membership is 5K).

Next Scheduled Meeting: 12/8/20 @ 5:30PM on Zoom

Adjournment (SAC Chair):

Indiantown Middle School Student-Parent-Teacher Compact
Pacto Entre Estudiantes, Padres, & Maestros

This Compact is a commitment by the Student, Parent, and Teacher to work together to make Indiantown Middle School a successful place to learn.

Este Pacto es un compromiso entre el Estudiante, Padre, y Maestro para trabajar juntos y hacer que la escuela Indiantown Middle sea un lugar prospero para aprender.

***As a student, I promise...**

Como estudiante, yo prometo...

***to attend school regularly and on time**

atender la escuela regularmente y ser puntual

***to do my best and make good choices**

hacer decisiones buenas

***to show respect for myself and others**

mostrar respeto a mi mismo y a los demas

***to use after school academic programs as needed**

utilizar programas academicos despues de la escuela, cuando sea necesario

Student signature/firma de estudiante _____

***As a Parent, I promise...**

Como Padre, yo prometo...

***To make sure my child is well rested and prepared for school**

Asegurar que mi hijo/hija este descansado y preparado para la escuela

***To help my child attend school regularly**

Ayudar a mi hijo/hija que vaya a la escuela regularmente

***To participate and be involved in my child's education**

Participar y estar involucrado en la educacion de mi hijo/hija

***To find a quiet place for schoolwork and make sure the work is completed**

Encontrar un lugar tranquilo para hacer la tarea y asegurar que este completa

***To support my child's participation in after-school academic programs as needed**

Apoyar la participacion de mi hijo/hija en los programas academicos de la escuela cuando sea necesario

Parent signature/firma de padre _____

***As a teacher, I promise...**

Como Maestro/a, yo prometo...

***To provide a safe, healthy and appropriate learning environment for students**

Establecer un ambiente seguro, saludable, y apropiado para los estudiantes

***To show that I care and respect each of my students**

Demonstrar respeto y interes para cada uno de mis estudiantes

***To communicate and work with families to support students' learning**

Comunicarme y trabajar con las familias para ayudar a que los estudiantes aprendan

***To respect the cultural differences of students and their families**

Respetar las diferencias culturales de los estudiantes y sus familias

Teacher signature/firma de maestro _____