

MILLENNIUM 6-12 COLLEGIATE ACADEMY
School-Level Parent and Family Engagement Plan (PFEP)
2020-2021

Mission Statement

The Mission of Millennium Middle School is to provide a stimulating and safe learning environment where each student's diversified needs are challenged, and social needs are met creating productive citizens and lifelong learners.

Engagement of Parents and Families

Millennium 6-12 Collegiate Academy will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC) with opportunities to attend flexible time meetings. At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will have the opportunities to actively participate through input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

Coordination and Integration

Millennium 6-12 Collegiate Academy will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	<i>Individuals with Disabilities Education Act (IDEA)</i>	<i>Supplemental instructional support provided by the school will be discussed with parents during the development of the students IEP.</i>

Annual Parent Meeting

Millennium 6-12 Collegiate Academy will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
<i>Public Meeting/Flyer/ Newsletter</i>	<i>One, August 2020</i>	<i>Mapp, K., Carver, I and Lander, J (2017). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success.</i>	<i>Sign in sheets (Teams attendance)/ Annual Title 1 Parent Survey</i>
<i>Public Announcement (School Marque, Parent link, Website)</i>	<i>One, September 2020</i>		<i>Parent Link Report / Sign in sheets (Teams Attendance)/ Annual Title 1 Survey</i>
<i>Develop Agenda, Sign in Sheets (Teams attendance), Rotation schedules, Support Staff and Leadership Team Roles</i>	<i>One. September 2020</i>		<i>Agenda/Completed sign in sheets with signatures / Teams attendance</i>

Flexible Parent Meetings

Millennium 6-12 Collegiate Academy will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement

[Section 1116(c)(2)].

Millennium 6-12 Collegiate Academy will schedule meetings with flexible times during the day, specifically in the morning time as well as evenings to better accommodate parents. The school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and encourage parents to be involved with all aspects of the School's Title I plan. During Parent Literacy, Parent Math Night, Standards/Assessments, Curriculum Night, Training Nights, and Millennium's 6-12 Annual Parent Meeting, parent stakeholders will be given a summary of the students test scores and explanation of the instructional strategies teachers are using to assist students in reaching achievement goals. Parents will be encouraged to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. The school will offer parents a special workshop each year to provide an overview of statewide system, standards, and other accountability measures.

Building Capacity

Millennium 6-12 Collegiate Academy will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Literacy and Math Student Achievement/ Parent Information meetings including Millennium 6-12 Collegiate Academy's Annual Parent Meeting	September 2020- May 2021	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools. https://www.aecf.org/resources/engaging-parents-developing-leaders/	Sign-in sheets, Agendas, minutes, flyers, surveys
Technology training- curriculum tools,	September 2020-January 2021		Sign-in sheets, Agendas, minutes,

Pinnacle, Naviance, Canvas, and other educational websites.			flyers, surveys, agenda, parent link messages
Family Assistance: Active Parenting of Teens workshop series/ Effective School Communication	October 2020-April 2021		Sign-in sheets, Agendas, minutes, flyers, surveys, agenda, parent link messages, and feedback forms

Staff Training

Millennium 6-12 Collegiate Academy will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Staff Responsibilities: -Anti-Bullying Policy -Suicide Prevention -Confidentiality -Reporting Mandates	1 st and 2 nd Quarters	https://www.edweek.org	team meeting/debriefing agenda, minutes/notes and sign-in sheets
Diversity and Sensitivity Training (School - based personnel and District Diversity Office)	1 st and 2 nd Quarters	http://inservice.ascd.org	School reports. agenda, minutes/notes and sign-in sheets

Other Activities

Millennium 6-12 Collegiate Academy will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other

activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Millennium 6-12 Collegiate Academy will develop additional community partnerships by meeting with community partners, where our current business and community partners will introduce themselves to our recruited partnership for the new school year. They will be able to see some of the current programs at this meeting and meet groups of students from various Millennium clubs and classes. The Honor Roll quarterly assemblies will be a great opportunity for parents to add input and provided feedback after each ceremony. There will be a parent suggestion/concern/feedback box and slips for parents to enter their comments to be addressed and analyzed by the school's Leadership team monthly. The Parent Resource Room will be open for those parents who need access to technology and other services. Our school social worker and community liaison will be available for any questions or concerns parents may have. Flyers for upcoming Parent Nights and Title I workshops will be shares at the resource center as well as posted on our website. The forms and flyers will be available in all languages and parent link messages as well.

Communication

Millennium 6-12 Collegiate Academy will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Millennium 6-12 Collegiate Academy will provide information about the Title 1 programs in a timely manner, using various methods of communication (newsletters, website posts and links, meetings, parent link). Information about Title I initiatives, parent trainings, academic programs, state standard updates, grade level expectations, and forms of academic assessments will be shared with parents during the Millennium 6-12 Collegiate Academy's Annual Parent Meeting, School Advisory Council Meetings, School Advisory Forum

(SAF) meetings, parent conferences, and any other time a parent requests such information. Forms and documents will also be available in our Parent resource room and Single point office. During the Annual Title I Open House, the school's curriculum maps, instructional focus calendars, state standards, and other assessments used to measure student progress and standards will be shared. Additionally, all enrichment programs using technology will be shared at a parent technology session during the school year. Parents will be given the opportunity to ask questions and provide input/feedback to assist in their understanding of all items discussed at all meetings. Parents who qualify will be notified of school choice options and other supplemental assessments will be shared along with the grading components of our school. The Principal will post monthly newsletters on our website which will contain upcoming important dates and information about events that are planned. Surveys will be given out after parent events to receive their feedback on what went well and what areas we can improve upon. The Title I website will be posted on our newsletters and website for parents to access additional Title I information. Our school Improvement Plan will also be posted on our website with extra hard copies for our single point office and parent resource room.

Accessibility

Millennium 6-12 Collegiate Academy will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Millennium 6-12 Collegiate Academy will provide the School parent Involvement Plan (SPIP) ensuring provisions so that information can be shared in a language all parents may understand. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the single point front office and parent resource center. Translators are available in several languages that are representative of our school population such as Haitian Creole, French, Portuguese, Chinese, or Spanish in the event there is no printed version in their language. This includes correspondences regarding parent meetings and/ or other distributed information to ensure increased parental participation.

School-Parent Compact

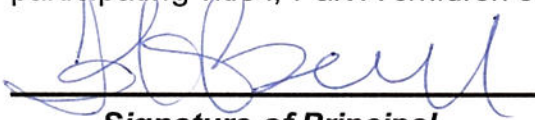
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on September 15, 2020 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.



Signature of Principal

Syreeta L. Hamilton

9/15/2020

Date

SAC Chairperson

09/15/2020

Date