

**BAIR MIDDLE SCHOOL**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2020-2021**

**Mission Statement**

The Mission of Bair Middle School is to provide rigorous academic instruction in a safe environment that embraces parental involvement, meets the needs of our diverse population and enables our students to become productive, responsible citizens.

**Engagement of Parents and Families**

*Bair Middle School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

Parents will be invited and encouraged to become active members of the School Advisory Council (SAC) and Parent Teacher Student Association (PTSA). At the SAC meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parental involvement allotments.) Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to school. At the PTSA meetings, parents will be allowed to add input on fundraising and events sponsored by the PTSA as well as learn how PTSA funds are being spent on the school. An annual evaluation will be conducted using surveys completed by parents, staff and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

**Coordination and Integration**

*Bair Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Parent trainings	4 times per academic year
2	PTSA	Monthly
3	Parent Conferences	Mondays and Tuesdays per academic year

## Annual Parent Meeting

*Bair Middle School will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].*

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Parent First Day Packet	First week of student return in August	Parents' relationships and involvement: Effects on students' school engagement and performance Y Mo, K Singh - RMLE online, 2008 - Taylor & Francis	Flyer, agenda, sign-in sheets, newsletter, school website
Morning announcements	Daily, two weeks prior to event	Parents' relationships and involvement: Effects on students' school engagement and performance Y Mo, K Singh - RMLE online, 2008 - Taylor & Francis	E-mail request and confirmation
Marquee and parent link announcements	Teacher pre-planning week in August	Parents' relationships and involvement: Effects on students' school engagement and performance Y Mo, K Singh - RMLE online, 2008 - Taylor & Francis	E-mail request, parent link report

Title 1 Parent meeting/Open House	First to third week of September	Parents' relationships and involvement: Effects on students' school engagement and performance Y Mo, K Singh - RMLE online, 2008 - Taylor & Francis	Agenda, sign-in sheets
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## **Flexible Parent Meetings**

*Bair Middle School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

Bair Middle School will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program. We will encourage parents to be involved with the School Advisory Committee (SAC) and to participate in the review and revision process of the School's Title I Parent and Family Engagement Plan, and School-Parent Compact. Parents will hold conferences with their child's teachers as a team in the Media Center. Parents will be given a summary of the student's current grades at the time of the conference and an explanation of the interventions that teachers are using to assist the child to achieve their goals. Parents will also be asked to engage in discussions of how they can support these efforts. Parents will be given training on how to use student agendas for communication with the teacher. They will also be offered several academic (math, literacy) workshops where child-care and dinner will be provided at various locations.

## **Building Capacity**

*Bair Middle School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Parent-Teacher Communication (Student Agenda)/Parent Training	August/September	Building Parent Engagement in Schools (Paperback)by Ferlazzo, Larry	Flyer Sign-in sheets Agenda Progress Reports
Curriculum & Instruction/Parent Training	October	Building Parent Engagement in Schools (Paperback)by Ferlazzo, Larry	Flyer Sign-in sheets Agenda
FSA Reading & Writing/Parent Training	November	Building Parent Engagement in Schools (Paperback)by Ferlazzo, Larry	Flyer Sign-in sheets Agenda
Science & Math/Parent Training	February	Building Parent Engagement in Schools (Paperback)by Ferlazzo, Larry	Flyer Sign-in sheets Agenda
Technology/Parent Training	February	Building Parent Engagement in Schools (Paperback)by Ferlazzo, Larry	Flyer Sign-in sheets Agenda

## **Staff Training**

*Bair Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Communicating and working with parents	August / September	Building Parent Engagement in Schools (Paperback)by Ferlazzo, Larry	Flyer Sign-in sheets Agenda
Cultural Sensitivity	September/ October	Culturally Responsive Teaching and The Brain: Promoting Authentic Engagement and Rigor	Flyer Sign-in sheets Agenda

		Among Culturally and Linguistically Diverse Students by Zaretta L. Hammond	
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## Other Activities

*Bair Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

Information about District Parent Resource Centers and Parent Training Academy Meetings will be advertised in a letter that will go home in the Bair Middle School's "First Day Packet," parent link, newsletter and website.

## Communication

*Bair Middle School will provide parents of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Bair Middle School will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, parent link, marquee and flyers). Information about Title I programs, academic programs (Firewall), Florida Standards (FSA), Grade Level Expectations, and forms of academic assessments will be shared with parents during Open House/Title I Public Meeting, parent conferences, and any other time a parent requests such information. During Open House, classroom teachers will explain and discuss the school's curriculum, the FSA, BSAs, student agenda communication, and types of assessments used to measure student progress. Title I liaison and

administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to aid their understanding of all items discussed at the annual Title I Public Meeting. The state standardized assessment data and Florida Standards will be shared.

## **Accessibility**

*Bair Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].*

Bair Middle School will provide the School Parent Involvement Plan (PIP) in English and have translators for Haitian-Creole and Spanish speaking parents. Parents will be sent notification of the plan in the school's newsletter, website and a hardcopy made available at the Front Desk. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation.

## **School-Parent Compact**

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

## **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on **March 5, 2020** and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2020.

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*Signature of Principal*

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*Date*

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*SAC Chairperson*

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*Date*