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December 12, 2014

John Lynch St. Lucie County School District 4204 Okeechobee Road Fort Pierce, FL 34947

Dear Dr. Lynch:

We are pleased to inform you that St. Lucie County 2014-2015 LEA Parental Involvement Policy/Plan (PIP) meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the local educational agency (LEA) is required to share the contents of the PIP with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Wanda Young via email Wanda. Young@fldoe.org or by telephone at 850-245-0726.

Sincerely,

Sonya G. Morris

SGM/wy

SONYA G. MORRIS, CHIEF
BUREAU OF FEDERAL EDUCATIONAL PROGRAMS

ST. LUCIE Title I, Part A Parental Involvement Plan

I, Genelle Yost, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the St. Lucie County School District is to ensure all students graduate from safe and caring schools, equipped with knowledge, skills, and the desire to succeed.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: The Local Educational Agency (LEA) employs a Title 1 Parent Involvement Specialist to coordinate parent involvement activities, initiatives and provide technical assistance for the district and Title 1 Schools.

The LEA has established a Title 1 Parent Resource Center. It is family-friendly, contains updated lending materials, house workshops, provide computers and internet access and will be located in an annex with other community-based resources.

The LEA has established a Title 1 District Parent Advisory Council (DPAC). The DPAC meets 4 times a year for general meetings. The DPAC provides input into the following:

·The development, review, implementation, evaluation and revision of St. Lucie County

School District's Parent Involvement Plan.

- ·Resources provided at the Title 1 Parent Resource Center.
- ·Title 1 Monthly Parent Event Calendar.
- ·Workshop offerings for parents, schools and teachers.
- DPAC meetings are scheduled on 9/24/2014, 12/03/2014 and 2/25/2015, 5/13/15 the meeting announcements, agendas, handouts and sign-in sheets will be collected as documentation. DPAC members and all invited parents review and evaluate PIP. Suggested changes from parents are made on the plan.

Board members will be voted into office: chairperson, co-chair, secretary and two at-large members. During the DPAC meeting, parent/s input is recorded into meeting minutes. Other participating members are selected by principals at each Title 1 school and any parent with a child attending a Title 1 School are invited.

Paper copies of the Title 1 Parent Involvement Survey for each student were sent to every Title 1 school in English, Spanish and Creole. The survey was also available on the front page of the St. Lucie County School Board website from mid May,2014 - mid June, 2014. Over 1,000 surveys were completed. Survey results were utilized in creating the 2014-2015 LEA Parent Involvement Plan. Individual school results were provided to Title 1 principals for their use in creating their 2014-2015 Parent Involvement Plan and activities.

The LEA provides technical assistance and trainings for Title 1 principals and ensures that the Title 1 School Parent Involvement Plan is available for parental review, commentary and distribution (e.g., online and/or written hard copy, School Advisory Council (SAC) agendas, school newsletters and/or websites, open houses and personal parent meetings).

The LEA provides technical assistance and trainings for Title 1 Principals on the Elementary and Secondary Education Act (ESEA) requirements and the process for distribution of Title 1 Parent Involvement funds to Title 1 schools. This is accomplished through Title 1 parent involvement trainings at the LEA office and individual trainings provided for principal's and parent involvement contacts at their respective school locations.

The LEA utilizes the Title 1 Parent Involvement Survey and a variety of settings for soliciting parent representative input (e.g., workshops, steering committees, focus groups, SAC, DPAC, Parent Teacher Associations (PTA), open houses, community settings, events, meetings, telephone, written, and on-line).

The LEA schedules all Parent Involvement Activities at a variety of times and locations throughout the district to accommodate parents. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1% of Title I Part A funds reserved for parent involvement is spent, and will ensure that not lease than 95% of the 1% reserved goes directly to the schools.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The LEA provides technical assistance and collaboration each school year for all Title 1 principals to support schools in their review of the upcoming state assessment as well as the development, implementation and review of their Title 1 Parent Involvement Plan.

The LEA provides technical assistance and collaboration each school year with school leadership to ensure ESEA section 1118 requirements for districts and schools are met for the School Improvement Plan, Parent Involvement Plan and School Parent Compacts.

The LEA reviews each Title 1 school's Parent Involvement Plan to ensure that activities provide meaningful opportunities for parents to gain the needed skills and/or knowledge to become more involved in their child's education. The LEA has asked school level Parental Involvement Policy/Plans and evaluations be submitted for review on or before September 19, 2014.

The Parent Involvement Program Specialist participates in annual State conferences, webinars and regional trainings. As a result, the program specialist is kept abreast of the most current research-based findings, activities and programs for family involvement. This information is shared with principals, school based parent involvement contacts, Parent Academy curriculum committee and board members and DPAC members through monthly & quarterly meetings, emails, and in consultation with schools at school-based meetings.

Title 1 school staff, DPAC and Title 1 school SAC members are invited to attend Regional, District and State sponsored training sessions, workshops and conferences designed to support parent involvement and strengthen student academic achievement.

The LEA provides to all Title 1 schools professional development on the 10 components of Title 1 including Parent Involvement and Family-friendly schools. This training educates principals and their staff on how to reach, communicate and create a partnership with parents. Additionally the value of parental participation at their schools is emphasized and evidence-based outcomes are provided. Schools participate in Family-Friendly walkthrough surveys with staff, administration and parents. Results are reviewed by the Title 1 school staff, SAC, DPAC and the LEA to determine needs to be met in the school based PIP.

The LEA developed and has made available to all Title 1 Principals, DPAC members and school-based parent contacts, a Parental Involvement Workshop/Activities Guide describing all available parent involvement training resources. This guide is updated regularly throughout the year as additional trainings and resources are made available from the LEA and the community.

The LEA ensures that all Title 1 Schools submit to the Title 1 office notification of all parent involvement activities, events, and a copy of their monthly school newsletter. These documents and notifications are filed and serve as a school/parent activities tracking instrument. Additionally, the LEA requires copies of flyers, and agendas for all parent involvement activities (e.g., Five Star School Notebooks, Open House, Scholastic

Book Fairs, Reading, Math and Science Nights, Families Building Better Readers, etc.).

The parent involvement program specialist plans and the LEA funds opportunities for guest speakers to provide parent involvement activities and workshops for the staff at Title 1 schools, DPAC meetings and at the Title 1 Parent Resource Center.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title II, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D)

and 1118(e)(4)]. count **Program** Coordination Representatives from East Coast Migrant Head Start will collaborate with the LEA East Coast through the Parent Academy Curriculum Committee to implement relevant Migrant Head workshops and provide information on needs and resources available to meet Start those needs. Representatives from the Children's Services Council of St. Lucie County in collaboration with the Parent Academy of St. Lucie County will be invited to Children's participate in parent involvement activities to promote and provide information Services regarding their funded programs. Activities include Operation Success for Summer, Council ESE resource nights, Kid's at Hope Parent trainings and workshops provided at the St. Lucie County Title 1 PIRC. The Title 1 Department and the Early Learning Coalition of St. Lucie County will work together to coordinate transition programs for students entering the regular Early Learning public school program. Activities will include collaboration between the LEA, the Coalition ELC, Parent Academy Curriculum committee and Parent Academy board. Meetings will be coordinated with parents, VPK teachers, and the kindergarten teachers to discuss the specific learning needs of students. The DPAC collaborates with Migrant programs to inform parents of Migrant students the parent involvement activities at the district level, to encourage parents Migrant to become active participants in school and district-based initiatives, and to develop and revise the district's parent involvement policy and ELL plan. The DPAC collaborates with both ELL and Migrant programs to inform parents of ELL students the parent involvement activities at the district level, to encourage Title III parents to become active participants in school and district-based initiatives, and to develop and revise the district's parent involvement policy and ELL plan. The LEA parent involvement program specialist will coordinate with the ESE Program Specialists to implement transition workshops for parents of students moving from VPK – K, 5-6 and 8-9th grade in Title 1 schools. This transition program will address supports available through Title 1 and ESE for parents and their students at each transition grade with the overall goal to be student Exceptional achievement and increased graduation rates of ESE students. Representatives 6 Student from the LEA's ESE Program will also be invited to participate in parent Education involvement activities/workshops to provide information regarding their program/services as requested by Title 1 schools, DPAC and SAC members, and as tabulated in the Title 1 Parent Involvement Survey. The LEA Parent Involvement Program Specialist will assist the ESE department to create a Resource Night for parents to educate on proper academic development at all ages and stages and resources available to assist with any discrepancies. Representatives from the LEA's 21st Century Learning Centers will participate in 21st Century parent involvement activities/workshops to provide information about their services Learning to families. Additionally, 21st Century Learning Center representatives will partner Centers with the Title 1 parent involvement program specialist to offer financial and academic assistance workshops to parents as requested in the Title 1 Parent

Involvement Survey.

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The LEA reviews: School state test results, Family Friendly School surveys, Title 1 Parent Involvement Surveys and Parent Workshop evaluations. Feedback is obtained from DPAC, SAC, 21st Century, Early Learning Coalition and Title 1 school staff. The District Title 1 Parent Advisory Council (PAC) will meet 4 times each year to review and develop the implementation and effectiveness of the LEA PIP. In May, the Coordinator of State and Federal Programs, will review, revise and approve the plan. This meeting will also provide training to new committee members. The Coordinator of State and Federal Programs, meets with Title 1 Principals utilizing an audit checklist and Title 1 Parent Survey results to evaluate each school's parent involvement plan and activities. Survey results are reviewed to evaluate each schools' parent involvement plan in the spring of each school year. As the survey results are reviewed, barriers and best practices of parental involvement are discussed for future parental involvement initiatives and included in the new PIP.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve

student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	District Title I Parent Resource Center	District PI Specialist	Parents receive resources and materials to support learning at home.	Fall 2014; Spring 2015	Evaluations
2	English & Spanish Computer Literacy & Internet Use Series of workshops for parents	Principals/School Facilitators	Parents receive resources and materials to support learning at home.	Fall 2014; Spring 2015	Evaluations
		Principals/School Facilitators	Content specific sessions will be provided for parents to assist children in reading, writing and math through strategies for student achievement.	Fall 2014; Spring 2015	Evaluations
4	ECTAC Parent Involvement Conference:	District PI Specialist	Training ideas to improve student academic achievement and increase parent involvement.	Fall 2014; Spring 2015	Evaluations
5	English Labs: The labs allow non-English speaking parents the	School Facilitators		Fall 2014; Spring 2015	Evaluations

	opportunity to learn English.		achievement		
6	parents with a chance to	District PI Specialist/ ELL Program Specialist		, ,	Evaluations
7	Materials for the following events are available:Reading night, internet safety, Go Green, Family game night, and Family movie night	District PI Specialist	Beginning computer literacy workshop series taught in both English and Spanish sessions for parents to increase their computer literacy knowledge to assist their children in their educational achievement.		Evaluations/sign- in sheets
8	"Involved Parents" Presentation Kit: presentation educates parents on: their role in their child's education; ways to help their child learn in daily life; how to help with homework without doing the work for their child; getting involved.	District Coordinator/District PI Specialist/other school staff	The center provides materials, workshops, information for all TI parents to attend, check-out materials and/or visit to help their child at home on achievement skills. Center is open based on the needs of parents.	on-going throughout the year	Sign-in sheets, evaluations
9	Technology: Computer Literacy	Program Specialist	Providing parents with strategies to increase student achievement	on-going throughout the year	sign-in sheets, evaluations

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement		Evidence of Effectiveness
	Kids at Hope -is committed to inspiring, empowering and transforming institutions, agencies, departments, programs, and entire communities with an evidenced based strategy and protocol that demonstrates how all children can indeed succeed, NO	Principals	Improve the ability of staff to work effectively with parents by providing best practices for parent involvement.	Monthly throughout	At the conclusion of all training sessions, participants are offered an opportunity to evaluate the training.

	EXCEPTIONS				
2	Involving Parents in Their Child's Education	Involvement Specialist;	Improve the ability of staff to work effectively with parents by providing best practices for parent involvement.	November 2014	At the conclusion of all training sessions, participants are offered an opportunity to evaluate the training.
3	10 Components of Title 1	Title 1 Director	Improve the ability of staff to work effectively with parents by providing best practices for Title 1 compliance including parent involvement	Spring 2015	At the conclusion of all trainings
4	Family Friendly Schools - teaches staff how to create a welcoming environment for parents. Creates a sense of belonging for students so they are motivated to be more active in their child's education and achievement.	Parent Involvement Specialist		Summer 2014, Fall 2015	At the conclusion of all trainings
5	Parent Monthly Calendar	TI Coordinate/Parent Involvement Specialist	Collaborates with all departments to develop and disseminate to all parents of TI schools, students and school personnel: student achievement, DOE guidelines, educational progress, services available, choice, academic standards and student assessments	Monthly	Printing records, Invoices, instructions for principals

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Workshops are offered at the Parent Resource Center in the morning, afternoon, and evening as well as at community locations including community centers, different school locations to accommodate the various needs of all families. Workshops are offered in other languages (Creole/Spanish) to accommodate the needs of ESOL and migrant families with translation provided by ESOL staff and Migrant Advocates. All sites have entrance and exit ramps to accommodate parents and students with physical disabilities.

Flyers will be provided in multiple languages and will include a request for parents to RSVP should they have a specific disability (e.g., sign language, hearing impairment, etc.) that need to be accommodated.

The LEA will ensure that information related to the school, parent programs, meetings, and other activities are sent to the parents of participating children in a timely manner, an understandable format, and to the extent practicable, in a language the parents can understand. The LEA will ensure that information is disseminated through various mediums, such as hard copies, student planners, on-line, radio, local newspapers, automated phone messages, personal telephone contact, mail, and school marquees.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all

activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	the involvement of other parents [Section	Training to DPAC members on Epstein's 6 levels of Parental Involvement and formation of committees	Parent Involvement Program Specialist	Student achievement improves when parents become involved in their children's education at school and in the community.	By October, 2014
2	conducting in-nome conferences between	Workshops will be available in morning, daytime and evening at the Title 1 District PIRC	Parent Involvement Program Specialist	Student achievement improves when parents become involved in their children's education at school and in the community.	Ongoing
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];	All LEA provided parent workshops and activities will be implemented around Epstein's 6 levels of parental involvement and the Search Institutes' 40 developmental assets.	Parent Involvement Program Specialist	Student achievement improves when parents become involved in their children's education at school and in the community.	October, 2014
4	Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section	DPAC will meet 4 times during the 12-13 school year	Parent Involvement Program Specialist	Student achievement improves when parents become involved in their children's	October, 2014

	1118(e)(12)]; and			education at school and in the community.	
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Title I staff will continue their role on the Community based Parent Academy Board of Directors, and Curriculum Committee and to utilize those contacts to assist in bringing resources to schools, parents and District PIRC as needed.	Parent Involvement Program	Student achievement improves when parents become involved in their children's education at school and in the community.	Through June, 2015

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan. <u>Uploaded Document</u>

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities provided during the previous school year designed to build the

capacity of parents to help their children [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	District Title 1 Parent Resource Center	10	108	The center provides materials, workshops, information for all T1 parents to attend, check-out materials and/or visit to help their child at home on academic skills. Center is open based on the needs of parents.
2	English & Spanish Computer Literacy & Intenet Use Series of workshops for parents	5	30	Beginning computer literacy workshop series, taught in both English and Spanish, for parents to increase their computer literacy knowledge to assist their children in their educational achievement.
3	Understanding ELL- Takes parents through the consent decree	~	11	Information to parents on services of family involvement
4	ECTAC Parent Involvement Conference	3	4	Training ideas to improve student academic achievement and increase parent involvement.
5	Rosetta Stone Labs: Opportunity to learn English	18	15	Workshops were provided in the lab for parents in various languages with resources, materials and language tools to assist in the home learning connection.
6	Monthly distribution of Title 1 Calendar of Events	10	165	Information to parents on workshops to increase parental involvement and student achievement
7	Curriculum Nights	32	400	Content specific sessions provided for parents to assist children in reading, writing and math through strategies for student achievement.
8	Community Church Based: Computer Literacy Navigating School Resources	2	70	Sharing resource information/tools with families to increase student achievement

Staff Training Summary

Provide a summary of the professional development activities provided during the previous school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of

parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Friendly Schools- teaches staff how to create a welcoming environment for parents.	1	32	Improve the ability of staff to work effectively with parents by providing best practices for parent involvement.
2	10 Components of Title 1	1	32	Improve the ability of staff to work effectively with parents by providing

			best practices for Title 1 compliance including parent involvement.
Kids at Hope- is committed to transform institutions that all children can succeed. No Exceptions	6	147	Improve the ability of staff to work effectively with parents by providing best practices for parent involvement.

Private School Summary

Provide a summary of the parental involvement activities provided during the previous school year for

private schools implementing a Title I, Part A program [Section 1120(a)(1)].

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
11	Literacy With Parents	2	St. Anastasia	Student achievement improves when parents become involved in their child's education at school and in the community.
2	Literacy With Parents	5	Sampson Memorial	Student achievement improve when parents become involved in their child's education at school and in the community.

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the current school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Attendance from all subgroups	Personal invitations to targeted parents for appropriate parental activities.
	Fear to be on school campus for Migrant & ELL populations due to concerns as a result of ICE.	Hold additional activities at community based churches.

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count Content/Purpose Description of the Activity