**Alachua County Public Schools** 

# Lake Forest Elementary School



**2021-22 TSSSA Plan** 

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### **Eligibility and Allocation**

### **Eligibility**

Eligibility for 2021-22 TSSSA will be based on 2019 school grades and meeting one of the following criteria: a school implementing a turnaround plan or a turnaround school that has improved to a C or higher and has exited turnaround status within the last two years.

The preliminary allocation is based on a per-FTE funding amount of \$500 or as provided by the General Appropriations Act. Districts are required to complete a district-level plan. In addition, school-level plans are also required. The district and school level plans must be submitted to your school board for approval by August 1. The school board approved plan is due to the Bureau of School Improvement no later than September 1.

### **Allocation**

School ID	School Name	ExitedExite Implementing Year Yea 1 2	Proliminary	Updated Allocation
0071 Lake	Forest Elementary School		\$172,905.00	

### **Plan Assurances**

### **Family and Community Partnerships**

Assure that the school will implement strategies to establish comprehensive support services that develop family and community partnerships.

YES

#### Academic and Character Standards

Assure that the school will implement strategies to establish clearly defined and measurable high academic and character standards.

YES

#### **Parental Involvement**

Assure that the school will implement strategies to increase parental involvement and engagement in the child's education.

YES

### **Incentives for Instructional Personnel**

Assure that the school will implement strategies to identify, recruit, retain, and reward instructional personnel.

YES

### **Professional Development**

Assure that the school will implement strategies to provide professional development that focuses on academic rigor, direct instruction, and creating high academic and character standards.

YES

### Focused Instruction

Assure that the school will implement strategies to provide focused instruction to improve student academic proficiency, which may include additional instruction time beyond the normal school day or school year.

YES

### Plan Items

### **Family and Community Partnerships**

Explain how the school will establish comprehensive support services that develop family and community partnerships.

Lake Forest has a partnership with the Cade Museum for Creativity and Invention called Operation Full Steam. Second - fifth grade students have multiple visits to the Cade Museum and participate in three core experiences each visit: hands-on science labs connected to the school's science curriculum and pacing guides, dialogic reading related to science curriculum facilitated by staff from Alachua County Public Library, and an introduction to coding and programming led by engineers from Sum Total Systems.

Lake Forest receives backpacks full of food for families on the weekends through the Food4Kids program sponsored by Catholic Charities.

Through the James Patterson Literacy Challenge grant, teachers receive ongoing, job-embedded professional development to enhance literacy instruction in order to better support students' language and literacy development.

Staff and tutors from the University of Florida Literacy Institute provide identified students with individualized, specially designed literacy instruction.

GatorTRAX, a group of University of Florida engineering students, provides experiences to increase the number of underrepresented students in higher-level math classes. The group is open to all students.

Alachua County Sheriff's Office offers Books and Burgers events to build positive relationships between law enforcement and students and their families while promoting literacy.

Kiwanis Book Club provides incentives through the BUG (Bringing Up Grades) award program.

### **Academic and Character Standards**

Explain the strategies the school will implement to establish clearly defined and measurable high academic and character standards.

Lake Forest implements PBIS with fidelity and utilizes the Character Trait of the Month. Student incentives are included through community donations, fundraisers through local businesses, and School Advisory funds.

The school will utilize the Caring School Community for social emotional learning. Time will be dedicated each day for this instruction in grades K -5. This activity was previously funded through Title I, Part A and UniSIG. All necessary curriculum and materials are available and no additional funding is required at this time.

The school will implement the Start With Hello week to promote connectedness and inclusion, and to identify and help others who are showing signs of social isolation. This program is an initiative through the district's Student Services Department.

Lake Forest will be attending the AVID Summer Institute and beginning their planning year with AVID. UniSIG funds will be used to pay the Elementary Planning Fees, conference registration, and teacher stipends for participation in the training sessions. The year-long implementation planning will be facilitated by the school leadership team with help from the District Educational Equity and AVID Coach.

Lake Forest will be utilizing TSSSA funding to hire a 100% Math Coach for 2021-2022 school year with a base salary of \$50,000 (196, 7.5 hour days @ \$34.01/hour) plus fringe and insurance for a total of \$67,225.00 to support teachers in grades 3-5 based on the request of the state. The Coach will be responsible for supporting standards based instruction by modeling math lessons and planning with teachers. Emphasis will be placed on supporting students in the lowest quartile through small group instruction. The position will be posted upon approval by BSI. If this position remains vacant past the proposed timeline, the funds will be reallocated through amendment.

#### **Parental Involvement**

Explain the strategies the school will implement to increase parental involvement and engagement in the child's education.

Lake Forest will use 2020-2021 TSSSA Roll-over funds for salary at and benefits for a total of to hire a home-school liaison to increase parental involvement and engagement by making home visits, planning family involvement activities, and connecting families to available community resources. Additionally, the home school liaison will work to improve daily attendance for all students. We will recognize those students who have improved their attendance each month. The liaison's base pay is \$30,940.79 plus fringe and insurance for a total cost of \$44,548.35 (2020-2021 roll-over).

Lake Forest will host a variety of Parent and Family Engagement events as noted in and aligned with the Title I, Part A Parent and Family Engagement Plan.

#### **Incentives for Instructional Personnel**

Explain the strategies the school will implement to identify, recruit, retain, and reward instructional personnel.

As referenced in the **K-12 ESEA Common Program Guidance**, Recruitment, retention and reward incentives must be based on a three-year aggregate state value-added model (VAM) score. If state VAM is not available, another student growth model may be proposed. The student growth model must be fair and reliable. The LEA must submit the model demonstrating the classification and distribution of non-state VAM teacher scores for approval. Incentives can be part of a structured pay system or a Memorandum of Understanding (MOU); however, the above criteria shall apply. Incentives for attendance and non-instructional personnel are not allowable. Recruitment incentives for teachers with less than one year of experience or for hard to staff positions will be considered on a case by case basis.

All eligible instructional personnel at TSSSA schools for the 2021-2022 school year will receive a \$2,500 bonus for the purpose of recruitment and retention. To be eligible for the recruitment and retention bonus, the instructional personnel must have a Highly Effective or Effective rating for the student performance portion of their 2020-2021 Instructional Appraisal. A \$1,250.00 plus Social Security will be awarded on the final pay period of December 2021 to all qualified, active instructional staff members. A second \$1,250.00 plus Social Security payment will be awarded on the last pay period of June 2022 to all 8 VAM qualified, active instructional personnel at the school. The total for incentive pay is \$21,530.

In addition, the eligible 1 Non-VAM qualified, active instructional personnel at Lake Forest Elementary will receive a \$2,500 bonus for the purpose of recruitment and retention. To be eligible for the recruitment and retention bonus, the instructional personnel must have a Highly Effective or Effective rating for the student performance portion based on the 2020-2021 BSI approved District Non-VAM Teacher Model. A \$1,250.00 plus Social Security will be awarded on the final pay period of December 2021 to all qualified, active instructional staff members. A second \$1,250.00 plus Social Security payment will be awarded on the last pay period of June 2022 to the 1 Non-VAM qualified, active instructional personnel at the school. The total for incentive pay is \$2,691.25.

A signed 2020-2021 MOU for this Differentiated Pay has been uploaded into the DOE Share Drive along with the 2020-2021 BSI approved District Non-VAM Teacher Model. Once the 2021-2022 MOU is Board approved and the District Non-VAM Teacher Model updated to reflect the 2021-2022 student data, they will also be submitted for BSI review.

### **Professional Development**

Explain the strategies the school will implement to provide professional development that focuses on academic rigor, direct instruction, and creating high academic and character standards.

All instructional personnel will participate in regular Data Chats. Data Chats will focus on both current and longitudinal student data, as well as alignment to standards based materials and lesson planning. Individual and or grade level session will be facilitate by the school leadership team including the Principal, Assistant Principal, Instructional Intervention Coach, and content area Coaches during teacher planning time.

Lake Forest has identified ongoing collaborative planning as a vital activity for school improvement. To facilitate this activity, TSSSA funds will be used to pay stipends and benefits for 30 teachers to plan collaboratively within grade levels as well as cross curricular for 24 hours each at \$20 per hour beyond the contractual day for a total cost of \$15,501.60 The additional planning will occur from August, 2021 and continue until May, 2022.

Reasonable and necessary supplies to support collaborative planning and enhance strategies are also included in this activity for a cost of \$502.37. An itemized list of supplies can be found in attached supplemental documents. All classroom, ESE, and Title I teachers are included in regularly scheduled weekly or bi-weekly meetings that allow for grade levels and resource teachers to meet together for deep examination of the standards. The administration and the instructional coaches facilitate planning sessions.

The school has identified the IRLA Intervention Program by American Reading Company to be used during the extra hour of literacy instruction for grades K-5. In order to facilitate this instruction, TSSSA funds will be utilized to pay for a training consultant from American Reading Company to train 15 teachers new to Lake Forest and/or the IRLA on the program details and implementation strategies for a cost of \$3,000.00. The trainer will provide sessions on Wednesdays during time set aside for Professional Development. Participants work in a whole-group setting with interactive model lessons, hands-on learning experiences, simulations, videos, practical applications, and current professional literature. TSSSA funding will also be used to purchase SchoolPACE IRLA Connect digital literary platform for 450 students in grades K-5 in the amount of \$8,500.00. Students have demonstrated academic growth through the use of this supplemental program during the 2020-2021 school year by advancing to higher levels within the structured program. This activity has been previously funded through Title I, Part A, UniSIG and TSSSA.

Continued support for science has been identified as a need for fourth and fifth grade students. TSSSA funds will be utilized to support a professional services contract with Dr. Donna Szpyrka in the amount of \$20,000.00. Dr Szpyrka will provide 16, 6-hour days of teacher training and coaching at \$1,250/day to 10 teachers in focused science instruction, content and depth of knowledge of the science standards, and implementation of quality, inquiry-based instruction. Dr. Szpyrka will also provide supports through classroom co-teaching, modeling, and coaching. Reasonable and necessary supplies to support teachers

during science training sessions in the amount of \$178.89 are also included. An itemized list of supplies can be found in attached supplemental documents. This activity has been previously funded through TSSSA and UniSIG. During the 2020-2021 school year, students demonstrated an increase in science achievement based on pre and post assessments that were developed collaboratively between Dr. Szpyrka and the classroom teachers. The detailed scope of work can be found in the attached supplemental documents.

Additional summer planning has been identified as a need so that school personnel can meet to review year end data, participate in program specific training, and plan for program implementation. Through the coordination for federal program dollars, UniSig funds will be used to provide 24 hours of additional summer planning at \$20/hour for 30 teachers at a total cost of \$16,018.32 to review data and standards and plan for instruction. This activity will take place July 2022 and will include all classroom, ESE, resource, and Title I teachers. Planning will be facilitated by the administration, instructional coaches, district staff, and curriculum representatives and will focus on developing the implementation plan for the Florida B.E.S.T. standards.

### **Focused Instruction**

Explain the strategies the school will implement to provide focused instruction to improve student academic proficiency, which may include additional instruction time beyond the normal school day or school year.

Each day, Lake Forest will offer additional intensive literacy instruction to below grade level readers beyond the school day as part of the requirement for schools identified as being in the lowest 300 in reading.

TSSSA Roll-over funds from 2020-2021 will be used for six teachers for 65 hours each (52 instruction and 13 hours of planning @ \$28/hour) for a total cost of \$11,067.96. This activity will take place September 2021- March, 2022. A total of 48 lowest quartile students will participate in Extended Day Intervention. Teachers are selected based on the familiarity with the standards and curriculum that meets the needs of the targeted group of students and their history of teaching effectiveness.

The school has also identified a need to enhance instructional opportunities for all students including higher achieving students. In order to provide extended learning and enrichment, TSSSA funds will be used to support a Summer STEM Camp programs in June, 2022. The 4-day (June 6 - 9) STEM Camp will be for up to 48 students in grades K-5. Students will be engaged in hands-on, interactive science and math lessons provided on a rotational basis. Funding will support four teacher and the Instructional Intervention Coach for 32 hours (8 hours daily) @ an average salary rate of \$35/hour plus benefits for a total of \$6,662.88. Reasonable and necessary supplies and materials to support this activity in the amount \$200.51 is requested.

### Part V: Budget

This section will assist in generating a school TSSSA budget for submission based upon each budget item tied to a Plan Item identified in the Part III: Plan Items.

Access the budget by clicking the blue Manage Budget button. This will direct you to the Budget page. This page includes the breakdown of funds by Plan Item.

1	III.1.	Family and Community Partnerships				\$0.00
2	III.2.	Academic and Character Standards			\$57,914.49	
	Function	Object	Budget Focus	Funding Source	FTE	2021-22
	5900	290-Other Employee Benefits	0071 - Lake Forest Elementary School			\$40.96

		Notes: Early Retirement @ .51% for 1 to support high dose tutoring for stude interventions.		
5100	120-Classroom Teachers	0071 - Lake Forest Elementary School	TSSSA	0.6 \$29,964.14
·		Notes: Math Coach - Supporting 3-5 to Making sure they are teaching to the s teacher to make sure that teacher is s group. The Coach will work 100, 7.5 h	standards, modeling math les upporting the lowest quartile	ssons, supporting the in the classroom in small
5100	210-Retirement	0071 - Lake Forest Elementary School	TSSSA	\$3,242.12
		Notes: Retirement Benefits @ 10.82% based on the request of the state. Mal math lessons, supporting the teacher quartile in the classroom in small grou hour for a base salary of \$50,000.	king sure they are teaching to to make sure that teacher is	o the standards, modeling supporting the lowest
5100	220-Social Security	0071 - Lake Forest Elementary School	TSSSA	\$2,292.26
		Notes: SSI Benefits @ 7.65% for Math the request of the state. Making sure t lessons, supporting the teacher to ma the classroom in small group. The Coa base salary of \$50,000.	they are teaching to the stan ke sure that teacher is suppo	dards, modeling math orting the lowest quartile in
5100	230-Group Insurance	0071 - Lake Forest Elementary School	TSSSA	\$7,735.00
		Notes: Group Insurance Benefits for Mathematics the request of the state. Making sure to lessons, supporting the teacher to mathematical the classroom in small group. The Coabase salary of \$50,000.	they are teaching to the stan- ke sure that teacher is suppo	dards, modeling math orting the lowest quartile in
5100	290-Other Employee Benefits	0071 - Lake Forest Elementary School	TSSSA	\$152.82
		Notes: Early Retirement Benefits @ .5 based on the request of the state. Mal math lessons, supporting the teacher quartile in the classroom in small grou hour for a base salary of \$50,000.	king sure they are teaching to to make sure that teacher is	to the standards, modeling supporting the lowest
5900	150-Aides	0071 - Lake Forest Elementary School	TSSSA	\$8,031.87
		Notes: Salary for 1 - 6 hour/day instructions tutoring for students in grades K		
5900	210-Retirement	0071 - Lake Forest Elementary School	TSSSA	\$869.05
		Notes: Retirement @ 10.82% for 1 - 6 support high dose tutoring for students interventions.		
5900	220-Social Security	0071 - Lake Forest Elementary School	TSSSA	\$614.44
		Notes: Social Security @ 7.65% for 1 to support high dose tutoring for stude interventions.		
5900	230-Group Insurance	0071 - Lake Forest Elementary School	TSSSA	\$4,930.87
•		Notes: Insurance @ 4,885.32 for 1 - 6 support high dose tutoring for students interventions.		

	5900	290-Other Employee Benefits	0071 - Lake Forest Elementary School	TSSSA		\$40.96
			Notes: Early Retirement @ .51% for 1 to support high dose tutoring for stude interventions.			
3	III.3.	Parental Involvement				\$0.00
4	III.4.	Incentives for Instructional F	Personnel			\$24,221.25
	Function	Object	Budget Focus	Funding Source	FTE	2021-22
	5100	120-Classroom Teachers	0071 - Lake Forest Elementary School	TSSSA		\$20,000.00
	Notes: Recruitment and Retention bonuses @ \$2500.00 each for 8 highleffective teachers as identified by VAM.					lly effective and
	5100	220-Social Security	0071 - Lake Forest Elementary School	TSSSA		\$1,530.00
	_		Notes: SSI Benefits @ 7.65^ for Recrubighly effective and effective teachers		bonuses @	\$2500.00 each for 8
	5100	120-Classroom Teachers	0071 - Lake Forest Elementary School	TSSSA		\$2,500.00
			Notes: Recruitment and Retention Bonuses for 1 Highly Effective and Effective Non-Vateacher who meet the qualification outlined by the LEA's plan@ \$2500 each.			
	5100	220-Social Security	0071 - Lake Forest Elementary School	TSSSA		\$191.25
			Notes: SSI Benefits @ 7.65% for Rec and Effective Non-VAM teachers who \$2500 each.			
5	III.5.	Professional Development				\$49,624.61
	Function	Object	Budget Focus	Funding Source	FTE	2021-22
	6400	310-Professional and Technical Services	0071 - Lake Forest Elementary School	TSSSA		\$3,000.00
			Notes: Professional services provided train teachers on the implementation SchoolPACE/eIRLA with School PAC grades K-5	of the IRLA intervention	program a	nd the use of
	6400	369-Technology-Related Rentals	0071 - Lake Forest Elementary School	TSSSA		\$8,500.00
			Notes: SchoolPACE/eIRLA with Scho license for grades K-5.	ol PACE Connect digita	al literacy p	latform school site
	6400	120-Classroom Teachers	0071 - Lake Forest Elementary School	TSSSA		\$14,400.00
			Notes: Stipends for 30 teachers to particles planning beyond the contract day that leadership team. Each teacher will be \$20/hour and will meet 2-3 times each	t will be facilitated by me allowed 24 hours from	embership	of the school
	6300	220-Social Security	0071 - Lake Forest Elementary School	TSSSA		\$1,101.60
	•		Notes: SSI Benefits @ 7.65% for stipe content area collaborative planning be membership of the school leadership	eyond the contract day		

	6300	510-Supplies	0071 - Lake Forest Elementary School	TSSSA		\$502.37
			Notes: General supplies including med needed to facilitate collaborative plant		t notes, mai	rkers and chart paper
	6400	310-Professional and Technical Services	0071 - Lake Forest Elementary School	TSSSA		\$20,000.00
			Notes: Professional Services provided and teacher training in the area of Science			
	6400	510-Supplies	0071 - Lake Forest Elementary School	TSSSA		\$178.89
			Notes: General supplies including bind dividers need to facilitate 16 Science t fourth and fifth grade teachers.			
	5100	120-Classroom Teachers	0071 - Lake Forest Elementary School	TSSSA		\$1,632.00
			Notes: Salary for the Instructional Interior analyzing data with the leadership to planning for professional development Instructional Intervention Coach will all documents for supplemental funding s	eam and the literacy le t during the week of pro so assist with the plant	adership te e-planning.	am as well as In addition, the
	5100	210-Retirement	0071 - Lake Forest Elementary School	TSSSA		\$176.58
			Notes: Retirement @b 10.82% for the 2022 to participate in analyzing data we team as well as planning for profession addition, the Instructional Intervention support documents for supplemental for	vith the leadership tean nal development durin Coach will also assist	n and the lit g the week	eracy leadership of pre-planning. In
	5100	220-Social Security	0071 - Lake Forest Elementary School	TSSSA		\$124.85
			Notes: Social Security @ 7.65% for the 2022 to participate in analyzing data we team as well as planning for profession addition, the Instructional Intervention support documents for supplemental for	vith the leadership tean nal development durin Coach will also assist	n and the lit g the week	eracy leadership of pre-planning. In
	5100	290-Other Employee Benefits	0071 - Lake Forest Elementary School	TSSSA		\$8.32
			Notes: Early Retirement @ .51% for the 2022 to participate in analyzing data we team as well as planning for profession addition, the Instructional Intervention support documents for supplemental for	vith the leadership tean nal development durin Coach will also assist	n and the lit g the week	eracy leadership of pre-planning. In
6	III.6.	Focused Instruction				\$41,144.65
	Function	Object	Budget Focus	Funding Source	FTE	2021-22
	5900	120-Classroom Teachers	0071 - Lake Forest Elementary School	TSSSA		\$5,600.00
			Notes: Teacher salaries at an average instructional coach to provide 32 hours Camp in June, 2022 for up to 48 stude	s of enrichment instruc		
	5900	210-Retirement	0071 - Lake Forest Elementary School	TSSSA		\$605.92
			Notes: Retirement Benefits @ 10.82% hour for 4 teachers and 1 instructional 8-hour days) for STEM Camp in June,	coach to provide 32 h		

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5900	220-Social Security	0071 - Lake Forest Elementary School	TSSSA	\$428.40
·		Notes: SSI Benefits @ 7.65% for teach teachers and 1 instructional coach to p days) for STEM Camp in June, 2022.		
5900	290-Other Employee Benefits	0071 - Lake Forest Elementary School	TSSSA	\$28.56
		Notes: Early Retirement Benefits @ .5 \$35/hour for 4 teachers and 1 instructi instruction (4, 8-hour days) for STEM	ional coach to provide 32 hoυ	
5900	510-Supplies	0071 - Lake Forest Elementary School	TSSSA	\$713.50
		Notes: General supplies and materials models, weather kits, volcano kits, and June 2022 for 48 students		
5900	120-Classroom Teachers	0071 - Lake Forest Elementary School	TSSSA	\$22,680.00
		Notes: Teacher salaries at an average instructional coach) to provide acaden School) in June 2022 for 18 days 6 hrs	nic support during the Extend	led School Year (Summer
5900	210-Retirement	0071 - Lake Forest Elementary School	TSSSA	\$2,453.98
'		Notes: Retirement @ 10.82% for teach units (5 teachers and 1 instructional co School Year (Summer School) in June	pach) to provide academic su	pport during the Extended
5900	220-Social Security	0071 - Lake Forest Elementary School	TSSSA	\$1,735.02
•		Notes: Social Security @ 7.65% for te. 6 units (5 teachers and 1 instructional Extended School Year (Summer Schohour.	coach) to provide academic	support during the
5900	290-Other Employee Benefits	0071 - Lake Forest Elementary School	TSSSA	\$115.67
		Notes: Early Retirement @b .51% for for 6 units (5 teachers and 1 instruction Extended School Year (Summer Scholhour.	nal coach) to provide acaden	nic support during the
5900	150-Aides	0071 - Lake Forest Elementary School	TSSSA	\$4,176.00
		Notes: Salaries for 3 Instructional Para Extended School Year (Summer Scho average rate of \$14.50/hour plus fringe	ol) in June 2022 for 16 days	
5900	210-Retirement	0071 - Lake Forest Elementary School	TSSSA	\$451.84
•		Notes: Retirement @ 10.82% for 3 Ins support during the Extended School Y per day @ an hourly average rate of \$	ear (Summer School) in June	
5900	220-Social Security	0071 - Lake Forest Elementary School	TSSSA	\$319.46
•	•	Notes: Social Security @ 7.65% for 3 support during the Extended School Y per day @ an hourly average rate of \$	ear (Summer School) in June	

	5900	290-Other Employee Benefits	0071 - Lake Forest Elementary School	TSSSA		\$21.30
Notes: Early Retirement for 3 Instructional Paraprofessionals to provide academic suppoduring the Extended School Year (Summer School) in June 2022 for 16 days 6 hrs/per domain and the summer of \$14.50/hour.						
	5900	310-Professional and Technical Services	0071 - Lake Forest Elementary School	TSSSA		\$1,440.00
Notes: Cade Mu			Notes: Cade Museum for 3 days of S7	TEM Camp for 48 studer	nts at \$10.0	00 a day each.
	5900	510-Supplies	0071 - Lake Forest Elementary School	TSSSA		\$375.00
	Notes: Set up fee for Cade Museum for 3 days of STEM Camp @ \$125/per day.					per day.
Total:				\$172,905.00		