

## O. J. SEMMES ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Connie Farish , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Date Signed

Signature of Principal or Designee

### Mission Statement



Changes made



No changes made

Parental Involvement Mission Statement (Optional)

**Response:** O.J. Semmes Elementary School, through a partnership among parents, school faculty, staff and community, is committed to creating a learning environment that provides each student with the skills necessary to ensure success in education. The Parent Involvement Plan and Mission Statement will be reviewed by the 2014 - 2015 School Advisory Council during the spring meeting to make any necessary revisions for

the 2015 - 2016 school year.

---

## Involvement of Parents

☒ Changes made ☐ No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** The Curriculum Coordinator at O.J. Semmes Elementary School provides volunteer training to parents who want to volunteer at the school. An overview of the volunteer program is presented to the teachers at a faculty meeting. Business partners and district mentors are available for individualized guidance for students.

---

## Coordination and Integration

☒ Changes made ☐ No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Headstart	Headstart coordinates with the Title I office to provide services on site at the school.
2	Voluntary Pre-K	There are Pre-K classes on site at the school.
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		

---

## Annual Parent Meeting

☒ Changes made ☐ No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	School Advisory Council	Principal	Oct., Dec, Feb., April	Agenda, Sign In Sheet, and Minutes
2	Parent Meeting	Principal	September 2014	Agenda, Sign In Sheet
3				
4				
5				
6				
7				
8				
9				
10				
11				

### Flexible Parent Meetings

☒ Changes made ☐ No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** During the 2014 - 2015 school year, O.J. Semmes will conduct meetings during the day and evening. Parents will be given a choice of attending conferences and/or workshops. Teachers will make home visits as needed. The School Social Worker will also make home visits concerning any school related issues.

### Building Capacity

☒ Changes made ☐ No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	RTI	Teachers, Guidance	SIP Core Curriculum goals	on-going	Progress reports, DEA data
2	Partners in Education	Curriculum Coordinator	SIP Core Curriculum Goals	on-going	Sign in sheets, End of Year Reports
3	Mentors	Curriculum Coordinator	SIP Core Curriculum goals	on-going	Sign in sheets, End of Year Reports
4	Parent Conferences	Teachers	SIP Core Curriculum	on-going	Sign in sheets

			goals		
5	Family Fun Nights	Faculty and Staff	SIP Core Curriculum goals	on-going	Sign in sheets
6	Activities for Family Support	Faculty, Staff, and Partners in Education	SIP Core Curriculum goals	on-going	Sign in sheets
7	Math - Science Connection Newsletter	Principal, Math/Science Coarch and Staff	SIP Core Curriculum goals	on-going	Records left at school
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					

## Staff Training

☒ Changes made
 ☐ No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Volunteer and Mentor Training	Curriculum Coordinator	SIP goals	on-going	Sign in sheet
2	Professional Development - Working with parents	Principal, Math and Reading Coaches	SIP goals	on-going	Sign in sheet
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

## Other Activities

☒ Changes made
 ☐ No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The Media Specialist, Mrs. Burton, will provide information and support to our parents in reference to the public library system.

---

## Communication

☒ Changes made ☐ No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Information about Title I will be sent to parents through written notes/letters. School Messenger call outs will be made to parents about any meetings or parent workshops.

---

## Accessibility

☒ Changes made ☐ No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** All necessary accommodations are made for parents and children with disabilities. Interpreters are available to attend any parent workshops to assist parents with information when parents are non-

English speakers. Written information will be in the primary language of the parents.

---

## Discretionary Activities

☒ Changes made ☐ No changes made

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and	Parent and child	Principal,	SIP goals	on-going

	participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	working on reading/math activities together	Teachers		
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	School Advisory Council meetings are scheduled	Principal, Entire Staff, Parents	SIP goals	on-going
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Community members will be invited to meetings	Entire staff	SIP goals	on-going

---

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

---

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

---

## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

---

## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

☒ Changes made ☐ No changes made

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Newsletters	8	400	Increase student achievement
2	Teacher Conference Day	1	40	Increase student achievement
3	Terrific Kids Ceremony	8	75	Increase student achievement
4	School Advisory Council	4	5	Increase student achievement
5	Kindergarten Parent Appreciation Day	1	50	Increase student achievement
6	Pre-K Parent Appreciation Day	1	40	Increase student achievement
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	
11		-1	-1	
12		-1	-1	
13		-1	-1	
14		-1	-1	
15		-1	-1	
16		-1	-1	
17		-1	-1	
18		-1	-1	
19		-1	-1	
20		-1	-1	
21		-1	-1	
22		-1	-1	
23		-1	-1	
24		-1	-1	
25		-1	-1	
26		-1	-1	
27		-1	-1	
28		-1	-1	
29		-1	-1	
30		-1	-1	

### **Staff Training Summary**

☒ Changes made ☐ No changes made

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to,

communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Common Core Standards	1	26	Increase student achievement
2	Safety and Discipline	1	15	Decrease behavior incidents
3	Discovery Education Training	4	29	Increase student achievement
4	Whole Brain Training	1	25	Increase student achievement
5	Formative Assessment and DEA Vocabulary	1	18	Increase student achievement
6	Active Engagement Training	1	18	Increase student achievement
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
-------	---	--

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------