## PLEASANT GROVE ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Pam Mullen , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** To encourage all families of Pleasant Grove Elementary students to be actively involved in thier children's education. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** We involve our School Advisory Council (SAC is a reprsentation of school population) and parents in attendance at the meetings, in the development, planning and review of the Title 1 budget. Once the Title 1 Budget is developed, the SAC reviews budget for approval. All SAC meetings are advertised so any parent can attend. Parents are also included in the review and edit of the parental involvement plan, giving input and asking questions. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Parent Resource Shelf | Media Center |
| 2 | Head Start and VPK | Mary Anderson and Head Start |
| 3 | Conferences | Classroom teachers |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop Agenda, handouts, and/or presentation of materials | Principal/AP | Aug/Sept | Agenda |
| 2 | Develop and disseminate invitations | Principal/AP | Aug/ Sept | e-newletter |
| 3 | Advertise/publicize event | Principal/AP | Aug/Sept | Newsletter/marque |
| 4 | Develop Sign-in sheets | Principal/AP | Aug/Sept | Sign-in sheets |
| 5 | Maintain Documentation | Principal/AP | Aug/Sept | Sign-in sheets |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** During the 2015-2016 school year, Pleasant Grove Elementary will offer parent/ teacher conferences throughout the year at times convenient for parents, monthly SAC meetings, monthly PTA meetings, as well as family curriculum nights. If parents are unable to attend meetings, agenda and minutes can be sent via email once requested. Administration and faculty will make home visits as needed. The School Social Worker will make home visits concerning any school related issues. We may also use Title 1 money to provide transportation to assist with parent involvement opportunities. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Assessments - FSA Chats | Teacher/Principal/AP/RtI team | SIP Florida Standards Goals | On-going | PMP, FAIR/Discovery Ed, progress reports, report cards |
| 2 | Title 1 Program - SAC meetings | /Principal/AP | SIP Florida Standards Goals | Sept 2015 | Sign-in sheets/FSA |
| 3 | Science - Emerald Coast Family Nights | Principal/AP Title 1 Director | SIP Florida Standards Goalsals | On-Going | Sign-in sheets |
| 4 | Progress Monitoring - Parent/teacher conferences; mid-term progress reports | Principal/AP | SIP Florida Standards Goals | April 2016 | FSA |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Value of Parent Involvement | Principal/AP | To increase parental involvement | August | Climate Survey |
| 2 | Communicating and working with Parents | Principal/AP | To increase parental involvement | On-going | Climate Survey |
| 3 | Building ties between home and school | Principal/AP | To increase parental involvement | On-going | Climate Survey |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** A monthly e-newsletter will be sent home with information about the Parent Resource shelves in the Media Center. We will also encourage parents to utilize the McMillan Parent Resource Center to get ideas on how to work with children at home. Family Academic Nights will also be offered to assist with curriculum. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** \*Pleasant Grove Elementary holds an Open House each year to welcome students and parents. A brief overview of Title 1 is discussed.  \*Title 1 Annual meeting held in Aug/Sept to discuss program and allocations.  \*Curriuculum: teachers will share with parents during conferences, newsletters, websites, family nights, and SAC.  \*Opportunities of participation: Monthly School Advisory Council, meet with Administration  \*As other activities become available throughout the year, parents will be notified by monthly newsletters, website, teachers' written communication or phone contacts. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** When parents are speakers of other languages, the Title 1 office is contacted for interpreters or to document translations. Parents complete a Home Language Survey when they register their child. A written notice of the PIP will be sent in the monthly newsletter. A hard copy will be available upon request. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Setting conferences at conveneint times for parents | Teachers | student progress | on-going |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Manna Food Bank Collection/Angel Food Ministries; book bag Fridays | Guidance Councelor/Student Council Sponsor | Students being well fed, ready for school/developing well rounded memebers of society | on-going |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///\\OESD1\E0451DATA\USERS\PMULLEN\Downloads\fileUploads\170451_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///\\OESD1\E0451DATA\USERS\PMULLEN\Downloads\fileUploads\170451_2015-2016_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///\\OESD1\E0451DATA\USERS\PMULLEN\Downloads\fileUploads\170451_2015-2016_uploadCompactEvidence.pdf) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | FSA - Chats | 250 | 350 | students gain knowledge of new test and standards |
| 2 | Title 1 Program meeting | 1 | 600 | parents able to assist student with work at home. Students scoring proficiency |
| 3 | Science Night | 1 | 200 | Students become familiar with science standards |
| 4 | Progress monitoring | 700 | 700 | students will be able to score proficiency on DE |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Parental Involvement training | 1 | 55 | teachers able to work with parents of all economic levels |
| 2 | Communicating and working with parents | 10 | 55 | parents able to assist student with work at home. Students scoring proficiency |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Time that parents can meet | offer email/ phone conference |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |