**ENSLEY ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Jayne Cecil , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the schoolís parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:**Ensley Elementary School recognizes the importance of partnering with families in order to help all students succeed. It is our goal to help each student meet his/her maximum potential by establishing and offering programs and practices that support parent involvement. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**Ensley will have programs, activities and procedures to encourage parent involvement. These will be planned and operated using meaningful consultation with parents. At our Annual Title I Parent Meeting, parents will give input on the PIP offering suggestions and revisions for the school year. They will also be given the opportunity to give input on how parent involvement funds will be used during the school year for parent involvement. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Head Start | Elizabeth Walker |
| 2 | VPK | Elizabeth Walker |
| 3 | Title 1 | Marcia Nowlin |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the schoolís Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Develop Agenda, handouts, and/or presentation materials for Annual Title I parent meeting | Curriculum Coordinator | September 2014 | In files/on computer |
| 2 | Advertise/publicize event | Curriculum Coordinator/PALS | September 2014 | Newsletter/Attendance |
| 3 | Develop sign-in sheet | Curriculum Coordinator | September 2014 | Sign-in sheet |
| 4 | Maintain documentation | Curriculum Coordinator | September 2014 | Copy of Agenda/Sign in Sheet |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:**Parent Meetings will be scheduled in a flexible manner in order to meet the needs of parents, including morning, afternoon and evening meetings. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their childís academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | School Advisory Council | Principal | improve achievement | monthly | meeting agenda/sign in |
| 2 | PTA Meetings | PTA President | improve achievement | quarterly | PTA flyer |
| 3 | Volunteer Training | Curriculum Coordinator | improve achievement | annually | sign in sheet |
| 4 | Open House | Principal | Annual Meeting | annually | Sign in sheets |
| 5 | Title I Parent Meeting | Curriculum Coordinator | improve achievement | annually | Sign-in sheet/Minutes |
| 6 | Parent Workshops | Teachers/Curriculum Coordinator/Principal | improve achievement | on going | sign in sheets/conferences |
| 7 | Progress Monitoring | Teachers, RTi Team | improve achievement | ongoing | PMP,RTi,Discovery Ed;Parent Portal |
| 8 | Newsletters | Teachers, Curriculum Coordinator | improve achievement | monthly | parents participation in highlighted activities |
| 9 | Dad's Night Out | Teachers/Curriculum Coordinator/Teachers | improve achievement/dad participation | every other month | Parent participation/sign-in sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Value of Parent Involvement | Teachers/Curriculum Coordinator | improve achievement | Ongoing | Climate Survey |
| 2 | Communicating with Families | Teachers/Principal/Curriculum Coordinator/Guidance Counselor | improve achievement | Ongoing | Climate Survey |
| 3 | Building Ties between Home and School | Principal/Teachers/Curriculum Coordinator/Guidance Counselor | improve achievement | Ongoing | Climate Survey |
| 4 | Strategies for parents working in the school - Volunteer Training | Curriculum Coordinator | improve achievement | Fall 2014 | Sign in sheets |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**Parents are encouraged to come to the school's media center to check out books with their child. Parents are also encouraged to attend the workshops offered by the school, as well as the district. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parentsí comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:**Parents will receive timely information about the school, curriculum, and assessments through written communication, Open House, parent conferences, PTA Meetings, School Advisory Council Meetings, and websites. Conferences are held during the year as parents and/or teachers request them. During the Fall, parents are invited to Open House. Parents are also invited to our Annual Title I Parent Meeting held in September. At this meeting,information about the Title I program, curriculum, assessments,compact, budget and parent involvement activities are discussed. Parents are given the opportunity to give input at this meeting. Parents are also invited to School Advisory Council meetings, where the Title I program is discussed. As other activities become available throughout the year, parents will be notified by newsletters, website, teachers' written communication, and phone contacts. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:**Ensley will provide opportunities for participation of parents with Limited English Proficiency by providing written communication in their native tongue when possible. The Home Language Survey is translated into all of the languages of the ESOL students. ESOL Teacher Assistants who speak Spanish will interpret for parents during meetings and conferences. Phone calls will be made by the ESOL teacher assistants. District liasion persons will be used when needed to translate or make phone calls in languages other than Spanish.     When developing parent documents, attention is given to the literacy level of parents in the community. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Activities scheduled at various times | Principal, Curriculum Coordinator, Teachers, Parnters in Education | increase achievement | Ongoing |