**NAVY POINT ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Monica Ford-Harris , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:**The mission of Navy Point Elementary School is as follows: All members of the school community work together to motivate students to develop into successful learners, good citizens, and future leaders. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:**The School Advisory Council (SAC) made up of parents, school staff, and community members meet 4 times during the school year. SAC meetings are advertised to all parents through the school's monthly parent communication form and school marquee. Identified members of the SAC receive a reminder through the school messenger call out system, as well as written reminder notices. All school activities, improvement goals, and funding are reviewed during SAC meetings. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Headstart, VPK, ESE PreK Program | Title I and ESE district staff as needed |
| 2 | District and Community Activities | District Staff, Principal, and Faculty |
| 3 | School Volunteer Program | District Community and Volunteer Program Staff, Principal, School Volunteer Coordinator |
| 4 | School Based Parent Programs | Principal and School Faculty |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | School Messenger Phone Call Out | Principal | September | Report from the call out |
| 2 | School Marquee | Principal | September | School Marquee |
| 3 | Activity Center Events Calendar in Lobby | Administrative Clerk | September | Activity Center Events Calendar |
| 4 | Monthly Parent Calendar | Principal | September | Parent Survey |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:**Meetings and parent activities will be conducted during the school day, after school, and evenings. Parents will be asked to complete a survey at the end of each event to help us determine the best time of day for offering services. The principal, guidance counselor, and/or school social worker will make home visits as needed. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Orientation and Open House | Principal, Assist. Principal, Volunteer Coordinator, Teachers | Parental Involvement | August 14 and Sept. 18 | Agendas, Sign In sheets |
| 2 | P. T. O. | P.T. O. President and Principal | Parental Involvment | Quarterly Meetings | Notices, Agendas, Sign In, Minutes |
| 3 | SAC | Principal and SAC Chair | Learning Gains and SIP Goals | Quarterly Meetings | Notices, Agendas, Sign In, Minutes |
| 4 | Volunteer Program | ERT | Parental Involvement | September 22 (on-going) | Sign In Log |
| 5 | Family Nights (Science, Math, and AR Reading) | Grade Levels and Instructional Coach | Learning Gains and Proficiency Levels | September (on-going) | Invitation, Sign In Sheets |
| 6 | Parent Conferences | Principal, Assist., Teachers | Learning Gains and SIP Goals | On going as needed | Conference Logs |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Volunteer Staff Training | Volunteer Coordinator | Parent Involvement | September | Sign In Sheet |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:**Navy Point will offer parents the opportunity to open a library account at the school to check out books to be used at home for themselves or with their students. We will develope backpacks for parents to checkout containing activities and resources to be used at home such as; math flash cards, sight word cards, and other manipulatives. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:**Timely information will be provided to parents in the following ways: sent home by book bag in the Nicky folder, posted on the school's website, school marquee, school activity center calendar, noted in monthly school calendars, telephone call-outs through the School Messenger System, opportunity for input via surveys, conferences and workshops/meetings.    During Parent/Teacher Conferences academic progress with suggestions to help students at home and school will be shared. Parents can schedule teacher conferences as needed throughout the school year.  Reading and Math curriculum resources are available for students and parents on-line.     Communication of school level test results with parents is done via SAC meetings and the annual school and LEA report cards. Information on what the school is doing to meet higher standards is also provided on the annual report card letter.     Conversations with parents on the school's strengths and weaknesses to make improvements are conducted during School Advisory Council monthly meeting.     Parents are invited to Orientation the week prior to the first day of school and an Open House held in September.    Parents are invited to serve on the School Advisory Council (SAC). The SAC reviews and may make suggestions for changes to the Parent Involvement Plan and Family Compact. Parents are also invited to join the Parent Teacher Association (PTA).     Climate surveys are conducted annually and parents may submit comments. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:**Parents complete The Home Language survey during the registration for school process. When developing the documents we consider the literacy levels of the parents in our community. When parents are speakers of other languages, ESOL teachers and/or the Title I office is contacted for interpreters or document translators.    We would request that any district sent resources be in alternate languages for parents of our ESOL students. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Parent surveys at the end of events | Principal and Teachers | SIP Goals-academic progress | On-going |
| 2 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Community based guess speaker for parents on the importance of their participation in the school. | Principal and ERT | SIP Goals, Learning Gains, and Proficieincy | On-going |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///\\localhost\Users\ladmin\.novell\groupwise\tmacklin\Client\80942\Downloads\fileUploads\170381_2014-2015_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///\\localhost\Users\ladmin\.novell\groupwise\tmacklin\Client\80942\Downloads\fileUploads\170381_2014-2015_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///\\localhost\Users\ladmin\.novell\groupwise\tmacklin\Client\80942\Downloads\fileUploads\170381_2014-2015_uploadCompactEvidence.pdf) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Orientation | 1 | 355 | SIP Goals and Learning Gains |
| 2 | Open House | 1 | 419 | SIP Goals and Learning Gains |
| 3 | AR Reading Nights | 7 | 65 | Reading Gains and Prof. |
| 4 | Science Night | 1 | 212 | Science and Math LG and Prof. |
| 5 | Doughnuts with Dad | 1 | 30 | Reading Gains and Prof. |
| 6 | Muffins with Mom | 1 | 55 | Reading Gains and Prof. |
| 7 | SAC | 4 | 5 | Reading, Math, Sci. Prof. and Math/Reading LG |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Teacher Volunteer Training | 1 | 48 | Reading, Math, Sci. Prof. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Transportation | Set monies aside in our Title I budget for transportation |
| 2 | Single parents working more than 1 job | Offer the trainings at multiple times |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |