

PENSACOLA HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, David Williams , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The parental involvement mission of Pensacola High School is to empower parents to advocate for and to support their children as they prepare for post-secondary and career readiness.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Pensacola High School Leadership Team works in conjunction with the School Advisory Council to review, plan, and improve school programs. Leadership meets with the Parent Teacher Student Association to share the plan and to ask for input. At the beginning of the school year, parents of students served by Title I are invited to the Annual Title I meeting to provide input to the plan and to offer revisions for the School-Parent Compact. At this meeting, the purpose and requirements of being a Title I school are explained as well as the parent involvement budget. Parents are surveyed for input for parent activity topics. Volunteers are solicited to serve in an advisory capacity throughout the school year. The Parent Involvement Plan is available at the meeting for suggested revisions and the final compact is available on the school website. A link to e-mail the Title I school contact with suggestions is provided.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	Planning to apply for college; resume' building, completing the FAFSA, and test preparation. Presenters secured by PTSA
2	Title I	Guide to Writing a Career Research Paper is printed and distributed to all ninth grade students for a home resource--PHS Literacy Leadership Team
3	Title I	Parent Education Nights: helping students with Algebra and Geometry EOC's. Presented by school math departments.
4	Title I	Graduation requirements and high school course registration showcase. Presented by PHS departments and hosted by PTSA
5	Title I	Title I Parent Focus group to communicate important information for parents regarding school requirements, college and career at sporting events.
6	Title I	Ninth grade academy coach to facilitate a parent involvement evening to encourage ways to communicate with their children and the school regarding student success.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Place annual meeting on school calendar	Principal	One month before the meeting	Meeting minutes
2	Meeting Date will be posted on school marquee	Asst. Principal	Week of meeting	Number of participants

3	School call-out with information pertaining to the annual meeting.	Title I Parent Liaison and Assistant Principal	1 Week and day before the meeting	Number of Participants
4	Agenda and presentation materials developed	Title I Parent Liaison PTSA	Week before the meeting	Meeting notes
5	Prepare and Print Sign-in Sheets	Title I Parent Liaison	Week before the meeting	Shows evidence
6	Seek volunteers for focus group	Title I Parent Liaison	Night of the Meeting	Number of volunteers
7	Invite parents to provide input to compact and plan	Title I Parent Liaison	Night of the Meeting	copies of surveys
8	Make handouts and the plan available on the school web site.	Title I Parent Liaison	October 15, 2014	appearance on the site

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parents are surveyed at the Annual Title I meeting to identify best meeting times. Ninth Grade Academy teachers hold a parent conference day in the second grading period with extended hours before and after school. The Ninth Grade Academy Coach can make home visits if necessary. Taxi transportation is available all year long for parents who need it to attend parent conferences, or to attend parent education events. Title I funds are used to purchase educational materials for take home kits.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent access to grade database instruction provided at Open House	Guidance Counselors, Literacy Coach	Awareness of performance allows goal setting, which is a strategy for improving student achievement.	September 2014	Sign-in sheets
2	Preparing for College	PTSA, Literacy Coach	Students will perform better on FCAT, PERT, ACT, and SAT with increased strategies and support from home.	November 2014	Sign-in sheets,
3	PHS Pathways to Success	Classroom Teachers, Principal	Communication of graduation requirements and challenging course and academy offerings will help prepare students for college and career.	February 2015	Sign-in sheets,

4	Math EOC Night	Math Department	Reinforcement of calculator and math strategies for improved EOC scores	October 2014	Attendance, parent feedback
5	Parenting Brochures	Literacy Coach	Brochures on study tips, being involved, teen responsibility and more made available every day in the main school lobby for parents will provide ideas for parents to help their students at home to be more successful in school.	year round	# of brochures consumed
6	Parent Involvement Night at Football game	Title I Parent Focus Group	Info distributed about online parent resources	October 2014	# of flyers distributed
7	Family Involvement night	9th Grade Academy Coach	Parents will support student achievement	March 2015	Attendance

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	New Teacher Training--communicating with parents	Dean of Students	Contacting parents at the beginning of the school year builds a more positive relationship so that parents can encourage students to complete work and focus on their learning in class.	September 2014	Fewer classroom management issues reported
2	Presentation of Parent Involvement Plan at Faculty Meeting	Principal	Setting clear goals for increased parental involvement will lead to more support from home and increased completion of work.	October 2014	Parent return of compacts
3	Discussions on building better parent teacher relationships	Principal, 9th Grade Academy Coach	Better communication improves student achievement	November 2014	Teacher Feedback

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Pensacola High School Administration has an open-door policy for all parents. Parents may share concerns or ideas without a prior appointment. In addition, parent conferences are regularly scheduled every Thursday and Friday morning. Parenting brochures from The Parenting Institute are purchased with Title I funds and are made available in the main lobby for parents who visit the school. Topics include how to build study habits, how to read at home, Internet safety, dealing with peer pressure and students with ADHD. In addition, school information handouts are provided on bright colored paper for distribution through homeroom and available in the lobby. The Title I Parent Focus Group will assist in providing parent information at football and basketball games, with incentives to attend mini-information sessions at half-time.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The school informs parents of curriculum, assessments, meetings, student progress, proficiency levels on an ongoing basis through call outs, and handouts sent home. These items are also the focus of the Annual Title I meeting. Test score reports are distributed the first week of school through homeroom. Specialists are available that evening to discuss score reports at Open House. Assessment reports and proficiency levels are also discussed with ninth grade parents during parent conferences in the first semester. Parents have access to the FOCUS grade portal to check on their child's grades on a daily basis. Parents are invited to provide questions about the school and to suggest parent workshop topics at ninth grade orientation, at the Title I meeting, and at Open House. A list of parents willing to serve in an advisory capacity is compiled based on the surveys. The following is a list of different ways we inform parents of curriculum, assessments, meetings, student progress, proficiency levels, and Title I programs:

-Use of School and District Website

-Teacher e-mail addresses provided on the school web site

-FOCUS Gradebook Viewer - a link to the online Parent Gradebook Viewer is available on the school website

-Require parental signatures on forms that go home

-Parent email addresses given to teachers to continue the line of communication

-Student Code of Conduct handbooks are provided by the Escambia County School District

-Curriculum syllabi with grade level expectations and grading policies are provided by teachers

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Multiple sources are used to communicate opportunities for involvement to parents. Communication occurs via the phone call-out system and written flyers. The school ESOL department communicates with the parents of students with limited English proficiency through assessment reports and informational letters written in the child's home language. Translators are available when teachers need to contact parents via phone. In addition, steps are taken to ensure disabled parents have access to school events via handicap ramps and the elevator. The district ESE department can arrange for a sign-language translator as needed. Educational materials can be sent home at the request of a parent, guidance counselor or 9th grade academy coach. The Title I Parent Focus Group will extend an invitation to local faith groups to build partnerships regarding communicating school and parenting information.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable
