

SCENIC HEIGHTS ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Mary Ellen Wiggins, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Date Signed

Signature of Principal or Designee

Mission Statement

☒ Changes made ☐ No changes made

Parental Involvement Mission Statement (Optional)

Response: Scenic Heights Elementary School recognizes, in order to guarantee student success, partnership among the school and parents is critical. All levels of involvement are significant elements to the overall success of students. It is our goal to maximize the learning potential of our students by establishing and offering programs and best practices which create a climate of mutual trust and respect that support parent

involvement.

Involvement of Parents

☒ Changes made ☐ No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: At the Annual Title I meeting in September the Assistant Principal reviewed the purpose and funding usage of the Title I program. She also shared the Parent-School District Compact from last year and asked if there was any input as to changes that could be made to improve school and family communication. No input was given and all present agreed to the Compact as written. Members of The School Advisory Council will be instrumental in approving and deciding usage of Title I funds. The Assistant Principal and PTA Volunteer Coordinator will conduct volunteer orientation sessions for parents/community members during the Fall semester. In addition, the Assistant Principal will offer in-service for teachers on best practices for volunteer use in schools.

Coordination and Integration

☒ Changes made ☐ No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Federal Programs/Parent Programs and Activities	Materials will be provided by the Title 1 District Office per parent request.

Annual Parent Meeting

☒ Changes made ☐ No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop Agenda, handouts, and/or presentation materials	Principal	September 2014	Copies of agenda, presentation and/or handouts
2	Develop and disseminate invitations	Principal	September 2014	Copies of invitations
3	Advertise/publicize Title 1 info	Principal	2014-2015	Information on Website and/or School Messenger
4	Develop sign in sheets	Principal/Asst. Principal/Teachers	2014-2015	Copies of sign in sheets
5	Maintain Documentation	Principal	2014-2015	Documentation will be housed in the Principal's office and shared

				with the District TITLE 1 Office.
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Flexible Parent Meetings

☒ Changes made
 ☐ No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parents are offered a choice of flexible times to schedule meetings. Many teachers meet with parents before, during, or after school. Volunteer training is offered in the morning and evening to accommodate parent's work schedules. The school social worker and some teachers make home visits as needed. The Parent Involvement Plan will be reviewed by the School Advisory Council in 2014-2015.

Building Capacity

☒ Changes made
 ☐ No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Florida Standards	Principal, Assistant Principal	School Improvement Plan and Core Curriculum Goals.	as needed 2014-2015	Sign in sheets, climate surveys
2	FCAT, Discovery Ed., FLKRS,	Principal, Assistant Principal, Teachers	School Improvement Plan and Core Curriculum Goals	2014-2015	Progress reports, report cards, PMPs
3	Title 1 program discussed at annual meeting	Principal, Assistant Principal, Teachers	School Improvement Plan, Core Curriculum Goals	September 2014	Sign in sheets
4	Reading, Math, Science, Writing dissemination of materials via the web and teacher, parent workshops.	Principal/Asst. Principal/Teachers	School Improvement Plan and Core Curriculum Goals	2014-2015	Sign In sheets
5	Progress Monitoring discussed during parent conferences	Teachers, RTI Team	School Improvement Plan and Core Curriculum Goals	ongoing 2014-2015	Progress Reports, Report Cards, PMPs
6	Strategies for a positive and effective School/Home Relationship; discussed during parent programs and	Principal/Assistant Principal	Parent Involvement Plan, School Improvement	ongoing 2014-2015	Sign in sheets

	volunteer trainings.		Plan		
7	Parenting programs at school or district level will be advertised.	Guidance	Parent Involvement Plan, School Improvement Plan, Core Curriculum Goals	2014 -2015: based on need	Advertisements, Climate surveys
8	Mentoring/Volunteering opportunities	Principal, Assistant Principal	Parent Involvement Plan, School Improvement Plan	September 2014 - May 2015	Volunteer Hours, Mentor Logs
9	Kindergarten Screening	Kindergarten teachers	School Improvement and Parental Involvement	August 2014	Sign in Sheets
10	K & 1st grade Conferences	Kindergarten and 1st grade teachers	School Improvement and Parental Involvement	October 2014	Sign In Sheets

Staff Training

☒ Changes made
 ☐ No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Value of Parental Involvement	Principal, Volunteer Coordinator	Improve the ability of faculty and staff to increase parental involvement	October 2014	Climate Surveys
2	Communicating and working with parents	Principal, Assistant Principal, Volunteer Coordinator	School Improvement Plan	September 2014	Climate surveys, Volunteer Hours
3	Implementation and coordination of parental involvement	Principal, Assistant Principal, Volunteer Coordinator	Ability to work more effectively with parents, School Improvement Plan	Pre-Service 2014	Climate Surveys, Volunteer Hours
4	Building ties between home and school	Principal, Volunteer Coordinator	Ability to work more effectively with parents, School Improvement Plan	Monthly Faculty Meetings	Climate Surveys
5	Cultural Sensitivity	Principal, Assistant Principal	Increase awareness of the various cultures represented at our school	On-going faculty/grade level meetings	Climate Surveys, Book Study Participants

Other Activities

☒ Changes made ☐ No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: A link has been created on the school website for the District Title 1 office. Additional trainings and materials will be requested as needed for parental support and school participation. The principal will have copies of power point slides from the September presentation available to the parents at the school.

Communication

☒ Changes made ☐ No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information will be sent to parents in a timely manner. Students have daily agendas and/or take home folders which allows for quick dissemination of materials. We also update our website, send newsletters or submit important information to parents via School Messenger. Parent conferences are highly encouraged. The conference may include conversations about student progress, suggestions for home support, and volunteer opportunities. Parents may schedule conferences throughout the year as needed. Parent Academic Nights for Reading, Math, Science, and Writing are offered in the Fall and Spring. Home-School Connection flyers are sent periodically to parents. This flyer offers activities and strategies for home use. As other events become available we notify parents through a monthly newsletter, the website, take-home folders, agendas, School Messenger, and billboard.

Accessibility

☒ Changes made ☐ No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Scenic Heights offers many avenues of communication for school events, activities, meetings, and programs. Some information is translated to the different languages represented on our campus through district interpreters, as well as community members. In addition, our Media Specialist in conjunction with our ESOL department is expanding our parent library with multi-language books, as well as a computer for them to use. Currently at Scenic Heights the ESOL department employs Spanish, German and

vietnamism speakers as teacher assistants.

Discretionary Activities

☐ Changes made ☐ No changes made

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent Meetings, Programs and Conferences	Principals, Teachers	Involve parents in their child's education	Sept. 2014 - May 2015

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

☒ Changes made ☐ No changes made

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Assessments discussed during individual conferences, progress reports, report cards	8	780	School Improvement goals will be met
2	Title I program discussed at annual meeting	1	16	School Improvement goals will be met
3	Reading, math, science, writing dissemination of materials via the web and teacher	3	100	School Improvement goals will be met
4	Progress monitoring will be discussed during parent conferences	2	1400	School Improvement goals will be met
5	Strategies for working with school discussed during parent programs and volunteer trainings	4	50	Parent Involvement goals will be met
6	Parenting programs at school or district level will be advertised	8	300	Parent Involvement goals will be met

Staff Training Summary

☒ Changes made ☐ No changes made

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Value of Parental Involvement: monthly newsletter or email with suggestions for parental involvement	36	100	Improve the ability of faculty and staff to increase parental involvement
2	Communicating and working with parents; volunteer training sessions	1	75	School Improvement plan
3	Implementation and coordination of parental involvement, informational sessions for teachers	9	70	Ability to work more effectively with parents, SIP
4	Building ties between home and school; information sessions	9	70	Ability to work more effectively with parents, SIP
5	Cultural Sensitivity; informational sessions	9	70	Increase awareness of the various cultures represented at our school

Barriers

Changes made No changes made

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Childcare, for non-school age children, during parent workshops	Media specialist offered a movie in the library during training
2	Attendance at meetings	Offered morning and evening opportunities to attend
3	Multiple foreign languages spoken on campus	Utilized ESOL staff and district translators
4	communicating with Spanish speaking families	The school is offer Spanish classes to our staff at Scenic Heights
5	Multiple non English speaking families	Free English speaking class offered to families at Scenic Heights

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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