

C. A. WEIS ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Holly Magee , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the

- plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Holly Magee 10-22-14
 Signature of Principal or Designee Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: It is our mission to engage parents in activities which will increase their capacity to assist their children with learning tasks and work toward self-sufficiency as a family.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: C. A. Weis Elementary School has many strategies to include parents in the planning, reviewing and implementation of school programs and education of their children in our school. Students in our Kindergarten through 4th Grade classes take home either a folder with daily and weekly notes, homework, child's daily or weekly progress and other school news and activities. Students in our fifth grade classes are provided a yearly planner in which they write down all their homework, school activities, weekly or daily notes, student progress and school news. The planners and folders contain a school calendar, parent/teacher daily notes, daily schedule, special events, homework, and our Positive Behavior evaluation. Many of our teachers also communicate with either weekly newsletters or by telephone (each teacher keeps a telephone log book that is reviewed monthly by the Assistant Principal). C. A. Weis Elementary also holds family nights such as talent show, winter program, open house, and family dinner nights. Our school website <http://cawes-ecsd-fl.schoolloop.com/> is another way to communicate with our parents and community. We are also fortunate to have a call out telephone system (School Messenger) we use to inform parents of school events and news. The School Advisory Council also plans and reviews and helps make decisions about our school's budget, academics and overall progress of our students.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	Mary Anderson and Head Start

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

co un t	Activity/Tasks	Person Responsible	Timeli ne	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentations materials	Principal and Assistant Principal	September 2014	Copy of agenda
2	Develop and disseminate invitations	Assistant Principal and Classroom Teachers	September 2014	Copy of parent invite
3	Advertise/publicize event	Principal	September 2014	Copy of School Messenger Message
4	Develop sign in sheets	Principal, Asst. Principal	September 2014	Copy of sign in sheets
5	Maintain documentation	Principal, Asst. Principal	September 2014	Copy in files
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: During the 2014-2015 school year C. A Weis will conduct meetings during the day and evening. Parents will be given a choice of attending conferences and/or workshops at the time that best suits their personal schedule. Teachers will make home visits as needed. The School Social Worker will also make home visits concerning any school related issues. Specific Title I funds will be utilized to aid in the transport of parents in order to ensure their attendance and participation in these meetings.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

co un t	Content and Type of Activity	Person Responsible	Anticipat ed Impact on Student Achieve ment	Tim elin e	Eviden ce of Effectiv eness
1	Title One Program- Open House-Family Compact Letters	Principal, Asst. Principal, Teachers	SIP Core curriculu m goals	On- goin g	Sign-In Sheets, Climate Survey

2	Family Night Activity	Principal, Asst. Principal and Teachers	SIP Core curriculum goals	On-going	Sign in sheets, Signed Family Compacts
3	Reading, Math, Science, Writing - Hard copy dissemination of material and web-based programs	Principal, Behavior Guidance Counselor, Teachers, Reading Coach, Math Coach, Principal, Teachers	SIP Core curriculum goals	On-going	Copy of materials given
4	Progress Monitoring - Individual conferences	Principal, Asst. Principal, Behavior Coach, Guidance Counselor, Teachers, Reading Coach, Math Coach	SIP Core curriculum goals	On-going	PMP, DRA, Discovery Education, Progress Reports
5	Strategies for Working with the School-Volunteer Training for Parents	Assistant Principal	SIP Parental Involvement goal	Fall 2014	Sign-In Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Value of parent involvement	Principal, Asst. Principal	SIP Goals	On-going	Climate Survey
2	Communicating and working with parents	Principal, Asst. Principal	SIP Goals	On-going	Climate Survey
3	Building ties between home and school	Principal, Asst. Principal, Teachers	SIP Goals	On-going	Climate Survey
4	Cultural Sensitivity	Principal, Title I Staff	SIP Goals	On-going	Climate Survey
5	Strategies for parents working in the school - Volunteer Training	Asst. Principal	SIP Parent Involvement Goal	Fall 2014	Sign in sheets
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Escambia County School District Parent Guide is available in the front office at C. A. Weis Elementary School. The school guidance counselor and Behavior Coach have many resources available for parents. Parent surveys will indicate the success of the parent perspective of the school. Display boards and materials are available throughout the year during each school function. C. A. Weis will have "Family Reading Nights" to involve parents and encourage participation. Sign in sheets will be used for documentation of parent attendance.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Faculty and staff of C. A. Weis Elementary School will use a variety of communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The school will send home newsletters to parents. It will include school news and parenting tips relating to school achievement such as homework tips, organizational skills, good study habits, good test taking skills and Florida State Assessment study skills.

- Teachers will routinely contact parents by notes, letters, phone calls, home visits or email on an individual basis to communicate about their child's progress.

- The school will provide to parents an online website where parents can log online to get information on school activities.

- The school will send parents a parent-friendly letter that explains their child's test results and standardized test scores.

- The school will send letters home with students, post notices on the school website, and provide information about parent meetings along with our call out phone system (School Messenger).

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs,

meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: When developing parent documents, attention is given to the literacy level of parents in the community. When parents are speakers of other languages, the Title I office is contacted for interpreters or document translations.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components
Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

co un t	Activity	Description of Implementation Strategy	Perso n Respo nsible	Antici pated Impact on Stude nt Achiev ement	Tim elin e
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Scheduled meetings at various times	Princip al, Asst. Princip al, Teach ers	SIP Goals	On- goin g

2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Providing the time and place for businesses and organizations to come in and support the parents through food programs, faith-based activities, and parent trainings	Principal and Asst. Principal	SIP Goals	On-going
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

Evaluation_of_the_previous_year's_Parental_Involvement_Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

co un t	Content and Type of Activity	Number of Activities	Number of Participant s	Anticipated Impact on Student Achievement
1	Parent Volunteer Solicitation and Involvement	1	3	SIP Core Curriculum Goals
2	Family Night Activity	2	250	SIP Core Curriculum Goals

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Strategies for parents working in the school - Volunteer Training	1	50	SIP Parent Involvement Goal
2	Cultural Sensitivity	7	7	SIP Goals

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	inaccurate telephone numbers for call outs	update information at schoolwide activities
2	Schoolwide information-paper copies not read	colored paper to capture parent attention
3	Information not communicated	School information sign
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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